



REND LAKE CONSERVANCY DISTRICT

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MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE REND LAKE CONSERVANCY DISTRICT HELD June 27, 2022

The Board of Trustees of the Rend Lake Conservancy District held a regular meeting on Monday, June 27, 2022, at the Rend Lake Golf Course Banquet Room, 12476 Golf Course Road, Whittington, IL. President Michael Warren called the meeting to order at 8:33 a.m. The following attended:

Board of Trustees: In physical attendance: Ernest Collins, Paul Lawrence, Nicholas LeMay, Todd Thomas, Robert Walton, Keith Ward, and Michael Warren.

Staff: In physical attendance: Keith Thomason, General Manager; Larry Sanders, General Counsel, Michael Johnston, Comptroller; Sean Pickford, District Engineer; Keith Vaughn, Buildings Construction and Repair Manager; Tony Furlow, Water Plant Superintendent; Jeremy Richardson, IWS Distribution Manager; Pete Hunter, Golf Course Superintendent; Amy Krueger, Season's Lodge Manager; and Jen Zinzilieta, Executive Assistant.

Visitors: None

Minutes

Upon motion by Ernie Collins and second by Nicholas LeMay to approve the minutes of the May 23, 2022, Regular Meeting as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

Acceptance of Check Register

Upon motion by Keith Ward and second by Paul Lawrence to accept the Check Register as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

Report of the Executive Team

Mr. Keith Thomason presented a report regarding the following items:

- A report of the District's response to the Coronavirus Pandemic was given. The managers and employees continue to do a good job with safety precautions.
- A report was given regarding the financial standing of the recreation departments.
- A report was given regarding the youth Scholastic 3D National Archery Tournament which was held in June at the North Marcum Archery Complex at Rend Lake.
- An update was given regarding projects completed or near completion at the District.
- Keith Ward was recognized for his many years of service as a District board member.
- A report was given regarding an automobile accident at the Rend Lake Golf Complex entrance in June.

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June 27, 2022 (Continued)

Mr. Michael Johnston presented the financial report for the month.

- Mr. Johnston reported on the finances of each department.
- Mr. Johnston reported that Big Muddy Prison owes the District \$614,714 and the state, in total, owes the District \$706,699.

Mr. Larry Sanders presented a report regarding the following items:

- Mr. Sanders reported on repairs made at the shooting complex.

Report of the Department Managers

Mr. Sean Pickford, District Engineer, presented the following information:

- A report of the engineering projects was given.
- A report was given regarding the demolition of the water tower near Waltonville.
- A report was given explaining that the supply shortage has caused delays in projects at the District.

Mr. Tony Furlow, Water Superintendent, presented the following information:

- A report of the daily average and maximum flows of drinking water was given.
- A report was given regarding the EPA regulations being met.
- A report of the water plant equipment and repairs was given.
- A report was given regarding the sewer system and lift stations.
- A report of the membrane system was given.

Mr. Jeremy Richardson, IWS Distribution Manager, presented the following information:

- A report of the water and sewer leaks during the past month was given.
- A report of the maintenance, repairs, and upgrades in the water system was given.
- A report was given regarding the air conditioning issues the water plant has had during the month of June.

Mr. Keith Vaughn, Buildings Construction and Repair Manager, presented the following information:

- A report was given regarding the projects that have been completed and those that are still in process.

Mr. Pete Hunter, Golf Course Superintendent, presented the following information:

- A report was given regarding the condition of the golf course and the transition from spring to summer.
- A report was given regarding the projects and updates on the golf course.

Mrs. Amy Krueger, Manager of Season's Lodge and Condominiums, presented the following information:

- A report was given regarding the air conditioning issues at the condominiums.

District's Strategic Plan

Mr. Thomason stated that the Strategic Plan has been updated and provides an overall direction of the District. Mr. Thomason reported that the Strategic Plan will be changing as the priorities change and projects are completed.

Bids and Purchases

20-ton Commercial Air Conditioning Unit

Mr. Thomason presented information regarding a 20-ton commercial air conditioning unit that would be installed in the high service room at the water plant. The current quote received for this unit is for \$17,460. Mr. Thomason requested preapproval for this purchase up to \$17,460.

June 27, 2022 (Continued)

Upon motion by Paul Lawrence and second by Keith Ward to preapprove the purchase of a 20-ton commercial air conditioning unit up to \$17,460, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

Portable Air Conditioner

Mr. Thomason presented information regarding a portable 12½ ton cooling unit for the high service room that would be used as a backup. A quote was received from J & R Electrical for \$12,540.

Upon motion by Keith Ward and second by Todd Thomas to approve the purchase of a 12½ ton cooling unit from J & R Electrical for \$12,540, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

Air Conditioning Unit for Condominiums

Mr. Thomason presented information regarding the air conditioning units at the condominiums. Mrs. Krueger reported the cost of the part that is needed to repair the unit versus the cost of a new unit. Mr. Thomason recommended preapproval for two air conditioning units for the condominiums as long as they are under \$10,000 for both.

Upon motion by Nicholas LeMay and second by Paul Lawrence to preapprove the purchase of two air conditioning units for the condominiums as long as they are under \$10,000 for both units, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

Illinois Legislative Update

Mr. Sanders informed the Board that Mr. Bradley continues to keep in touch with him on legislation that might impact the District. The legislative session is currently closed for the summer but will be back in session after July 4th for a week.

Resolution 521 – Designating Depository and Authorizing Signatures

Upon motion by Ernest Collins and second by Todd Thomas to approve Resolution 521 – Designating Depository and Authorizing Signatures as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

Financial Report for the Fiscal Year Ending April 30, 2022

Mr. Johnston presented the Financial Report for the fiscal year ending April 30, 2022.

Closed Session

Upon motion by Nicholas LeMay and second by Ernest Collins to go into Closed Session at 10:00 a.m. to consider: (1) Personnel (For the Discussion of the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal); (2) Collective Negotiations (For the Discussion of Collective Negotiating Matters); (6) Sale, Purchase or Lease of Property (For the Setting of a Price for Sale, Purchase or Lease of Property); (8) Security (For discussion of security procedures); (11) Litigation (For the Discussion of

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Pending, Probable or Imminent); and (21) Closed Session Minutes (For the Discussion of Closed Session Minutes); the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

Upon motion by Keith Ward and second by Ernest Collins to come out of Closed Session at 11:18 a.m., the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

Closed Session Minutes

Upon motion by Keith Ward and second by Paul Lawrence to approve the Closed Session Minutes of the May 23, 2022, Regular Meeting as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

Raise Information

Upon motion by Keith Ward and second by Nicholas LeMay to approve a 5% raise for managers effective 06/01/2022, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

Adjournment

Upon motion by Ernest Collins and second by Keith Ward to adjourn the meeting at 11:20 a.m., the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.



Michael Warren, President



Robert Walton, Secretary