



REND LAKE CONSERVANCY DISTRICT

P.O. BOX 907 ■ 11231 MARCUM BRANCH ROAD ■ BENTON, ILLINOIS 62812
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MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE REND LAKE CONSERVANCY DISTRICT HELD September 25, 2017

The Board of Trustees of the Rend Lake Conservancy District held a regular meeting on Monday, September 25, 2017, at the Rend Lake Conservancy District Administration Office, 11231 Marcum Branch Road, Benton, Illinois. President Todd Thomas called the meeting to order at 8:30 a.m. The following attended:

Board of Trustees: In physical attendance: Ernest Collins, Paul Lawrence, Nicholas LeMay, Todd Thomas, Robert Walton, and Keith Ward; Absent: Kisha Jackson

Staff: Keith Thomason, General Manager; Larry Sanders, Legal Counsel; Michael Johnston, Comptroller; Leonard Killman, Water Plant Superintendent; Jeremy Richardson, Inventory Manager; and Jen Zinzilieta, Executive Assistant

Pledge of Allegiance

Visitors: None

Minutes

Upon motion by Keith Ward and second by Robert Walton to approve the minutes of the August 28, 2017 meeting as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward

Nays: None

Absent: Jackson

The President declared the motion carried.

Acceptance of Check Register

Board members reviewed the check register. Mr. Johnston stated there were no voided checks to report.

Upon motion by Robert Walton and second by Nicholas LeMay to accept the Check Register as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward

Nays: None

Absent: Jackson

The President declared the motion carried.

General Manager's Report

Mr. Thomason, presented the General Manager's report covering the following items:

- IEPA water requirements continue to be met
- Unusually high chlorite readings again this month – Proactive planning allowed the issue to be addressed with no significant impact on chemistry. The high chlorite reading is believed to be a result of instrument interference from the raw lake water. Management has performed follow up testing, and the testing has indicated that the interference is likely caused by nitrite spikes in the raw lake water. RLCD will continue to monitor this issue to ensure that they have identified the correct cause.
- Daily average and maximum flows of drinking water

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September 25, 2017 (Continued)

- Painting project of the fire hydrants is underway and expected to be completed by the end of the fiscal year.
- Generator switchgear repair is finished and working
- Management will be addressing the water pressure problems in the McLeansboro area in the next few months
- Main breaks – five water breaks and two sewer breaks this month
- Management is addressing and fixing the issues mentioned in the audit.
- Ameren is replacing several power poles on District property. Ameren will make a \$10,000 payment to the District for any repairs that will need to be made due to damage that occurred during the replacement project. Ameren has been very respectful during the project.
- Golf revenues behind budgeted revenue – the golf pro has been directed to try to increase revenue
- Lodge revenues continue to be ahead of budgeted revenues
- Rend Lake Resort remains closed but will be remodeled and will reopen. At that time Season's Lodge will be the oldest facility in the Rend Lake area; thus, RLCD will need to make an effort to update Season's Lodge.
- Dead tree removal continues as weather permits and will continue during the winter months.
- Safety – no accidents this month

Financial Report

Mr. Johnston presented the financial report for the month of August. In his report, he noted that Big Muddy Prison owed the District \$620,003 and the state, in total, owed the District \$663,435. Mr. Johnston also stated that the Rend Lake Resort owed the District \$2,244 and the city of Zeigler owed for the months of July and August 2017.

Mr. Ward applauded the current management of the Rend Lake Conservancy District for the sound financial status of the District. He stated the District is in a much better financial position than it was approximately 12 years ago before the current management team was hired.

Leased Facilities

Mr. Sanders reported on the leased facilities of the District. Mr. Batts has expressed an interest in renewing the lease of the golf course restaurant. Mr. Sanders stated the details of the negotiations of the lease would be discussed in closed session. The shooting complex has made several improvements and continues to meet the needs of the youth and high school segment of the population. The farmers are starting to harvest from the leased farmland.

Bids and Purchases

Repair of T770 Bobcat

Mr. Thomason presented information concerning the repair of the T770 Bobcat. Mr. Richardson stated the repair is needed due to the guides being out of tolerance on one side. Bobcat of Marion provided a service estimate repair quote of \$8,546.33. Discussion ensued regarding the timing of the repair, bidding the repair, and option of doing the work internally. It was decided that this was an emergency repair that should be done by the manufacturer of the T770 Bobcat.

Upon motion by Keith Ward and second by Paul Lawrence to proceed with the repair of the T770 Bobcat by Bobcat of Marion for a total cost of \$8,546.33, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Ward

Nays: Walton

Absent: Jackson

The President declared the motion carried.

