



REND LAKE CONSERVANCY DISTRICT

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MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE REND LAKE CONSERVANCY DISTRICT HELD February 22, 2021

The Board of Trustees of the Rend Lake Conservancy District held a regular meeting on Monday, February 22, 2021, at the Rend Lake Golf Course Banquet Room, 12476 Golf Course Road, Whittington, Illinois. President Todd Thomas called the meeting to order at 8:30 a.m. The following attended:

Board of Trustees: In physical attendance: Ernest Collins, Paul Lawrence, Nicholas LeMay, Todd Thomas, Robert Walton, Keith Ward, and Michael Warren.

Staff: In physical attendance: Keith Thomason, General Manager; Larry Sanders, General Counsel; Michael Johnston, Comptroller; Tony Furlow, Water Plant Superintendent; Jeremy Richardson, IWS Distribution Manager; Keith Vaughn, Buildings Construction and Repair Manager; Sean Pickford, District Engineer; Jason Stilley, Golf Professional; Pete Hunter, Golf Course Superintendent; Amy Krueger, Season's Lodge and Condominiums Manager; and Jen Zinzilieta, Executive Assistant.

Visitors: None

Minutes

Upon motion by Keith Ward and second by Paul Lawrence to approve the minutes of the January 25, 2021, Regular Meeting as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

Minutes

Upon motion by Paul Lawrence and second by Keith Ward to approve the minutes of the February 12, 2021, Special Meeting as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

Acceptance of Check Register

Upon motion by Nicholas LeMay and second by Michael Warren to accept the Check Register as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

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Report of the Executive Team

Mr. Thomason presented a report regarding the following items:

- A report of the District's response to the Coronavirus Pandemic was given. All utility operations remain fully functional. The managers and employees have done a very good job complying with the recommendations.
- A report was given regarding the winter snow storm and the impact it had on the District. The employees did a great job clearing the parking lots and roads at the District.
- Mr. Thomason reported that there is some confusion among employees since the transition to the executive team approach on which manager is in charge of various things. He will be meeting with managers to identify areas where confusion exists.

Mr. Johnston presented the financial report for the month of January.

- Mr. Johnston reported that Big Muddy Prison owes the District \$536,635 and the state, in total, owes the District \$620,802.

Mr. Sanders presented a report covering the following items:

- Mr. Sanders reported that the addendum to the restaurant lease has been signed by both parties. Also, the video gaming application has been submitted.
- Mr. Sanders stated that the goal for the construction of the fourth cabin to be completed is the end of June 2021.

Report of the Department Managers

Mr. Jason Stilley, Golf Professional, presented the following information:

- A report was given on the rounds played during the winter months.
- A report was given regarding tournaments that will be held at the Rend Lake Golf Course. Jason is actively working on the details of a high school tournament to be held in August 2021.

Mr. Pete Hunter, Golf Course Superintendent, presented the following information:

- A report was given on winter projects at the golf course.
- A report was given regarding the golf course capital equipment purchases made during the past couple of years.

Mrs. Amy Krueger, Lodge Manager, presented the following information:

- The lodge was closed one day due to the snow storm for the safety of the employees.
- A report was given on the status of the winter projects at the lodge department.

Mr. Tony Furlow, Water Superintendent, presented the following information:

- A report of the daily average and maximum flows of drinking water was given.
- A report of the water plant equipment and repairs was given.
- A report of chemical costs was given.
- A report was given regarding EPA testing of Rend Lake water.
- A report was given regarding pumps that need replaced at a lift station.
- A report was given regarding employees that worked extra hard during the recent snow storm.

Mr. Jeremy Richardson, IWS Distribution Manager, presented the following information:

- A report of the water and sewer leaks during the past month was given.
- A report was given regarding the District helping other towns in emergency situations.
- The winter clearing project continues on the water mains.

Mr. Sean Pickford, District Engineer, presented the following information:

- A report of the engineering projects was given.
- 9th Street Water Main Project: The project is expected to begin in March.
- A report was given regarding replacing the master meter at Galatia.

