



REND LAKE CONSERVANCY DISTRICT

11231 MARCUM BRANCH ROAD ■ P. O. BOX 907 ■ BENTON, ILLINOIS 62812

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MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE REND LAKE CONSERVANCY DISTRICT HELD March 25, 2019

The Board of Trustees of the Rend Lake Conservancy District held a regular meeting on Monday, March 25, 2019, at the Rend Lake Conservancy District Administration Office, 11231 Marcum Branch Road, Benton, Illinois. Vice-President Nicholas LeMay called the meeting to order at 8:30 a.m. The following attended:

Board of Trustees: In physical attendance: Ernest Collins, Paul Lawrence, Nicholas LeMay, Robert Walton, Michael Warren and Keith Ward. Absent: Todd Thomas

Staff: Keith Thomason, General Manager; Larry Sanders, Legal Counsel; Michael Johnston, Comptroller; Leonard Killman, Water Plant Superintendent; and Jen Zinzilieta, Executive Assistant

Pledge of Allegiance

Visitors: None

Minutes

Upon motion by Keith Ward and second by Michael Warren to approve the minutes of the February 25, 2019 Regular Meeting as presented, the Board voted as follows:

Ayes: Lawrence, LeMay, Walton, Ward, Warren

Nays: Collins

Absent: Thomas

The Vice-President declared the motion carried.

Acceptance of Check Register

Upon motion by Keith Ward and second by Michael Warren to accept the Check Register as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Walton, Warren, Ward

Nays: None

Absent: Thomas

The Vice-President declared the motion carried.

General Manager's Report

Mr. Thomason presented the General Manager's report covering the following items:

- Report of the daily average and maximum flows of drinking water was given
- Mr. Thomason and Mr. Sanders attended a Senate Hearing regarding the State Capital Plan Program. They presented RLCD's 10-year capital project regarding parallel piping and requested 22 million dollars.
- Mr. Thomason and Mr. Sanders will be attending a meeting Wednesday, March 27, in Springfield with the IDNR to discuss legislature regarding the Arts & Crafts Marketplace building.
- The District is working on an optimum corrosion control treatment (OCCT) evaluation of the water chemicals.

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March 25, 2019 (Continued)

- Mr. Thomason announced that Leonard Killman, Water Plant Superintendent, has accepted a new position at Wichita, Kansas. Mr. Killman will be leaving the District mid-April. Mr. Thomason thanked Mr. Killman for his hard work and dedication while employed at RLCD.
- The proposed budget will be impacted by the recreation department's new hiring plan and the golf capital projects.
- Safety - RLCD currently has two employees on light duty from a past accident.

Financial Report

Mr. Johnston presented the financial report for the month of February. Mr. Johnston reported that Big Muddy Prison owes the District \$610,308.21 and the state, in total, owes the District \$665,571.06. He also informed the Board that Tino's on the Tee owes the District \$8,499.16.

Engineering Projects

Mr. Thomason provided an update on the following engineering projects:

Secondary WTP Discharge Line

Mr. Thomason reported the project is currently shut down due to the high-water levels near the Highway 37 bore site. The contractor will resume work when the water recedes at the site area.

36" Interconnect Project

Mr. Thomason reported that this project will be done internally so RLCD employees can gain valuable experience working with 36" pipe. The hot tap for this project has been completed. RLCD is waiting on a permit from EPA to complete this project.

36" North Water Plant Discharge Rehabilitation

Repairs need to be made to the 36" north discharge on a piece of piping that has failed at the concrete interface.

WTP Reliability Projects

The District is working on several reliability projects that will be "Shovel Ready." One of the projects being discussed is the importance of a redundant line to every town.

Leased Facilities Update

Mr. Sanders gave a report on the leased facilities.

- Restaurant: The restaurant is behind in lease payments. Discussion will continue in closed session regarding this issue.
- Farmers: Winter wheat is looking better than last year. Farm leases will be placed for bid this Fall. All farmers are paid to date.

Recreation Facilities Update

Mr. Sanders gave a report on the recreation facilities.

- Managers of the golf course returned to the golf course on March 1 and have begun hiring staff. Managers are looking for reliable, hardworking employees and are starting employees above minimum wage with an hourly pay raise after a probationary period. RLCD is using a staffing agency for recreation employees. Discussion ensued.
- Cabins: The cabin rentals have been very successful. The cabins have been rented every weekend last summer and are rented every weekend for the summer of 2019. The third cabin is nearing completion.

Bids and Purchases

Julie Inc. Services

Mr. Thomason requested approval for payment for the Julie Inc. one-call services for an annual cost of \$9,836.00. Julie Inc. is the state sponsored one-call service for all utilities.

March 25, 2019 (Continued)

Upon motion by Paul Lawrence and second by Michael Warren to authorize the payment of the Julie Inc. one-call service for an annual amount of \$9,836.00, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Walton, Ward, Warren

Nays: None

Absent: Thomas

The Vice-President declared the motion carried.

