



REND LAKE CONSERVANCY DISTRICT

P.O. BOX 907 ■ 11231 MARCUM BRANCH ROAD ■ BENTON, ILLINOIS 62812
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MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE REND LAKE CONSERVANCY DISTRICT HELD December 18, 2017

The Board of Trustees of the Rend Lake Conservancy District held a regular meeting on Monday, December 18, 2017, at the Rend Lake Conservancy District Administration Office, 11231 Marcum Branch Road, Benton, Illinois. President Todd Thomas called the meeting to order at 8:30 a.m. The following attended:

Board of Trustees: In physical attendance: Ernest Collins, Paul Lawrence, Nicholas LeMay, Todd Thomas, Robert Walton, and Keith Ward; Absent: Kisha Jackson

Staff: Keith Thomason, General Manager; Larry Sanders, Legal Counsel; Michael Johnston, Comptroller; Leonard Killman, Water Plant Superintendent; and Jen Zinzilieta, Executive Assistant

Pledge of Allegiance

Visitors: None

Minutes

Upon motion by Keith Ward and second by Nicholas LeMay to approve the minutes of the November 20, 2017 meeting as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward

Nays: None

Absent: Jackson

The President declared the motion carried.

Acceptance of Check Register

Board members reviewed the check register. In response to questions from board members, the following information was provided: The second cabin is completed and is expected to be rented New Year's Eve weekend. The propane tank is a refillable tank that was used during the construction of the second cabin. The damage to the 2016 F-150 pickup truck happened at one of the project sites, and the repair was to the passenger rear side door.

Upon motion by Keith Ward and second by Todd Thomas to accept the Check Register as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward

Nays: None

Absent: Jackson

The President declared the motion carried.

General Manager's Report

Mr. Thomason, presented the General Manager's report covering the following items:

- IEPA water requirements continue to be met
- Report of the daily average and maximum flows of drinking water was given
- Report of water and sewer leaks was given
- Carterville Water Main Replacement Project is nearing completion and in the sampling phase.
- Valve cycling has begun and repairs will be made if problems arise

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December 18, 2017 (Continued)

- Spruce Lane Project is expected to begin in January 2018
- Painting of the overhead piping at the water plant has begun
- Ameren is finishing up their project and cleaning up
- Golf revenues in November were lower than expected
- Golf course Fall cleanup is complete and dredging of the pond at the golf course will be done during the winter months
- Season's Lodge is ahead of budgeted revenues
- Coello has contacted RLCD about becoming a direct water customer. Coello has always purchased their water from Christopher. The Board would like Mr. Thomason to discuss this issue with Christopher to gain their input on the matter.
- Rend Lake Resort bids are due January 4, 2018. Discussion ensued regarding the resort reopening.
- Safety – no accidents this month

Financial Report

Mr. Johnston presented the financial report for the month of November. Mr. Johnston reported that Big Muddy Prison owed the District \$562,228.00 and the state, in total, owed the District \$606,584.97. Mr. Johnston also stated that all departments are over in revenue except for the Golf Course and all departments are under in expenses except for the Golf Course and Recreation Central Leasing. Also, the cabin rental revenue in 2017 was \$9,778.00.

Engineering Projects

Mr. Thomason provided an update on the following engineering projects:

Carterville Water Main Replacement

Mr. Thomason reported that the piping is completed and cleanup and restoration are left to finish.

DuQuoin Swamp Bypass

The DuQuoin Swamp Bypass project is still waiting for a company from Indianapolis to install the line stops on the new parallel lines.

36" Water Treatment Plant Transmission Pipe

This project is in the easement phase by the engineering department. The project should be bid in the winter with construction to begin in the summer of 2018.

IDOT Relocation along Wastena to Yellowbanks Route 37

The project is nearing completion and should be completed by March 2018.

Leased Facilities

Mr. Sanders reported on the leased facilities of the District.

- Farms: Mr. Sanders reported that wheat has been planted on a significant portion of the acres farmed.
- Restaurant: Mr. Sanders reported that Mr. Batts has been told that he will no longer be the leasee of the restaurant. Mr. Batts agreed to help during the transition to the new leasee. Mr. Sanders also stated that RLCD has placed a Request for Proposal for the restaurant in the local newspapers.
- Cabins: The construction of the second cabin is completed and will be turned over to Season's Lodge to begin renting on December 29, 2017. Mr. Sanders stated that both cabins are rented for New Year's Eve weekend.

