



REND LAKE CONSERVANCY DISTRICT

P.O. BOX 907 ■ 11231 MARCUM BRANCH ROAD ■ BENTON, ILLINOIS 62812
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MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE REND LAKE CONSERVANCY DISTRICT HELD October 23, 2017

The Board of Trustees of the Rend Lake Conservancy District held a regular meeting on Monday, October 23, 2017, at the Rend Lake Conservancy District Administration Office, 11231 Marcum Branch Road, Benton, Illinois. President Todd Thomas called the meeting to order at 8:35 a.m. The following attended:

Board of Trustees: In physical attendance: Ernest Collins, Kischa Jackson, Todd Thomas, and Keith Ward; By Telephone: Nicholas LeMay; Absent: Paul Lawrence and Robert Walton

Staff: Keith Thomason, General Manager; Larry Sanders, Legal Counsel; Michael Johnston, Comptroller; Leonard Killman, Water Plant Superintendent; and Jen Zinzilieta, Executive Assistant

Pledge of Allegiance

Visitors: None

Minutes

Upon motion by Keith Ward and second by Kischa Jackson to approve the minutes of the September 25, 2017 meeting as presented, the Board voted as follows:

Ayes: Collins, Jackson, LeMay, Thomas, Ward

Nays: None

Absent: Lawrence, Walton

The President declared the motion carried.

Acceptance of Check Register

Board members reviewed the check register. In response to questions from board members, the following information was provided: VI Corps, Inc. was issued a check for the work completed sealcoating the parking lots and signed an acceptance when they picked up the check. The check amount was different than the bid amount because VI Corps, Inc. was terminated for lack of communication with managers. The Wine & Art Festival revenues and expenses are being tracked to help determine if RLCD will continue to manage the festival. The Pro Shop rented golf carts for an outing because they did not have enough golf carts for the day. This only happens a couple times a year for large outings. The payment to Priority Staffing is for one temporary employee that works at Rend Lake Conservancy District. In the future, Mrs. Jackson would like for a breakdown of the petty cash reimbursements to be provided to the Board. Mrs. Jackson and Mr. Collins asked for a breakdown of the credit card payment each month.

Upon motion by Keith Ward and second by Kischa Jackson to accept the Check Register as presented, the Board voted as follows:

Ayes: Collins, Jackson, LeMay, Thomas, Ward

Nays: None

Absent: Lawrence, Walton

The President declared the motion carried.

General Manager's Report

Mr. Thomason, presented the General Manager's report covering the following items:

- IEPA water requirements continue to be met

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October 23, 2017 (Continued)

- Report of the daily average and maximum flows of drinking water was given
- Painting project of the fire hydrants is underway and expected to be completed by the end of the fiscal year.
- Sewer lift station has been returned to full service.
- The rapid mix basin was temporarily removed from service for inspection. Lime buildup was found on the rapid mix unit and will be scheduled for removal when normal clarifier cleaning is completed.
- RLCD management will be meeting with IDNR on Thursday, October 26, 2017, for an informal discussion about improving the working relationship and resolving outstanding issues such as the lake maintenance bill.
- Ameren continues to replace several power poles, lines, and steel towers on District property. The work will continue through November.
- Golf revenues for September were better than expected and the course is now meeting the projected budget. The golf staff and superintendent did a good job taking care of the course during this very dry weather period and the condition of the greens continues to be very good.
- Lodge revenues continue to be ahead of budgeted revenues.
- Rend Lake Resort remains closed but will be remodeled and will reopen. At that time Season's Lodge will be the oldest facility in the Rend Lake area; thus, RLCD will need to make an effort to update Season's Lodge.
- Dead tree removal continues as weather permits and will continue during the winter months.
- Safety – no accidents this month

Financial Report

Mr. Johnston presented the financial report for the month of September. In his report, he noted that a payment was received from the State of Illinois for Big Muddy Prison in the amount of \$211,883.53. After the payment was applied Big Muddy Prison owed the District \$458,520.55 and the state, in total, owed the District \$502,093.40. Mr. Johnston also stated that the Rend Lake Resort owed the District \$2,244 and the city of Zeigler owed the District \$17,633.20. A payment from Zeigler for \$10,000 is expected in the next week.

Season's Lodge and Condominiums Loan Payment

Mr. Thomason presented information regarding Season's Lodge and Condominiums being ahead of budgeted revenues at the current time. He requested authorization to make an extra payment on the Season's Lodge and Condominiums internal loan in the amount of \$119,613.79 which would bring the balance of the loan to where it would have been if payments had not been reduced in 2016.

Upon motion by Keith Ward and second by Todd Thomas to authorize an extra payment in the amount of \$119,613.79 on the Season's Lodge and Condominiums internal loan, the Board voted as follows:

Ayes: Collins, Jackson, LeMay, Thomas, Ward

Nays: None

Absent: Lawrence, Walton

The President declared the motion carried.

