



REND LAKE CONSERVANCY DISTRICT

P.O. BOX 907 ■ 11231 MARCUM BRANCH ROAD ■ BENTON, ILLINOIS 62812
TELEPHONE: (618) 439-4321 ■ FAX: (618) 439-2400

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE REND LAKE CONSERVANCY DISTRICT HELD January 22, 2018

The Board of Trustees of the Rend Lake Conservancy District held a regular meeting on Monday, January 22, 2018, at the Rend Lake Conservancy District Administration Office, 11231 Marcum Branch Road, Benton, Illinois. President Todd Thomas called the meeting to order at 8:35 a.m. The following attended:

Board of Trustees: In physical attendance: Ernest Collins, Kischa Jackson, Paul Lawrence, Nicholas LeMay, Todd Thomas, Robert Walton, and Keith Ward

Staff: Keith Thomason, General Manager; Larry Sanders, Legal Counsel; Michael Johnston, Comptroller; Leonard Killman, Water Plant Superintendent; and Jen Zinzilieta, Executive Assistant

Pledge of Allegiance

Visitors: None

Minutes

Upon motion by Keith Ward and second by Kischa Jackson to approve the minutes of the December 18, 2017 meeting as presented, the Board voted as follows:

Ayes: Collins, Jackson, Lawrence, LeMay, Thomas, Walton, Ward

Nays: None

Absent: None

The President declared the motion carried.

Correction to Minutes

Mr. Thomason reported that the minutes of the August 28, 2017 meeting stated incorrect information. The purchase of the emergency communication radio system was actually awarded to Novacom for the price of \$4,989.97. Mr. Thomason requested the minutes be corrected to state the correct information.

Upon motion by Keith Ward and second by Nicholas LeMay to approve the correction to the minutes of the August 28, 2017 meeting to speak the truth by changing the minutes to read that the emergency communication radio system purchase was awarded to Novacom for a price of \$4,989.97, the Board voted as follows:

Ayes: Collins, Jackson, Lawrence, LeMay, Thomas, Walton, Ward

Nays: None

Absent: None

The President declared the motion carried.

Acceptance of Check Register

Board members reviewed the check register. In response to questions from board members, the following information was provided: An explanation was provided for the expenses incurred for expert witness fees. The check to Metro-Ag, Inc. on 01/11/2018 was for the cost of sludge removal and land application.

AN EQUAL OPPORTUNITY EMPLOYER

Serving Southern Illinois Since 1955

January 22, 2018 (Continued)

Upon motion by Kisha Jackson and second by Keith Ward to accept the Check Register as presented, the Board voted as follows:

Ayes: Collins, Jackson, Lawrence, LeMay, Thomas, Walton, Ward

Nays: None

Absent: None

The President declared the motion carried.

General Manager's Report

Mr. Thomason, presented the General Manager's report covering the following items:

- IEPA water requirements continue to be met
- Report of the daily average and maximum flows of drinking water was given
- Report of water and sewer leaks was given
- Valve cycling has been delayed because of the weather
- IWS dealt with the clarifier surfaces freezing in the extreme weather in January
- The raw water pump has been rebuilt, tested, and is in service
- Christopher was not aware that Coello (North City) was interested in becoming a direct customer of RLCD and would like to have input in the discussions.
- Golf revenues and net receipts are behind the projected budget for 2017
- Season's Lodge is ahead of budgeted revenues for 2017
- Safety – no accidents this month

Financial Report

Mr. Johnston presented the financial report for the month of December. Mr. Johnston reported that Big Muddy Prison owed the District \$607,644.66 and the state, in total, owed the District \$652,140.96.

Engineering Projects

Mr. Thomason provided an update on the following engineering projects:

Carterville Water Main Replacement

Mr. Thomason reported the project is completed and the new water main that supplies the Carterville meter station has been placed in service. Spring clean-up and construction seeding are still required.

