



REND LAKE CONSERVANCY DISTRICT

11231 MARCUM BRANCH ROAD ■ P. O. BOX 907 ■ BENTON, ILLINOIS 62812
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MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE REND LAKE CONSERVANCY DISTRICT HELD January 27, 2020

The Board of Trustees of the Rend Lake Conservancy District held a regular meeting on Monday, January 27, 2020, at the Rend Lake Conservancy District Administration Office, 11231 Marcum Branch Road, Benton, Illinois. President Todd Thomas called the meeting to order at 8:30 a.m. The following attended:

Board of Trustees: In physical attendance: Ernest Collins, Paul Lawrence, Nicholas LeMay, Todd Thomas, Robert Walton, Keith Ward, and Michael Warren

Staff: Keith Thomason, General Manager; Larry Sanders, General Counsel; Michael Johnston, Comptroller; Tony Furlow, Water Plant Superintendent; Jeremy Richardson, Facilities Manager; Pete Hunter, Golf Course Superintendent; and Jen Zinzilieta, Executive Assistant

Visitors: None

Minutes

Upon motion by Keith Ward and second by Nicholas LeMay to approve the minutes of the December 23, 2019, Regular Meeting as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

Acceptance of Check Register

Upon motion by Keith Ward and second by Paul Lawrence to accept the Check Register as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

General Manager's Report

Mr. Thomason presented the General Manager's report covering the following items:

- Report of the daily average and maximum flows of drinking water was given.
- A report of the water and sewer leaks during the past month was given.
- High service pumps are in good condition.
- Mt. Vernon experienced a break on the 16" RLCD main that they are required to maintain. RLCD agreed to help and provide parts from our inventory. General Tire expressed major concern that this would disrupt their operations. To help ensure that no interruptions would occur at General Tire, RLCD took the lead. Both agencies were very happy with the results. The mayor of Mt. Vernon and the city manager both expressed thanks to RLCD for their help on this issue.

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January 27, 2020 (Continued)

- The local road commissioner has requested that the District help ensure that Baptist Camp Road is repaired after the contractor significantly damaged the road during construction of the 36" water transmission main during the first half of 2019. He has been very patient with RLCD and allowed an open cut across one of his roads that helped keep project costs low. Mr. Thomason asked him to estimate the costs to grade and oil/chip the road to return it to good condition. The estimate will be brought to the Board for further discussion when it is received from the road commissioner.
- RLCD is also working with the local youth camp to ensure that the edge of their property where the 36" main is installed is restored to good condition. RLCD always planned to return all property to an attractive condition. They have asked us to consider installing a wooden fence or some form of boundary to protect the back side of their property after they lost the woodland shrubs on the edge of the property. The camp was very accommodating during the contractor's long presence in their area, and they have allowed many vehicles to park on their site during the project. Mr. Thomason believes that their extra request can be achieved at a low cost. Mr. Thomason will be meeting with them to get a better understanding of their needs.
- Greater Egypt Regional Planning Commission has notified RLCD that RLCD has a right to have someone on their Board. Discussion ensued.
- Mr. Thomason informed the recreation consultants that submitted qualifications for the recreation development that the Board is planning to visit some successful Midwest tourist sites to better identify their vision before selecting the best consultant for that vision.
- Safety – One injury happened during this past month by a temporary agency employee. The employee was off work for a few days but has returned to work.

Recreation Facilities Update

Mr. Sanders reported the following information regarding the recreation facilities.

- Cabins: Cabin rentals were very good during the year with some months having 100% rental on weekends. The location of the fourth cabin has been determined.
- Lodge: Rentals are lower than anticipated during the winter months this year.
- Golf Course: Golf revenue is up \$50,000 more in 2019 than in 2018.

Leased Facilities Update

Mr. Sanders reported the following information regarding the leased facilities.

- Restaurant: Tino's on the Tee plans to continue to operate limited hours during the winter months.
- Farmers: The farmers will be getting in the fields very soon.

