



# REND LAKE CONSERVANCY DISTRICT

P.O. BOX 907 ■ 11231 MARCUM BRANCH ROAD ■ BENTON, ILLINOIS 62812  
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## MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE REND LAKE CONSERVANCY DISTRICT HELD September 26, 2016

The Board of Trustees of the Rend Lake Conservancy District held a regular meeting on Monday, September 26, 2016, at the Rend Lake Conservancy District Administration Office, 11231 Marcum Branch Road, Benton, Illinois. President Todd Thomas called the meeting to order at 8:30 a.m. The following attended:

**Board of Trustees:** In physical attendance: Ernest Collins, Kisha Jackson, Nicholas LeMay, Todd Thomas, and Keith Ward; Absent: Don Lucas, Robert Walton

**Staff:** Larry Sanders, Legal Counsel/Treasurer; Michael Johnston, Comptroller; Leonard Killman, Water Plant Superintendent; and Robert Clodi, Executive Assistant

**Visitors:** Anna Guetersloh and Mark Dallas, Kerber, Eck & Braeckel LLP

Mr. Sanders reported that General Manager Keith Thomason would not be attending the meeting due to a family matter.

### Minutes

Upon motion by Keith Ward and second by Nicholas LeMay approving the minutes of August 22, 2016 as presented, the Board voted as follows:

Ayes: Collins, Jackson, LeMay, Thomas, Ward

Nays: None

Absent: Lucas, Walton

The President declared the motion carried.

### Acceptance of Check Register

Upon motion by Keith Ward and second by Todd Thomas to accept the Check Register as presented, the Board voted as follows:

Ayes: Collins, Jackson, LeMay, Thomas, Ward

Nays: None

Absent: Lucas, Walton

The President declared the motion carried.

### General Manager's Report:

Mr. Sanders presented the General Manager's report covering the following items:

- Daily Average and Maximum Flows for drinking water
- Sludge Recycling
- Easement Clearing
- Filter Media and Turbidity
- Installation of a Water Service Line by Internal Crews
- Water Plant Electrical Issues
- Golf Revenues
- Golf Course Conditions
- Lodge Revenues
- Farm Revenues

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## September 26, 2016 (continued)

- Internal Transfer of Recreation Employees for the Winter Months
- Safety

### **Financial Report**

Mr. Johnston presented the financial report for the month of August. He reported that the State has made a \$166,176 payment towards sewer services owed by the prison.

### **Lease Inspection**

Mr. Sanders discussed the monthly inspection of the restaurant, farms, shooting complex, apartments, and oil drilling.

### **Engineering Projects**

Mr. Sanders provided an update on the following engineering projects:

#### Du Quoin Project

Mr. Sanders reported that the Du Quoin project was on hold due to the wet conditions.

#### Johnston City Pump Station Upgrade

Mr. Sanders reported that the District had received bids for the Johnston City pump station electrical upgrade and that the bids were to be considered later on the agenda.

#### Secondary Primary Water Main

Mr. Sanders reported that Sarah Towle is currently preparing the preliminary design and Robert Clodi is working on grant funding for a second water main out of the plant. Mr. Sanders explained that the planning for this project is a long-term process. Mr. LeMay asked if this project was eligible for Delta Regional Authority (DRA) funding. Mr. Clodi explained that the DRA funding cap was too low to help this project significantly.

### **Bid and Purchases**

#### Johnston City Pump Station Electrical Upgrade

Mr. Sanders reported that the District received five bids with the low bid submitted by Clinton Electric for \$126,147.

Upon motion by Ernest Collins and second by Todd Thomas to accept the bid from Clinton Electric for \$126,147 to upgrade the electrical switchgear at the Johnston City Pump Station, the Board voted as follows:

Ayes: Collins, Jackson, LeMay, Thomas, Ward

Nays: None

Absent: Lucas, Walton

The President declared the motion carried.

#### Mower

Mr. Sanders reported that an addendum was issued for the bid to purchase a mower to allow the submittal of a gas mower. The lowest bid received did not conform to the bid specification and is recommended to be rejected. The next lowest bid was a Hustler gas mower from Ben's Lawn Services for \$9,557.69.