Golf Course Chemicals

Mr. Thomason presented the bids for the golf course chemicals. He recommended awarding the bids for each chemical to the lowest bidder. He noted that it has been past practice that when more than one company has the same price due to agency pricing the award would go to the bidder with the closest warehouse except as needed to keep a working relationship with other suppliers.

Upon motion by Keith Ward and second by Michael Warren to award the bid for the golf course chemicals to the lowest bidder for each chemical and award the bid when the price is the same due to agency pricing to the closest warehouse except as needed to keep a working relationship with other suppliers, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Walton, Ward, Warren

Nays: None

Absent: Thomas

The Vice-President declared the motion carried.

Specialty Coating on Pipe at North Discharge Rehabilitation Project

Mr. Thomason presented the quotes from RP Coatings for the specialty coating for the inside of the pipe at the North Discharge Rehabilitation Project. The quote presented was for \$7,160 with a 1-2 day curing period or \$3,890 with a 5-7 day curing period. RP Coatings also gave a quote of \$850.00 for the exterior coating of the pipe. This is considered an emergency project because time is critical in the completion of the project with the curing time and while water flows of the District are lower.

Upon motion by Nicholas LeMay and second by Michael Warren to approve the quote from RP Coatings for \$7,160 for the interior coating of the pipe plus an additional \$850.00 for exterior coating of the pipe, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Walton, Ward, Warren

Nays: None

Absent: Thomas

The Vice-President declared the motion carried.

Draft of Budget May 1, 2019 – April 30, 2020

Mr. Thomason presented the draft budget for Board discussion and approval for public review.

Upon motion by Michael Warren and second by Keith Ward to approve the draft budget for public review, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Walton, Ward, Warren

Nays: None

Absent: Thomas

The Vice-President declared the motion carried.

Schedule Budget Hearing – April 22, 2019 at 8:25 a.m.

Upon motion by Keith Ward and second by Nicholas LeMay to approve the public hearing for April 22, 2019 at 8:25 a.m., the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Walton, Ward, Warren

Nays: None

Absent: Thomas

The Vice-President declared the motion carried.

March 25, 2019 (Continued)

Resolution 509 – Resolution Regarding Employment Policies

Mr. Thomason presented Resolution 509 – Resolution Regarding Employment Policies which would change the vacation policy for employees. Mr. Thomason stated that the limit on the banked vacation hours was removed from the policy several years ago and this resolution would put the limit back into the employment policies. The resolution would also provide options for employees that are over the limit once the resolution is approved. Discussion ensued.

Upon motion by Paul Lawrence and second by Nicholas LeMay to approve Resolution 509 regarding the employment policies as presented except adding the following sentence to the resolution. "The General Manager may require employees to take vacation.", the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Walton, Ward, Warren

Nays: None

Absent: Thomas

The Vice-President declared the motion carried.

Illinois Legislature Update

Mr. Sanders presented information regarding pending legislation that could have an impact on the Rend Lake Conservancy District.

Closed Session

Upon motion by Keith Ward and second by Michael Warren to go into Closed Session at 10:50 a.m. to consider: (1) Personnel (For the Discussion of the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal); (2) Collective Negotiations (For the Discussion of Collective Negotiating Matters); (6) Sale, Purchase or Lease of Property (For the Setting of a Price for Sale, Purchase or Lease of Property); (8) Security (For discussion of security procedures); (11) Litigation (For the Discussion of Pending, Probable or Imminent); and (21) Closed Session Minutes (For the Discussion of Closed Session Minutes); the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Walton, Ward, Warren

Nays: None

Absent: Thomas

The Vice-President declared the motion carried.

Upon motion by Paul Lawrence and second by Ernie Collins to come out of Closed Session at 12:30 p.m., the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Walton, Ward, Warren

Nays: None

Absent: Thomas

The Vice-President declared the motion carried.

Closed Session Minutes

Upon motion by Keith Ward and second by Michael Warren to approve the Closed Session Minutes of the February 25, 2019, Regular Meeting as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Walton, Ward, Warren

Nays: None

Absent: Thomas

The Vice-President declared the motion carried.

Personnel

Upon motion by Paul Lawrence and second by Robert Walton to approve a salary raise of 4% for Keith Thomason, Larry Sanders, and Mike Johnston, the Board voted as follows:

Ayes: Lawrence, LeMay, Walton, Ward, Warren

Nays: Collins

Absent: Thomas

The Vice-President declared the motion carried.

March 25, 2019 (Continued)

Adjournment

Upon motion by Ernest Collins and second by Michael Warren to adjourn the meeting at 12:35 p.m., the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Walton, Ward, Warren

Nays: None

Absent: Thomas

The Vice-President declared the motion carried.


Todd Thomas, President


Robert Walton, Secretary
Nicholas LeMay, Secretary Pro Temp.