Financial Report

Mr. Johnston presented the financial report for the month of December. Mr. Johnston reported that Big Muddy Prison owes the District \$558,202 and the state, in total, owes the District \$619,448.

Engineering Projects

Mr. Thomason provided an update on the following engineering projects:

Secondary WTP Discharge Line

Mr. Thomason reported the secondary discharge line is in service. Also, some clean up around the project area still needs to be completed and trees need to be planted.

Water Plant Upgrades & Projects

Mr. Thomason reported that projects are being evaluated to be done at the water plant such as upgrades to the water plant secondary clear well, a second CO₂ tank, and an acid pumping station. Jacobs Engineering was the most qualified engineering firm for the projects and are due to have the financial information to Mr. Thomason by the end of the month.

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Booster Pump Station Upgrades

Mr. Thomason reported that the contract has been awarded for the upgrade project to the booster pump stations. The work is set to begin at the McLeansboro and Ewing pump stations very soon with a target completion date of April 2020.

Highway 37 Water Main Relocation Project

Mr. Thomason presented information regarding the Highway 37 Water Main Relocation Project. The project will consist of the relocation of meters and service lines along Highway 37 north of Benton. This project must be completed prior to IDOT's project on Highway 37 north of Benton.

2 Water Main Projects

Mr. Thomason presented information regarding the two water main projects that are currently waiting on easements in order to move forward. The two projects will be paid for by the customers; however, RLCD will do the installation of the pipes.

Sewer Inflow & Infiltration

Mr. Thomason reported that plans are moving forward with the Sewer I & I. The RLCD system is joined with the Ewing sewer, thus RLCD will have to help them with their sewer issues. RLCD has made some improvements that have helped with the I & I problems.

Bids and Purchases

Computer and Software for SCADA System

Mr. Thomason presented information regarding the purchase of a Dell laptop and software for the SCADA system. The computer and software from WD Automation will cost \$5,204.00

Upon motion by Paul Lawrence and second by Todd Thomas to approve the purchase of the Dell laptop and Rockwell software for the SCADA system from WD Automation for a total cost of \$5,204.00, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

PLC Card

Mr. Thomason presented information regarding the purchase of a PLC card that is in stock for the SCADA system at a cost of \$2,118.34.

Upon motion by Nicholas LeMay and second by Keith Ward to approve the purchase of the PLC card for the SCADA system for a cost of \$2,118.34, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

Communication Card for Radios

Mr. Thomason presented information regarding the purchase of a communication card for the radios at a cost of \$3,009.00

Upon motion by Nicholas LeMay and second by Todd Thomas to approve the purchase of the communication card for the radios at a cost of \$3,009.00, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

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Tapping Sleeve

Mr. Thomason presented information regarding the purchase of two 18" x 12" tapping sleeves at a cost of \$2,199 each from IMCO.

Upon motion by Keith Ward and second by Michael Warren to approve the purchase of two 18" x 12" tapping sleeves at a total cost of \$4,398.00 from IMCO, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

Golf Course Chemicals

Mr. Thomason presented the bids for the golf course chemicals. He recommended awarding the bids for each chemical to the lowest bidder. He noted that it is the Golf Course Superintendent's recommendation that when more than one company has the same price, due to agency pricing, the award would go to any of the approved bidders.

Upon motion by Michael Warren and second by Paul Lawrence to award the bid for the golf course chemicals to the lowest bidder for each chemical and award the bid when the price is the same due to agency pricing to any of the approved bidders, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Walton, Ward, Warren

Nays: None

Absent: None

Abstain: Thomas

The President declared the motion carried.

Zero-Turn Mower

Mr. Thomason reported that a new zero-turn mower is needed for the Administration Office. Ben's Lawn Service has agreed to hold the bid price of \$9,557.49 from the last time RLCD got bids for this type of zero-turn mower.