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- A report was given regarding the parallel water main project.

Mr. Keith Vaughn, Buildings Construction and Repair Manager, presented the following information:

- Mr. Vaughn reported that he has been helping with Cabin #4 construction since January 1.
- A report was given of the projects that have been completed throughout the District and projects that are currently in process.

District's Strategic Plan

Mr. Thomason reported on the status and timelines of the objectives within the District's Strategic Plan.

Bids and Purchases

Golf Course Range Picker

Mr. Thomason presented information regarding the purchase of a golf course range ball picker. The low quote was from Easy Picker Golf Products, Inc. for \$3,074.00.

Upon motion by Nicholas LeMay and second by Michael Warren to authorize the purchase of a golf course range ball picker for \$3,074.00 from Easy Picker Golf Products, Inc., the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

Sign Outside the Pro Shop and Restaurant Building

Mrs. Zinzilieta presented information regarding the purchase of a sign for the front of the pro shop and restaurant building. Two different types of signs were presented to the Board for discussion.

Upon motion by Michael Warren and second by Nicholas LeMay to authorize the purchase of a monument type sign for the outside of the pro shop and restaurant building by T Ham Signs for a cost of \$4,940.67, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

Radios

Mr. Thomason presented information regarding the purchase of ten new radios for the West Frankfort Zone 3 communication zone. The low bidder from the last time the radios were purchased has held their bid price. The low bidder was WD Automation and the cost for ten new radios is \$26,375.

Upon motion by Robert Walton and second by Nicholas LeMay to approve the purchase of ten new radios for the water plant from WD Automation for a cost of \$26,375, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

John Deere Tractor

Mr. Thomason presented information regarding the purchase of a used John Deere 45 HP tractor with a 110 backhoe/loader for \$26,000.

Upon motion by Paul Lawrence and second by Keith Ward to approve the purchase of a used John Deere 45 HP tractor with a 110 backhoe/loader for \$26,000, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

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Absent: None

The President declared the motion carried.

Resolution 516 – IEPA Loan Resolution

Upon motion by Nicholas LeMay and second by Keith Ward to approve Resolution 516 – Resolution Authorizing a Representative to Sign Loan Documents with the Illinois Environmental Protection Agency as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

Illinois Legislative Update

Mr. Sanders informed the Board that Mr. Bradley has kept in touch with him on legislation that might impact the District.

Illinois Legislation

Upon motion by Todd Thomas and second by Paul Lawrence to authorize Keith Thomason and Larry Sanders to support or oppose legislation, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

Conflict of Interest

Mr. Thomason presented the Franklin County Conflict of Interest forms for the Board to complete.

Closed Session

Upon motion by Robert Walton and second by Paul Lawrence to go into Closed Session at 11:00 a.m. to consider: (1) Personnel (For the Discussion of the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal); (2) Collective Negotiations (For the Discussion of Collective Negotiating Matters); (6) Sale, Purchase or Lease of Property (For the Setting of a Price for Sale, Purchase or Lease of Property); (8) Security (For discussion of security procedures); (11) Litigation (For the Discussion of Pending, Probable or Imminent); and (21) Closed Session Minutes (For the Discussion of Closed Session Minutes); the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

Upon motion by Keith Ward and second by Ernest Collins to come out of Closed Session at 3:29 p.m., the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

Closed Session Minutes

Upon motion by Keith Ward and second by Michael Warren to approve the Closed Session Minutes of the January 25, 2021, Regular Meeting as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

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Adjournment

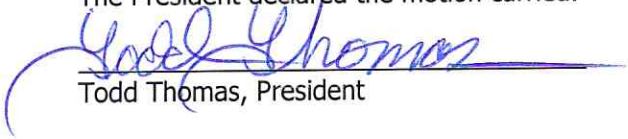
Upon motion by Keith Ward and second by Todd Thomas to adjourn the meeting at 3:30 p.m., the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.


Todd Thomas, President


Robert Walton, Secretary