



REND LAKE CONSERVANCY DISTRICT

P.O. BOX 907 ■ 11231 MARCUM BRANCH ROAD ■ BENTON, ILLINOIS 62812
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MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE REND LAKE CONSERVANCY DISTRICT HELD November 20, 2017

The Board of Trustees of the Rend Lake Conservancy District held a regular meeting on Monday, November 20, 2017, at the Rend Lake Conservancy District Administration Office, 11231 Marcum Branch Road, Benton, Illinois. President Todd Thomas called the meeting to order at 8:35 a.m. The following attended:

Board of Trustees: In physical attendance: Ernest Collins, Nicholas LeMay, Paul Lawrence, Todd Thomas, and Robert Walton; Absent: Kisha Jackson and Keith Ward

Staff: Keith Thomason, General Manager; Larry Sanders, Legal Counsel; Michael Johnston, Comptroller; Leonard Killman, Water Plant Superintendent; and Jen Zinzilieta, Executive Assistant

Pledge of Allegiance

Visitors: None

Minutes

Upon motion by Nicholas LeMay and second by Robert Walton to approve the minutes of the October 23, 2017 meeting as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton

Nays: None

Absent: Jackson, Ward

The President declared the motion carried.

Acceptance of Check Register

Board members reviewed the check register.

Upon motion by Robert Walton and second by Todd Thomas to accept the Check Register as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton

Nays: None

Absent: Jackson, Ward

The President declared the motion carried.

General Manager's Report

Mr. Thomason, presented the General Manager's report covering the following items:

- IEPA water requirements continue to be met
- Report of the daily average and maximum flows of drinking water was given
- Report of water and sewer leaks was given
- Painting project of the fire hydrants is slowing down because of the weather but expected to be completed by the end of the fiscal year.
- Valve cycling has begun

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- The meeting with IDNR in October was positive.
- Golf revenues in October were lower than expected and golf course expenses in October were higher than expected due to repairs to the irrigation system.
- Golf course is in good condition.
- Season's Lodge is ahead of budgeted revenues.
- The Rend Lake sign at the intersection of Highway 148 and Gun Creek is being updated in phases. The upgrade should be completed by the beginning of the calendar year.
- Ameren continues to replace several power poles, lines, and steel towers on District property.
- Dead tree removal continues as weather permits and will continue during the winter months.
- Safety – no accidents this month

Financial Report

Mr. Johnston presented the financial report for the month of October. Mr. Johnston reported that Big Muddy Prison owed the District \$514,154.34 and the state, in total, owed the District \$558,172.35.

Mr. Thomas took a moment to inform the Board that former Board of Trustee, Don Lucas, passed away on November 6, 2017. The Board discussed what an accomplished life he had and that he will be missed.

Engineering Projects

Mr. Thomason provided an update on the following engineering projects:

Mt. Vernon BPS Electrical Upgrade

Mr. Thomason reported that the parts have been ordered. The contractor will begin the project as soon as the parts are received.

Freight Elevator Modernization

Mr. Thomason reported that the parts have been ordered. Work will begin on the elevator once the parts have been received.

Carterville Water Main Replacement

Mr. Thomason reported that the Carterville Water Main Replacement is under construction and approximately 2,000 feet of pipe is being replaced.

DuQuoin Swamp Bypass

The DuQuoin Swamp Bypass project is nearing completion. The project is waiting for a company from Indianapolis to install the line stops on the new parallel lines.

Casey Creek Project

The Casey Creek Project which had a water main pipe exposed has been fixed. RLCD will have to monitor the area to make sure the creek bed does not get washed out again.

Leased Facilities

Mr. Sanders reported on the leased facilities of the District.

- Farms: Mr. Sanders reported that RLCD has received payment from the sharecrop farmer for 2017. The payment was approximately \$20,000 less than the check received in 2016. This is due to several factors such as corn production instead of soybeans, market, and weather conditions.
- Restaurant: Mr. Sanders reported that RLCD will be searching for a new leasee for the restaurant at the golf course. Discussion ensued regarding restaurant issues.

Equipment Loan Program

Mr. Sanders reported that RLCD's insurance agent stated that the wholesale customers and strategic partners that borrow the equipment from RLCD will need to provide a certificate of insurance listing Rend

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Lake Conservancy District as the additional insured. This can be given to Rend Lake Conservancy District at any time and kept on file.

Bids and Purchases

Water Treatment Chemical Bids

Mr. Thomason presented the bids for the purchase of water treatment chemicals and reported that the activated carbon and carbon dioxide would be discussed separately.

Upon motion by Robert Walton and second by Paul Lawrence to accept all qualified water treatment chemical bids and to purchase from the low bidder for each water treatment chemical except for activated carbon and carbon dioxide, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton

Nays: None

Absent: Jackson, Ward

The President declared the motion carried.

Water Treatment Chemical Bids for Carbon Dioxide

Mr. Thomason presented the bids for the water treatment chemical carbon dioxide and reported that the low bidder wanted a contract signed by RLCD.

Upon motion by Paul Lawrence and second by Todd Thomas to accept all qualified water treatment chemical carbon dioxide bids and to purchase from the low bidder that presents a contract that RLCD can agree to, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton

Nays: None

Absent: Jackson, Ward

The President declared the motion carried.

