



REND LAKE CONSERVANCY DISTRICT

P.O. BOX 907 ■ 11231 MARCUM BRANCH ROAD ■ BENTON, ILLINOIS 62812
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MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE REND LAKE CONSERVANCY DISTRICT HELD March 26, 2018

The Board of Trustees of the Rend Lake Conservancy District held a regular meeting on Monday, March 26, 2018, at the Rend Lake Conservancy District Administration Office, 11231 Marcum Branch Road, Benton, Illinois. President Todd Thomas called the meeting to order at 8:35 a.m. The following attended:

Board of Trustees: In physical attendance: Ernest Collins, Paul Lawrence, Nicholas LeMay, Todd Thomas, Robert Walton, and Keith Ward; Absent: Kisha Jackson

Staff: Keith Thomason, General Manager; Larry Sanders, Legal Counsel; Michael Johnston, Comptroller; Leonard Killman, Water Plant Superintendent; and Jen Zinzilieta, Executive Assistant

Pledge of Allegiance

Visitors:

Tom Carter and Rocky Morris

Mr. Carter and Mr. Morris voiced their concerns to the Board of Trustees and management regarding whether RLCD is enrolling employees in IMRF properly, why a vehicle registered to RLCD was seen in Charleston, Illinois, why RLCD is paying taxes on leased property, and employment of family members within RLCD. Mr. Thomason offered to set up a meeting to discuss their concerns.

Minutes

Upon motion by Keith Ward and second by Nicholas LeMay to approve the minutes of the February 26, 2018 meeting as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward

Nays: None

Absent: Jackson

The President declared the motion carried.

Acceptance of Check Register

Board members reviewed the check register.

Upon motion by Robert Walton and second by Nicholas LeMay to accept the Check Register as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward

Nays: None

Absent: Jackson

The President declared the motion carried.

General Manager's Report

Mr. Thomason, presented the General Manager's report covering the following items:

- Former Board of Trustee, Richard Hart, passed away March 12, 2018.
- IEPA water requirements continue to be met

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March 26, 2018 (Continued)

- Report of the daily average and maximum flows of drinking water was given
- The new water main that supplies the Carterville meter station has been placed in service. Spring clean-up and construction seeding is still required.
- The Spruce Road Project is nearing completion. Leveling and seeding will be done when weather permits.
- The Peach Orchard Project will follow the Spruce Road Project.
- Report of water and sewer leaks was given
- IDOT roadway work is complete. Seeding will be done as weather permits.
- Sewer discharge will have a new discharge limit for ammonia due to the TMDL work by the EPA.
- Legislature has been submitted to consider changing the makeup of the Board. The State has requested management input. Management provided information to the State and informed the State that the District does not support any change to the River Conservancy Act unless the Board votes to request a change. The Board took no action to do so.
- Golf revenues are behind the budgeted revenues for the year
- Season's Lodge is ahead of budgeted revenues for the year
- Season's Lodge has completed most of the installation of the carpet. Season's Lodge hosted many guests of the hunting dog trials, but cleanup from the event has taken longer than expected.
- Safety – no accidents this month

Financial Report

Mr. Johnston presented the financial report for the month of February. Mr. Johnston reported that RLCD received a check for Big Muddy Prison in the amount of \$150,315.73 which pays their account through August 2017. Mr. Johnston reported that Big Muddy Prison owed the District \$554,382.00 and the state, in total, owed the District \$603,038.00.

Engineering Projects

Mr. Thomason provided an update on the following engineering projects:

Carterville Water Main Replacement

Mr. Thomason reported the project is completed and the new water main that supplies the Carterville meter station has been placed in service. Spring clean-up and construction seeding will be done as weather permits.

Spruce Road Project

Mr. Thomason reported that the Spruce Road project is nearing completion. Peach Orchard Road project will be next which should begin in May.

Mt. Vernon Booster Pump Station

Mr. Thomason reported the project is going smoothly and should be completed before the increase in summer water flow occurs.

IDOT Relocation along Wastena to Yellowbanks Route 37

Mr. Thomason reported the project is nearly completed.

Secondary WTP Discharge Line

Mr. Thomason stated this item will be discussed later in the meeting.

Leased Facilities

Mr. Sanders reported on the leased facilities of the District.

- Farms: Mr. Sanders reported the farmer may harvest the wheat crop.
- Restaurant: Mr. Sanders reported the District signed a lease contract with Anthony Heinrich. Mr. Heinrich is planning a soft opening on March 29 and will be open Easter weekend.

March 26, 2018 (Continued)

- Shooting Complex: Mr. Sanders reported the Shooting Complex is open and having regular shoots on Wednesday nights. The operators are pleased with the repairs made to the Shooting Complex over the winter.
- US Army Corp of Engineers: Rend Lake Conservancy District and the US Army Corp of Engineers continue their working relationship regarding the enhancement of recreation on the lands out-leased from COE.
- Cabin Rental: The cabins have already been booked for most weekends between Easter and Fourth of July. VRBO has been the primary source of bookings. Additional ad campaigns are being prepared for the cabins.

Bids and Purchases

Server

Mr. Thomason presented information regarding equipment needed to replace the existing server in order to be able to accommodate the accounting software update. Mr. Thomason presented a quote of \$4,470 from Concepte of Illinois, Inc. The Board would like additional quotes for the equipment before they vote on the purchase.

Concrete Installation at Water Plant Warehouse Building

Mr. Thomason presented information for the concrete installation at the water plant warehouse building and stated eight bids were received. Mr. Thomason recommended approving the low bid of \$14,393.00 from Evrard Strang.