Upon motion by Kisha Jackson and second by Nicholas LeMay approving the bid from Ben Lawn Services for the purchase of a gas mower for \$9,557.69, the Board voted as follows:

Ayes: Collins, Jackson, LeMay, Thomas, Ward

Nays: None

Absent: Lucas, Walton

The President declared the motion carried.

**September 26, 2016 (continued)**

Chlorine Analyzer

Mr. Sanders presented a quote to purchase four Hach chlorine analyzers. Mr. Sanders noted that the District has standardized on Hach instruments. The quoted price for four analyzers was a total of \$12,627.40. Mr. Killman reported that the analyzers will be installed at water distribution points in Herrin, Marion, Mt. Vernon, and Qu Quoin.

Upon motion by Keith Ward and second by Todd Thomas approving the purchase of the chlorine analyzers from Hach for \$12,627.40, the Board voted as follows:

Ayes: Collins, Jackson, LeMay, Thomas, Ward

Nays: None

Absent: Lucas, Walton

The President declared the motion carried.

Chlorine Analyzer SCADA Programming

Mr. Sanders explained that each chlorine analyzer will need to be programmed to communicate with the District's SCADA system. He reported that the cost to have Hach program the analyzers would \$2,420.

Upon motion by Keith Ward and second by Todd Thomas approving the SCADA programming by Hach of the chlorine analyzers for \$2,420, the Board voted as follows:

Ayes: Collins, Jackson, LeMay, Thomas, Ward

Nays: None

Absent: Lucas, Walton

The President declared the motion carried.

Sand Filter Media

Mr. Sanders requested up to \$12,000 to purchase new sand filter media. Mr. Killman explained that this is the District's first time replacing the sand filter media with internal labor. Mr. Jackson expressed concern and asked if there would be any wasted expense if we could not complete the replacement of the media internally. Mr. Sanders explained that cost of the media is the same irrespective of who actually performs the work. Mr. Killman expressed that he is confident that the District will be able to replace the media internally.

Upon motion by Kisha Jackson and second by Nicholas LeMay approving the purchase of sand filter media up to \$12,000, the Board voted as follows:

Ayes: Collins, Jackson, LeMay, Thomas, Ward

Nays: None

Absent: Lucas, Walton

The President declared the motion carried.

Pickup Truck Purchase

Mr. Sanders reported that the local dealerships in the area could not match the State's bid list price for the pickup truck. The lowest quote was from Mt. Vernon Ford Square Dealership for \$30,949. Mr. Sanders reported the State Bid price for the purchase of the pickup truck was \$28,880.

Upon motion by Nicholas LeMay and second by Todd Thomas approving the purchase of the truck from the State bid list, the Board voted as follows:

Ayes: Collins, Jackson, LeMay, Thomas, Ward

Nays: None

Absent: Lucas, Walton

The President declared the motion carried.

**September 26, 2016 (continued)**

**Audit Report for Fiscal Year Ending April 30, 2016**

Mark Dallas and Anna Geuetersloh presented the auditor's report.

Upon motion by Keith Ward and second by Kisha Jackson to accept the Annual Audit as presented, the Board voted as follows:

Ayes: Collins, Jackson, LeMay, Thomas, Ward

Nays: None

Absent: Lucas, Walton

The President declared the motion carried.

**Recreational Report**

Mr. Sanders reported that the cabins had an open house event during the wine festival. He reported that the cabin and campers have been rented this month. He also provided an update on some promotional efforts the District has done, such as a new website and signage.

**Resolution 494 – Adoption of Jefferson County's Multi-Hazard Mitigation Plan**

Mr. Sanders presented Resolution 494 and explained that by adopting the County's Hazard Mitigation Plan we become eligible for hazard mitigation grant funding from Illinois Emergency Management Agency. Mr. Clodi added that the District participated in the development of both Jefferson and Franklin County's Hazard Mitigation Plan.