Mr. Thomason stated that the bid approval for the water treatment chemical activated carbon will be delayed until sampling can be performed.

Rotary Control Valve

Mr. Thomason requested approval for the purchase of a rotary control drive valve from Harold Beck & Sons, Inc. for a quoted amount of \$6,860. This rotary control drive valve will be placed in inventory to replace the one that was used at the Marion valve station.

Upon motion by Todd Thomas and second by Robert Walton to approve the purchase of a rotary control drive valve from Harold Beck & Sons, Inc. for \$6,860.00, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton

Nays: None

Absent: Jackson, Ward

The President declared the motion carried.

Pipe Replacement Materials for Spruce Lane

Mr. Thomason requested approval for the purchase of pipe replacement materials that will be used at Spruce Lane. The low quote was from Core & Main for \$7,285.32.

Upon motion by Robert Walton and second by Paul Lawrence to approve the purchase of pipe replacement materials from the low quote from Core & Main for \$7,285.32, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton

Nays: None

Absent: Jackson, Ward

The President declared the motion carried.

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Fuel Bid

Mr. Thomason presented the bids for fuel. He recommended to award the bid to the lowest bidder which was Wabash Valley for all fuel types.

Upon motion by Robert Walton and second by Nicholas LeMay to approve the bid for the purchase of fuel from the low bidder which was Wabash Valley, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton

Nays: None

Absent: Jackson, Ward

The President declared the motion carried.

Vehicle Purchase

Mr. Thomason requested authorization to purchase a 2018 Chevrolet Regular Cab ½ Ton Pick-up for \$19,719 which includes base price plus a tow package, extra key, delivery, Illinois title, and municipal plates from the State Contract List. This vehicle would replace a truck that has 157,000 miles. Discussion ensued regarding the vehicle purchase.

Upon motion by Todd Thomas and second by Paul Lawrence to authorize the purchase of a 2018 Chevrolet Regular Cab ½ Ton Pick-up for \$19,719 and an extended cab option if available, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton

Nays: None

Absent: Jackson, Ward

The President declared the motion carried.

Mr. Collins left the meeting at 9:40 a.m.

High Service Pump

Mr. Thomason presented information regarding a spare high service pump bid. The bids range from \$54,000 to \$92,000. More information is being gathered to determine which high service pump will meet the specifications of the bid.

Upon motion by Todd Thomas and second by Nicholas LeMay to approve the purchase of a spare high service pump from the low bidder that meets the specifications of the bid, the Board voted as follows:

Ayes: Lawrence, LeMay, Thomas, Walton

Nays: None

Absent: Collins, Jackson, Ward

The President declared the motion carried.

2018 Holiday Schedule

Upon motion by Paul Lawrence and second by Nicholas LeMay to approve the 2018 Holiday Schedule as presented, the Board voted as follows:

Ayes: Lawrence, LeMay, Thomas, Walton

Nays: None

Absent: Collins, Jackson, Ward

The President declared the motion carried.

2018 Board of Trustees Meeting Schedule

Upon motion by Nicholas LeMay and second by Todd Thomas to approve the 2018 Board of Trustees Meeting Schedule as presented, the Board voted as follows:

Ayes: Lawrence, LeMay, Thomas, Walton

Nays: None

Absent: Collins, Jackson, Ward

The President declared the motion carried.

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Closed Session

Upon motion by Robert Walton and second by Todd Thomas to go into Closed Session at 9:50 a.m. to consider: (1) Personnel (For the Discussion of the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal); (2) Collective Negotiations (For the Discussion of Collective Negotiating Matters); (6) Sale, Purchase or Lease of Property (For the Setting of a Price for Sale, Purchase or Lease of Property); (8) Security (For discussion of security procedures); (11) Litigation (For the Discussion of Pending, Probable or Imminent); and (21) Closed Session Minutes (For the Discussion of Closed Session Minutes); the Board voted as follows:

Ayes: Lawrence, LeMay, Thomas, Walton

Nays: None

Absent: Collins, Jackson, Ward

The President declared the motion carried.

Upon motion by Nicholas LeMay and second by Robert Walton to come out of Closed Session at 10:50 a.m., the Board voted as follows:

Ayes: Lawrence, LeMay, Thomas, Walton

Nays: None

Absent: Collins, Jackson, Ward

The President declared the motion carried.

Personnel Policy

Upon motion by Paul Lawrence and second by Robert Walton to keep the personnel policy as is, the Board voted as follows:

Ayes: Lawrence, LeMay, Thomas, Walton

Nays: None

Absent: Collins, Jackson, Ward

The President declared the motion carried.

Closed Session Minutes

Upon motion by Robert Walton and second by Paul Lawrence to approve the Closed Session Minutes of October 23, 2017, the Board voted as follows:

Ayes: Lawrence, LeMay, Thomas, Walton

Nays: None

Absent: Collins, Jackson, Ward

The President declared the motion carried.

Adjournment

Upon motion by Robert Walton and second by Nicholas LeMay to adjourn the meeting at 10:55 a.m., the Board voted as follows:

Ayes: Lawrence, LeMay, Thomas, Walton

Nays: None

Absent: Collins, Jackson, Ward

The President declared the motion carried.


Todd Thomas, President


Robert Walton, Secretary