Engineering Projects

Mr. Thomason provided an update on the following engineering projects:

36" Water Treatment Plant Transmission Pipe

The specs and drawings are nearing completion and will be going out for bid in the near future. RLCD has been notified that they have received a Delta Regional Grant for \$515,000 that will be discussed later in the meeting.

IDOT Relocation along Wastena to Yellowbanks Route 37

Mr. Thomason reported that the negotiations with IDOT were successful regarding the widening of the road along Route 37 and leaving the water main in place. RLCD has been doing the ditch work over the pipe in-house and is nearly completed. RLCD will be doing the seeding in that area when the weather cooperates.

October 23, 2017 (Continued)

Carterville Water Main Replacement

Mr. Thomason reported that the construction of the Carterville Water Main Replacement should begin early November.

Mt. Vernon BPS Electrical Upgrade

Mr. Thomason reported that the parts have been ordered. The contractor will begin the project as soon as the parts are received.

Freight Elevator Modernization

Mr. Thomason reported that the parts have been ordered. Work will begin on the elevator once the parts have been received.

DuQuoin Swamp Bypass

The DuQuoin Swamp Bypass project is nearing completion. The District Engineer recommends adding two more line stops and two more valves so both parallel sections will have isolation valves. The line stops are necessary to install the valves on the existing lines to avoid a boil water order for DuQuoin if a break would occur in one of the swampy sections of the old line. The change order would increase the cost of the project by \$31,000.

Upon motion by Keith Ward and second by Kisha Jackson to approve the change order of \$31,000 for an additional two line stops and two valves on the DuQuoin Swamp Bypass, the Board voted as follows:

Ayes: Collins, Jackson, LeMay, Thomas, Ward

Nays: None

Absent: Lawrence, Walton

The President declared the motion carried.

Equipment Loan Program

Mr. Thomason reported that the Equipment Loan Program is in its early stages. On Saturday, October 21, 2017, RLCD loaned the concrete slip form paver to the US Army Corp of Engineers. Discussion ensued regarding putting into place procedures and an agreement form for when RLCD does loan the equipment to communities for their use. The program is to benefit the communities that may not be able to afford to buy a certain piece of machinery that RLCD currently owns. Mrs. Jackson would like more information about the liability and insurance costs of loaning our equipment to communities for their use.

Upon motion by Todd Thomas and second by Keith Ward to proceed with the Equipment Loan Program, the Board voted as follows:

Ayes: LeMay, Thomas, Ward

Nays: Collins, Jackson

Absent: Lawrence, Walton

The President declared the motion carried.

Leased Facilities

Mr. Sanders reported on the leased facilities of the District.

- Shooting Complex: RLCD has made upgrades to the shooting complex over the past year and a half for a total expense of approximately \$10,800. RLCD has received lease payments for a total of \$9,000 during that same period of time.
- Farms: The farmers are harvesting their crops. Mr. Miller, one of the farmers, would like to discuss the possibility of changing the terms of his contract so he can plant winter wheat. The proposal by Mr. Miller will be discussed in closed session.
- Restaurant: Birdies Sports Bar and Grille received a low score from Bi-County Health Department and was closed down for about a 24-hour period. Two coolers were at the wrong temperature among other violations. All violations were fixed and the restaurant was reopened by noon the following day. Pizza was offered to the guests of Season's Lodge and Condominiums the evening the restaurant was closed.

October 23, 2017 (Continued)

Bids and Purchases

Christopher BPS Motor Replacement

Mr. Thomason presented information concerning the Christopher BPS 400 HP motor replacement. Flanders was going to repair the motor but conducted a core loss test and found hot spots in the core that could not be cleared. Flanders does not recommend repairing the motor due to the bad core. RLCD received quotes from Mt. Vernon Electric and Flanders for a motor replacement. Flanders stated that they would not charge the District for the work completed thus far on the 400 HP motor if a new motor was purchased from them. Mr. Thomason recommended that the District purchase the motor from Mt. Vernon Electric. Mt. Vernon Electric is the company that provided the lowest price quote and is offering a motor manufactured by US Motors. The low quote is \$15,434.

Upon motion by Keith Ward and second by Todd Thomas to purchase the Christopher BPS 400 HP motor replacement from the low quote by Mt. Vernon Electric of \$15,434, the Board voted as follows:

Ayes: Collins, Jackson, LeMay, Thomas, Ward

Nays: None

Absent: Lawrence, Walton

The President declared the motion carried.

Resolution 500 – Grant Resolution

The Delta Regional Authority has awarded the Rend Lake Conservancy District a grant for \$515,000 for the 36" Water Treatment Plant Transmission Pipe project. Mr. Thomason thanked all those involved in helping RLCD receive the grant. In accordance with the grant resolution, the District will provide the remaining money for the project.