Discussion ensued about the restaurant needs and repairs to equipment that need to be made before it can be leased out again. Mr. Sanders discussed that Mr. Batts has an outstanding balance that he owes RLCD. Mr. Batts made some renovations to the restaurant when he began his lease and is willing to leave some of the items such as televisions and the wood bar to offset the outstanding balance.

December 18, 2017 (Continued)

Upon motion by Paul Lawrence and second by Keith Ward to authorize Mr. Sanders to negotiate the outstanding bill with Mr. Batts, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward

Nays: None

Absent: Jackson

The President declared the motion carried.

Recreation Rates for 2018

Mr. Thomason presented the proposed recreation rates for the 2018 season. He proposed to leave the Season's Lodge and Condominium rates and the Golf Course standard rates the same. The Golf Course will have a new Corporate Membership rate. The Corporate Membership rate is open to local businesses that have a minimum of four employees join under the Corporate Membership. The Corporate Membership rate would be \$550.00/person per season. The proposed cabin rental rates would be \$119/night Monday–Thursday and \$159.00/night Friday–Sunday with a two-night minimum stay.

Upon motion by Robert Walton and second by Paul Lawrence to accept the proposed 2018 recreation rates presented by Mr. Thomason, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward

Nays: None

Absent: Jackson

The President declared the motion carried.

Bids and Purchases

Spare Backwash Motor

Mr. Thomason presented the bids for the purchase of a Spare Backwash Motor. Mr. Thomason recommended the bid be awarded to the low bidder which was from Flanders with a total bid of \$17,112.00.

Upon motion by Keith Ward and second by Todd Thomas to purchase the Spare Backwash Motor from the low bidder which is Flanders for a total of \$17,112.00, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward

Nays: None

Absent: Jackson

The President declared the motion carried.

Water Treatment Chemical Bid for Activated Carbon

Mr. Thomason presented the bids for the water treatment chemical activated carbon and reported that additional testing was performed. Mr. Thomason recommended the bid be awarded to the low bidder with the best performance factor which is Calgon Carbon Corporation.

Upon motion by Nicholas LeMay and second by Robert Walton to purchase the water treatment chemical activated carbon from Calgon Carbon Corporation, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward

Nays: None

Absent: Jackson

The President declared the motion carried.

Rock for Spruce Road Project

Mr. Thomason presented quotes for the purchase of rock for the Spruce Road Project. Mr. Thomason recommended to purchase the rock from the low quote from Buncombe Rock Quarry for \$8.50/ton.

Upon motion by Keith Ward and second by Todd Thomas to approve the purchase of rock from the Buncombe Rock Quarry for the Spruce Road Project, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward

Nays: None

Absent: Jackson

December 18, 2017 (Continued)

The President declared the motion carried.

Closed Session

Upon motion by Robert Walton and second by Keith Ward to go into Closed Session at 9:40 a.m. to consider: (1) Personnel (For the Discussion of the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal); (2) Collective Negotiations (For the Discussion of Collective Negotiating Matters); (6) Sale, Purchase or Lease of Property (For the Setting of a Price for Sale, Purchase or Lease of Property); (8) Security (For discussion of security procedures); (11) Litigation (For the Discussion of Pending, Probable or Imminent); and (21) Closed Session Minutes (For the Discussion of Closed Session Minutes); the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward

Nays: None

Absent: Jackson

The President declared the motion carried.

Keith Ward left the meeting at 10:20 a.m.

Upon motion by Robert Walton and second by Todd Thomas to come out of Closed Session at 11:40 a.m., the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton

Nays: None

Absent: Jackson, Ward

The President declared the motion carried.

Closed Session Minutes

Upon motion by Robert Walton and second by Nicholas LeMay to approve the Closed Session Minutes of November 20, 2017, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton

Nays: None

Absent: Jackson, Ward

The President declared the motion carried.

Adjournment

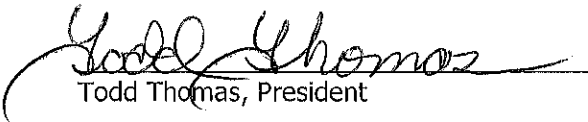
Upon motion by Ernie Collins and second by Todd Thomas to adjourn the meeting at 11:45 a.m., the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton

Nays: None

Absent: Jackson, Ward

The President declared the motion carried.


Todd Thomas, President


Robert Walton, Secretary