Upon motion by Todd Thomas and second by Robert Walton to approve the concrete installation at the water plant warehouse building from the low, qualified bidder, Evrard Strang, for \$14,393.00, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward

Nays: None

Absent: Jackson

The President declared the motion carried.

Water Plant Warehouse Building Renovation

Mr. Thomason presented information concerning the renovation of the water plant warehouse building and stated six bids were received. Mr. Thomason recommended approving the low bid of \$19,354.00 from Wheeler Construction.

Upon motion by Nicholas LeMay and second by Paul Lawrence to approve the water plant warehouse building renovation from the low, qualified bidder, Wheeler Construction, for \$19,354.00, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward

Nays: None

Absent: Jackson

The President declared the motion carried.

Secondary WTP Discharge Line

Mr. Thomason stated that he wanted to provide more detailed and updated information to the Board before the project was awarded to a contractor. Updated pressure and capacity information was provided to the Board. The pros and cons of the pipe options were discussed. The grant for the project was also discussed. Mr. Thomason recommended that the project be awarded to the low bidder for the 36 inch pipe option if it is allowed by the grant agency.

Upon motion by Keith Ward and second by Paul Lawrence to rescind the vote at the February 26, 2018 meeting approving the 42" Secondary WTP Discharge Line with option to use domestic materials from the lowest, qualified bidder, the Board voted as follows:

Ayes: Lawrence, LeMay, Thomas, Walton, Ward

Nays: Collins

Absent: Jackson

March 26, 2018 (Continued)

The President declared the motion carried.

Upon motion by Paul Lawrence and second by Robert Walton to grant Mr. Thomason authority to negotiate and work with Delta Regional Authority. If the grant remains in place for a 36" pipe, award the 36" Secondary WTP Discharge Line to the low, qualified bidder. However, if the Delta Regional Authority will not allow a 36" pipe, then award the 42" Secondary WTP Discharge Line to the low, qualified bidder, the Board voted as follows:

Ayes: Lawrence, LeMay, Thomas, Walton, Ward

Nays: Collins

Absent: Jackson

The President declared the motion carried.

Insurance

Mr. Sanders presented information regarding the three general types of insurance the District has which are property and casualty, workers compensation, and insurance for employees.

Resolution 502 – Resolution Regarding Water Main Bore Under Interstate 57

Mr. Thomason reported the Illinois Department of Transportation requires two resolutions be approved by the Board in order for the new Secondary WTP Discharge Line to be bored under Interstate 57 and Route 37. Mr. Sanders presented information explaining the unlimited, perpetual, indemnity to IDOT that Resolution 502 and Resolution 503 provides. Mr. Sanders stated it is his responsibility to make sure the Board understands the possible effect on the District of an unlimited, perpetual, indemnity.

Upon motion by Nicholas LeMay and second by Todd Thomas to approve Resolution 502 – Resolution Regarding Water Main Bore Under Interstate 57, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward

Nays: None

Absent: Jackson

The President declared the motion carried.

Resolution 503 – Resolution Regarding Water Main Bore Under Route 37

Upon motion by Keith Ward and second by Robert Walton to approve Resolution 503 – Resolution Regarding Water Main Bore Under Route 37, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward

Nays: None

Absent: Jackson

The President declared the motion carried.

Draft of Budget May 1, 2018 – April 30, 2019

Mr. Thomason presented the draft budget for Board discussion and approval for public review.

Upon motion by Keith Ward and second by Nicholas LeMay approving the budget for public review, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward

Nays: None

Absent: Jackson

The President declared the motion carried.

Schedule Budget Hearing – April 23, 2018 at 8:25 a.m.

Upon motion by Nicholas LeMay and second by Robert Walton approving the public hearing for April 23, 2018 at 8:25 a.m., the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward

Nays: None

Absent: Jackson

The President declared the motion carried.

March 26, 2018 (Continued)

Closed Session

Upon motion by Paul Lawrence and second by Ernie Collins to go into Closed Session at 10:15 a.m. to consider: (1) Personnel (For the Discussion of the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal); (2) Collective Negotiations (For the Discussion of Collective Negotiating Matters); (6) Sale, Purchase or Lease of Property (For the Setting of a Price for Sale, Purchase or Lease of Property); (8) Security (For discussion of security procedures); (11) Litigation (For the Discussion of Pending, Probable or Imminent); and (21) Closed Session Minutes (For the Discussion of Closed Session Minutes); the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward

Nays: None

Absent: Jackson

The President declared the motion carried.

Upon motion by Keith Ward and second by Nicholas LeMay to come out of Closed Session at 10:50 a.m., the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward

Nays: None

Absent: Jackson

The President declared the motion carried.

Personnel

Upon motion by Robert Walton and second by Paul Lawrence to approve a salary raise of 3% for Keith Thomason, Larry Sanders, and Mike Johnston, the Board voted as follows:

Ayes: Lawrence, LeMay, Thomas, Walton, Ward

Nays: Collins

Absent: Jackson

The President declared the motion carried.

Closed Session Minutes

Upon motion by Keith Ward and second by Ernie Collins to approve the Closed Session Minutes of February 26, 2018, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward

Nays: None

Absent: Jackson

The President declared the motion carried.

Advantage Government Strategies, LLC

Upon motion by Keith Ward and second by Nicholas LeMay to acknowledge the end of the contract with Advantage Government Strategies, LLC, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward

Nays: None

Absent: Jackson

The President declared the motion carried.

Adjournment

Upon motion by Ernie Collins and second by Nicholas LeMay to adjourn the meeting at 11:00 a.m., the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward

Nays: None

Absent: Jackson

The President declared the motion carried.


Todd Thomas, President


Robert Walton, Secretary Pro Temp