DuQuoin Swamp Bypass

Mr. Thomason reported the DuQuoin Swamp Bypass project is still waiting for a company from Indianapolis to install the line stops on the new parallel line.

36" Water Treatment Plant Transmission Pipe

Mr. Thomason reported the project is out for bid. The projected cost of the project is expected to be between 5 to 6 million dollars.

IDOT Relocation along Wastena to Yellowbanks Route 37

Mr. Thomason reported the project is nearing completion and the completion date of March 2018 is a priority.

Spruce Road

Mr. Thomason reported that the Spruce Road project has been delayed because of the weather and is expected to proceed in February.

Peach Orchard Road

Mr. Thomason reported that the Peach Orchard Road project will be divided into two sections and will begin after the Spruce Road project is completed.

January 22, 2018 (Continued)

Leased Facilities

Mr. Sanders reported on the leased facilities of the District.

- Farms: Mr. Sanders reported that wheat had been planted on a significant portion of the acres farmed.
- Restaurant: Mr. Sanders reported that the restaurant has been cleaned and the equipment inspected.
- Rent Lake Resort: Mr. Sanders reported that the Rend Lake Conservancy District has submitted a proposal for the Wayne Fitzgerald State Recreation Area Concession Lease at the Rend Lake Resort.

Bids and Purchases

Feed Screw for Lime Slaker

Upon motion by Robert Walton and second by Nicholas LeMay to approve the purchase of a stainless steel feed screw for the lime slaker from the manufacturer for a quoted amount of \$4,322.00, the Board voted as follows:

Ayes: Collins, Jackson, Lawrence, LeMay, Thomas, Walton, Ward

Nays: None

Absent: None

The President declared the motion carried.

Blower for Lime Transfer System

Upon motion by Keith Ward and second by Paul Lawrence to approve the purchase of a blower for the lime transfer system for a quoted amount of \$3,039.42, the Board voted as follows:

Ayes: Collins, Jackson, Lawrence, LeMay, Thomas, Walton, Ward

Nays: None

Absent: None

The President declared the motion carried.

Compact Excavator

Mr. Thomason presented the bids for the purchase of a compact excavator. Mr. Thomason recommended to purchase the compact excavator from the low bidder which was Bobcat of Marion for a bid amount of \$39,786.02.

Upon motion by Robert Walton and second by Keith Ward to approve the purchase of a compact excavator from Bobcat of Marion for \$39,786.02, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward

Nays: None

Absent: None

Abstain: Jackson

The President declared the motion carried.

Payment for Easements along the 36" Water Treatment Plant Transmission Pipe Project

Mr. Thomason requested approval for payment to the landowners for easements along the 36" water treatment plant transmission pipe project for a total amount of \$24,275.00.

Upon motion by Nicholas LeMay and second by Kisha Jackson to approve the payment to the landowners for easements along the 36" water treatment plant transmission pipe project for a total amount of \$24,275.00, the Board voted as follows:

Ayes: Collins, Jackson, Lawrence, LeMay, Thomas, Walton, Ward

Nays: None

Absent: None

The President declared the motion carried.

January 22, 2018 (Continued)

Easement Signing Authority

Mr. Thomason requested approval for signing authority on the 36" water treatment plant transmission pipe project easements. He requested Sarah Towle, District Engineer, be granted signing authority.

Upon motion by Kisha Jackson and second by Keith Ward to approve signing authority on the 36" water treatment plant transmission pipe project easements be granted to Sarah Towle, District Engineer, the Board voted as follows:

Ayes: Collins, Jackson, Lawrence, LeMay, Thomas, Walton, Ward

Nays: None

Absent: None

The President declared the motion carried.

Wallpaper at Season's Lodge

Mr. Thomason requested preapproval for the purchase of wallpaper for Season's Lodge to repair rooms with deteriorated wallpaper.