Upon motion by Keith Ward and second by Todd Thomas to approve Resolution 500, the Board voted as follows:

Ayes: Collins, Jackson, LeMay, Thomas, Ward

Nays: None

Absent: Lawrence, Walton

The President declared the motion carried.

Nicholas LeMay left the meeting via telephone.

Rend Lake Golf Course Bunker Plan

Mr. Thomason presented information regarding the proposed Rend Lake Golf Course Bunker Plan. The Golf Course Superintendent's plan is to take two bunkers out of service and turn them into interesting grass impact areas. The two bunkers included in the plan are located on the front left side of hole #17 and the back right side of hole #6. Mr. Ward expressed his concerns and felt that it is important to keep the integrity of the golf course. A general discussion about bunkers was held by the Board.

Upon motion by Kisha Jackson and second by Todd Thomas to take two bunkers on the Rend Lake Golf Course out of service and turn them into interesting grass impact areas on holes #17 and #6, the Board voted as follows:

Ayes: Collins, Jackson, Thomas, Ward

Nays: None

Absent: Lawrence, LeMay, Walton

The President declared the motion carried.

Appointment of Secretary Pro Tempore

Upon motion by Keith Ward and second by Ernie Collins to appoint Mrs. Jackson to secretary pro tempore for the October 23, 2017 meeting, the Board voted as follows:

Ayes: Collins, Jackson, Thomas, Ward

Nays: None

Absent: Lawrence, LeMay, Walton

The President declared the motion carried.

October 23, 2017 (Continued)

West Frankfort Chamber of Commerce Dues

Upon motion by Ernie Collins and second by Kisha Jackson to approve the payment for the West Frankfort Chamber of Commerce dues of \$150.00, the Board voted as follows:

Ayes: Collins, Jackson, Thomas, Ward

Nays: None

Absent: Lawrence, LeMay, Walton

The President declared the motion carried.

Closed Session

Upon motion by Ernie Collins and second by Todd Thomas to go into Closed Session at 9:55 a.m. to consider: (1) Personnel (For the Discussion of the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal); (2) Collective Negotiations (For the Discussion of Collective Negotiating Matters); (6) Sale, Purchase or Lease of Property (For the Setting of a Price for Sale, Purchase or Lease of Property); (8) Security (For discussion of security procedures); (11) Litigation (For the Discussion of Pending, Probable or Imminent); and (21) Closed Session Minutes (For the Discussion of Closed Session Minutes); the Board voted as follows:

Ayes: Collins, Jackson, Thomas, Ward

Nays: None

Absent: Lawrence, LeMay, Walton

The President declared the motion carried.

Upon motion by Keith Ward and second by Kisha Jackson to come out of Closed Session at 11:10 a.m., the Board voted as follows:

Ayes: Collins, Jackson, Thomas, Ward

Nays: None

Absent: Lawrence, LeMay, Walton

The President declared the motion carried.

Closed Session Minutes

Upon motion by Keith Ward and second by Kisha Jackson to approve the Closed Session Minutes of September 25, 2017, the Board voted as follows:

Ayes: Collins, Jackson, Thomas, Ward

Nays: None

Absent: Lawrence, LeMay, Walton

The President declared the motion carried.

Farm Contract

Upon motion by Keith Ward and second by Kisha Jackson to allow General Counsel, Mr. Sanders, to negotiate the farm contract to provide for planting wheat and sharecropping for two additional years with Mr. Miller, the Board voted as follows:

Ayes: Collins, Jackson, Thomas, Ward

Nays: None

Absent: Lawrence, LeMay, Walton

The President declared the motion carried.

Restaurant Lease

Upon motion by Keith Ward and second by Ernie Collins to allow General Counsel, Mr. Sanders, to negotiate the restaurant lease with restaurant leasee, the Board voted as follows:

Ayes: Collins, Jackson, Thomas, Ward

Nays: None

Absent: Lawrence, LeMay, Walton

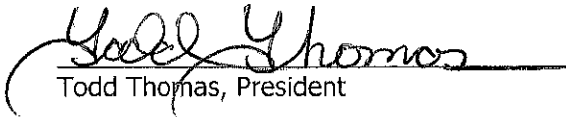
The President declared the motion carried.

Adjournment

Upon motion by Keith Ward and second by Kisha Jackson to adjourn the meeting at 11:20 a.m., the Board voted as follows:

October 23, 2017 (Continued)

Ayes: Collins, Jackson, Thomas, Ward
Nays: None
Absent: Lawrence, LeMay, Walton
The President declared the motion carried.


Todd Thomas, President


Robert Walton, Secretary