Mt. Vernon BPS Electrical Upgrade Change Order

Mr. Thomason presented information concerning a change order to the Mt. Vernon BPS Electrical Upgrade. It has been determined that the pump size requires a 350 HP motor to meet the non-overloading specification. Mr. Thomason recommended a change order to increase the 300 HP motor and VFD to a 350 HP motor. The change order would increase the cost of the project by \$19,631.78.

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Upon motion by Nicholas LeMay and second by Todd Thomas to approve the change order to the Mt. Vernon BPS Electrical Upgrade to increase the 300 HP motor and VFD to a 350 HP motor which would increase the project cost by \$19,631.78, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward

Nays: None

Absent: Jackson

The President declared the motion carried.

Purchase of Piping Parts for the Cartersville Watermain Replacement Project

Mr. Thomason presented information regarding the quotes for the purchase of the piping parts for the Cartersville Watermain Replacement Project. RLCD is going to do this project internally which will save approximately \$40,000; however, it will require labor man hours that would normally be used for other maintenance work. The District has received two quotes for piping components thus far from IMCO for \$37,760.30 and Core & Main for \$34,674.71. RLCD is currently waiting for two more quotes which were not received before the Board meeting.

Upon motion by Robert Walton and second by Nicholas LeMay to award the purchase of the piping parts for the Cartersville Watermain Replacement Project to the lowest qualified quote not to exceed \$37,760.30, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward

Nays: None

Absent: Jackson

The President declared the motion carried.

Payment for Easements to Property Owners along the Cartersville Watermain Replacement Project

Mr. Thomason presented information regarding payment to the property owners for easements along the Cartersville Watermain Replacement Project. There are three property owners that will receive compensation for the easements for a total of \$6,536.00.

Upon motion by Todd Thomas and second by Paul Lawrence to approve payment to the property owners for easements along the Cartersville Watermain Replacement Project for a total of \$6,536.00, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward

Nays: None

Absent: Jackson

The President declared the motion carried.

Appointment of the OMA and FOIA Officer

Upon motion by Keith Ward and second by Todd Thomas to appoint Jen Zinzilieta as the OMA and FOIA Officer, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward

Nays: None

Absent: Jackson

The President declared the motion carried.

Policy Manual Update

Mr. Thomason presented the Financial Policy regarding the purchase of goods and services. Discussion ensued and it was decided to leave that policy as is. The auditors recommended a change to the Financial Policy regarding capitalization of expenditures. In order to make the Financial Policy clearer and to be able to classify expenses easier, Mr. Thomason recommended changes to the Financial Policy regarding general provisions.

Upon motion by Keith Ward and second by Robert Walton to change the Financial Policy regarding general provisions as recommended by Mr. Thomason, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward

Nays: None

September 25, 2017 (Continued)

Absent: Jackson

The President declared the motion carried.

Closed Session

Upon motion by Ernie Collins and second by Nicholas LeMay to go into Closed Session at 10:00 a.m. to consider: (1) Personnel (For the Discussion of the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal); (2) Collective Negotiations (For the Discussion of Collective Negotiating Matters); (6) Sale, Purchase or Lease of Property (For the Setting of a Price for Sale, Purchase or Lease of Property); (8) Security (For discussion of security procedures); (11) Litigation (For the Discussion of Pending, Probable or Imminent); and (21) Closed Session Minutes (For the Discussion of Closed Session Minutes); the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward

Nays: None

Absent: Jackson

The President declared the motion carried.

Upon motion by Keith Ward and second by Todd Thomas to come out of Closed Session at 11:15 a.m., the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward

Nays: None

Absent: Jackson

The President declared the motion carried.

Rend Lake Resort

Upon motion by Robert Walton and second by Paul Lawrence to grant Mr. Thomason authorization to submit a proposal on the Rend Lake Resort if beneficial to the District and if the state fixes and repairs the property, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward

Nays: None

Absent: Jackson

The President declared the motion carried.

Closed Session Minutes

Upon motion by Keith Ward and second by Ernie Collins to approve the Closed Session Minutes of August 28, 2017, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward

Nays: None

Absent: Jackson

The President declared the motion carried.

Adjournment

Upon motion by Ernie Collins and second by Nicholas LeMay to adjourn the meeting at 11:20 a.m., the Board voted as follows:

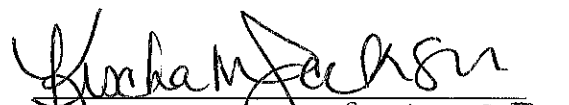
Ayes: Collins, Lawrence, LeMay, Thomas, Walton

Nays: Ward

Absent: Jackson

The President declared the motion carried.


Todd Thomas, President


Robert Walton, Secretary Secretary, Pro Tem