Upon motion by Kisha Jackson and second by Keith Ward to grant preapproval for the purchase of wallpaper for Season's Lodge, the Board voted as follows:

Ayes: Collins, Jackson, Lawrence, LeMay, Thomas, Walton, Ward

Nays: None

Absent: None

The President declared the motion carried.

Benton/West City Area Chamber of Commerce

Mr. Thomason presented the renewal membership fee for the Benton/West City Area Chamber of Commerce.

Upon motion by Keith Ward and second by Kisha Jackson authorizing the renewal of the membership fee for the Benton/West City Area Chamber of Commerce, the Board voted as follows:

Ayes: Collins, Jackson, Lawrence, LeMay, Thomas, Walton, Ward

Nays: None

Absent: None

The President declared the motion carried.

Ordinance 289 – Ordinance Prohibiting Sexual Harassment

Mr. Thomason explained that the District currently has a sexual harassment policy; however, it does not meet the requirements of a new state law requiring governmental bodies to adopt ordinance and policies regarding sexual harassment.

Upon motion by Kisha Jackson and second by Keith Ward adopting Ordinance 289 -Ordinance Prohibiting Sexual Harassment as presented, the Board voted as follows:

Ayes: Collins, Jackson, Lawrence, LeMay, Thomas, Walton, Ward

Nays: None

Absent: None

The President declared the motion carried.

Jefferson County Chamber of Commerce

Mr. Thomason presented the renewal membership fee for the Jefferson County Chamber of Commerce. After discussion about the different types of memberships and the benefits that each offers, the Board decided the platinum membership would be most beneficial for the District.

Upon motion by Nicholas LeMay and second by Kisha Jackson authorizing the platinum membership for the Jefferson County Chamber of Commerce, the Board voted as follows:

Ayes: Collins, Jackson, Lawrence, LeMay, Thomas, Walton, Ward

Nays: None

Absent: None

January 22, 2018 (Continued)

The President declared the motion carried.

Closed Session

Upon motion by Kisha Jackson and second by Todd Thomas to go into Closed Session at 9:45 a.m. to consider: (1) Personnel (For the Discussion of the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal); (2) Collective Negotiations (For the Discussion of Collective Negotiating Matters); (6) Sale, Purchase or Lease of Property (For the Setting of a Price for Sale, Purchase or Lease of Property); (8) Security (For discussion of security procedures); (11) Litigation (For the Discussion of Pending, Probable or Imminent); and (21) Closed Session Minutes (For the Discussion of Closed Session Minutes); the Board voted as follows:

Ayes: Collins, Jackson, Lawrence, LeMay, Thomas, Walton, Ward

Nays: None

Absent: None

The President declared the motion carried.

Upon motion by Ernest Collins and second by Todd Thomas to come out of Closed Session at 10:37 a.m., the Board voted as follows:

Ayes: Collins, Jackson, Lawrence, LeMay, Thomas, Walton, Ward

Nays: None

Absent: None

The President declared the motion carried.

Closed Session Minutes

Upon motion by Keith Ward and second by Nicholas LeMay to approve the Closed Session Minutes of December 18, 2017, the Board voted as follows:

Ayes: Collins, Jackson, Lawrence, LeMay, Thomas, Walton, Ward

Nays: None

Absent: None

The President declared the motion carried.

Adjournment

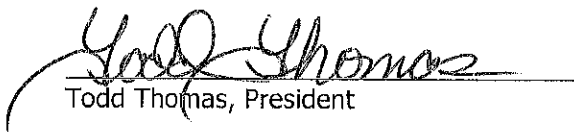
Upon motion by Nicholas LeMay and second by Keith Ward to adjourn the meeting at 10:40 a.m., the Board voted as follows:

Ayes: Collins, Jackson, Lawrence, LeMay, Thomas, Walton, Ward

Nays: None

Absent: None

The President declared the motion carried.


Todd Thomas, President


Robert Walton, Secretary