Upon motion by Keith Ward and second by Nicholas LeMay adopted Resolution 494 - Adoption of Jefferson County's Multi-Hazard Mitigation Plan as presented, the Board voted as follows:

Ayes: Collins, Jackson, LeMay, Thomas, Ward

Nays: None

Absent: Lucas, Walton

The President declared the motion carried.

**Rend Lake Bypass Grant**

Mr. Sanders reported that the District has submitted the final closeout forms for the Rend Lake Bypass Grant. He reported that the District received a grant from Illinois Emergency Management Agency (IEMA) for \$1.8 million but only used just short of \$1.4 million. He explained that some unused grant fund needed to be return to IEMA. Mr. Clodi reported that the District needed to return \$56,888.21 of grant funds which includes the interest the District earned on those funds. Mrs. Jackson asked if the District could use the unused grant funds somewhere else. Mr. Clodi reported that the District had submitted requests to use the remaining funds but were not approved.

Upon motion by Kisha Jackson and second by Keith Ward authorizing the return of grant funds and the interest incurred on those funds in the amount of \$56,888.21, the Board voted as follows:

Ayes: Collins, Jackson, LeMay, Thomas, Ward

Nays: None

Absent: Lucas, Walton

The President declared the motion carried.

Upon motion by Kisha Jackson and second by Keith Ward authorizing the District to hold an event to thank IEMA for their support and to acknowledge everyone that participated in the project, the Board voted as follows:

Ayes: Collins, Jackson, LeMay, Thomas, Ward

Nays: None

Absent: Lucas, Walton

The President declared the motion carried.

**September 26, 2016 (continued)**

**Closed Session**

Upon motion by Keith Ward and second by Kischa Jackson to go into Closed Session at 9:57 a.m. to consider: (1) Personnel (For the Discussion of the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal); (2) Collective Negotiations (For the Discussion of Collective Negotiating Matters); (6) Sale, Purchase or Lease of Property (For the Setting of a Price for Sale, Purchase or Lease of Property); (8) Security (For discussion of security procedures); (11) Litigation (For the Discussion of Pending, Probable or Imminent); and (21) Closed Session Minutes (For the Discussion of Closed Session Minutes); the Board voted as follows:

Ayes: Collins, Jackson, LeMay, Thomas, Ward

Nays: None

Absent: Lucas, Walton

The President declared the motion carried.

Upon motion by Keith Ward and second by Kischa Jackson to come out of Closed Session at 10:32 a.m., the Board voted as follows:

Ayes: Collins, Jackson, LeMay, Thomas, Ward

Nays: None

Absent: Lucas, Walton

The President declared the motion carried.

**Water Quality**

Mrs. Jackson expressed that she would like the District to publish information in the media that addresses the concerns and rumors regarding the water quality issues that some of the wholesale water customers are having with chloramine, taste and order, and the heightened concern nationwide for lead leaching. A discussion ensued regarding customer responsibilities, remedial efforts, and support the District has offered wholesale customers.

Mr. Sanders reported to the Board that the District is offering personnel and technical assistance to our wholesale customers, has offered billing credits to flush customer storage tanks, actively installing additional analyzers to monitor chloramine within the distribution system as well as future planning of loops and new lines.

Keith Ward left the meeting at 10:45 am.

**Closed Session Minutes**

Upon motion by Nicholas LeMay and second by Kischa Jackson to approve the closed session minutes of August 22, 2016, the Board voted as follows:

Ayes: Collins, Jackson, LeMay, Thomas

Nays: None

Absent: Lucas, Walton, Ward

The President declared the motion carried.

**Adjournment**


Upon motion by Ernest Collins and second by Kischa Jackson to adjourn the meeting at 10:55 a.m., the Board voted as follows:

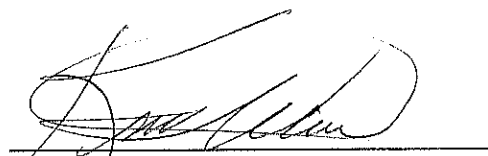
Ayes: Collins, Jackson, LeMay, Thomas

Nays: None

Absent: Lucas, Walton, Ward

The President declared the motion carried.

  
Todd Thomas, President

  
Keith Ward, Secretary