Upon motion by Keith Ward and second by Michael Warren to approve the purchase of a zero-turn mower for the Administration Office from Ben's Lawn Service for a price of \$9,557.49, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

Dry Sludge Hauling

Mr. Thomason presented information regarding the water plant dry sludge hauling. Dorris Trucking will be hauling dry sludge to Springfield Mine for a total of 100 loads at \$132.00 per load. The total price will be \$13,200.

Upon motion by Keith Ward and second by Todd Thomas to approve the water plant dry sludge hauling by Dorris Trucking at a total cost of \$13,200, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

Wet Sludge Hauling

Mr. Thomason presented information regarding the water plant wet sludge hauling. Oros and Busch will be hauling the wet sludge for a total price of \$53,896.50.

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Upon motion by Michael Warren and second by Nicholas LeMay to approve the water plant wet sludge hauling by Oros & Busch at a total cost of \$53,896.50, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

RLCD Primary Bank Change

Mr. Sanders stated that RLCD currently banks with Midland States Bank. Ten years ago when RLCD first began banking with Midland States Bank they were supposed to build a brick and mortar bank locally. However, Midland States Bank never did build a local branch. Peoples National Bank has presented a banking relationship offer to RLCD at a savings of \$12,386 a year. Mr. Sanders recommends RLCD change their banking relationship to Peoples National Bank.

Upon motion by Todd Thomas and second by Michael Warren to approve changing to Peoples National Bank for banking purposes, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

Budget Process

Mr. Thomason presented the updated budget process for the next fiscal year. Each department manager will prepare their draft budget for their department with the guidance of Comptroller Mike Johnston. The draft budget will be presented to the Board for further discussion.

2019 in Review

Mr. Thomason presented the year in review for 2019.

Illinois Legislative Update

Mr. Sanders provided a legislative update regarding the following topics:

- John Bradley continues to advise and work with the state legislature and state agencies on behalf of the District.
- Efforts continue to seek the return of the Arts & Crafts Marketplace to the District.

Rend Lake Annual Fourth of July Fireworks

Mr. Thomason presented information regarding the annual Fourth of July Fireworks hosted by the Benton/West City Chamber of Commerce. The chamber has stated that they will no longer be hosting the annual event. The chamber has reached out to others to partner or take over the event. Discussion ensued.

Resolution 512 – Semi-Annual Closed Session Minutes Review

Upon motion by Michael Warren and second by Nicholas LeMay to approve Resolution 512 – Semi-Annual Closed Session Minutes Review as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

Conflict of Interest

Mr. Thomason presented the Franklin County Conflict of Interest forms for the Board to complete.

Closed Session

Upon motion by Ernest Collins and second by Nicholas LeMay to go into Closed Session at 11:15 a.m. to consider: (1) Personnel (For the Discussion of the Appointment, Employment, Compensation, Discipline,

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Performance, or Dismissal); (2) Collective Negotiations (For the Discussion of Collective Negotiating Matters); (6) Sale, Purchase or Lease of Property (For the Setting of a Price for Sale, Purchase or Lease of Property); (8) Security (For discussion of security procedures); (11) Litigation (For the Discussion of Pending, Probable or Imminent); and (21) Closed Session Minutes (For the Discussion of Closed Session Minutes); the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

Upon motion by Keith Ward and second by Paul Lawrence to come out of Closed Session at 12:55 p.m., the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

Closed Session Minutes

Upon motion by Keith Ward and second by Nicholas LeMay to approve the Closed Session Minutes of the December 23, 2019, Regular Meeting as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

Adjournment

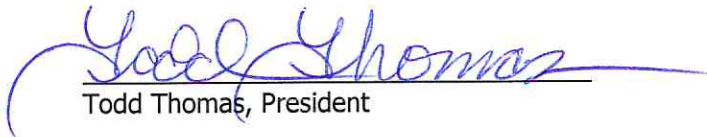
Upon motion by Ernest Collins and second by Keith Ward to adjourn the meeting at 1:05 p.m., the Board voted as follows:

Ayes: Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: Collins

Absent: None

The President declared the motion carried.


Todd Thomas, President


Robert Walton, Secretary