



REND LAKE CONSERVANCY DISTRICT

P.O. BOX 907 ■ 11231 MARCUM BRANCH ROAD ■ BENTON, ILLINOIS 62912
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MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE REND LAKE CONSERVANCY DISTRICT HELD April 24, 2017

The Board of Trustees of the Rend Lake Conservancy District held a regular meeting on Monday, April 24, 2017, at the Rend Lake Conservancy District Administration Office, 11231 Marcum Branch Road, Benton, Illinois. President Todd Thomas called the meeting to order at 8:40 a.m. The following attended:

Board of Trustees: In physical attendance: Ernest Collins, Nicholas LeMay, Todd Thomas, Robert Walton, and Keith Ward; Absent: Kisha Jackson and Don Lucas

Staff: Keith Thomason, General Manager; Larry Sanders, Legal Counsel; Michael Johnston, Comptroller; Leonard Killman, Water Plant Superintendent; Jim Ashby, Golf Superintendent; and Jen Zinzilieta, Assistant Comptroller

Visitors: Dale Biggerstaff, General Manager of Hamilton County Water District

Pledge of Allegiance

Minutes

Upon motion by Keith Ward and second by Nicholas LeMay to approve the minutes of March 27, 2017, the Board voted as follows:

Ayes: Collins, LeMay, Thomas, Walton, Ward

Nays: None

Absent: Lucas, Jackson

The President declared the motion carried.

Acceptance of Check Register

Board members reviewed the check register. In response to questions from the Board the following information was provided. Management indicated that bidding information is placed in newspapers that are likely to reach qualified bidders. Mr. Killman explained that tools are purchased regularly because they are located at the plant and in each work truck. Mr. Sanders stated that the windshield on the 1999 Suburban was replaced. Discussion ensued on the repairs to the Prius. Mr. Thomason responded that the hybrid battery warrantee has expired and it might be time to consider trading in the Prius.

Upon motion by Keith Ward and second by Todd Thomas to accept the Check Register as presented, the Board voted as follows:

Ayes: Collins, LeMay, Thomas, Walton, Ward

Nays: None

Absent: Lucas, Jackson

The President declared the motion carried.

General Manager's Report:

Mr. Thomason presented the General Manager's report covering the following items:

- IEPA water requirements continue to be met
- Daily average and maximum flows of drinking water
- Easement clearing
- Mowing season and information

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- Golf revenues behind budgeted revenue
- Lodge revenues continue to be ahead of expected budget
- Dead tree removal
- Tree replacement/conservation effort
- Safety – no accidents this month

Financial Report

Mr. Johnston presented the financial report. In his report, he noted that the Prison owed the District \$442,871 and the state, in total, owed the District \$484,504.

In response to questions from the Board, Mr. Thomason stated that the field trials and the closing of the Rend Lake Resort contributed to the increased revenue at the Lodge. However, the closing of the Rend Lake Resort has also caused confusion to some people on whether the Rend Lake Resort or Season's Lodge is the resort that has closed.

In response to the question about the Lake Maintenance Charge, Mr. Thomason stated that they are still in discussions with the state concerning the amount that the District owes. Mr. Thomason has also spoken to the Governor's office to help sort out the matter.

Engineering Projects

Mr. Thomason provided an update on the following engineering projects:

Du Quoin Swamp Bypass

Mr. Thomason reported that the weather continues to delay the project.

Second 36" Water Treatment Plant Transmission Pipe

Mr. Thomason reported the engineering design is in progress. He added that the engineering department will also be working on parallel pipe projects for system reliability.

Clearwell Sediment Removal

Mr. Thomason reported that the sediment removal is finished, and RLCD is waiting for the report. However, the underwater inspector has reported to the engineer that no structural issues were found. Problems were identified with gaskets on the clearwell separation plate.

Jefferson County Chamber of Commerce Fee

Mr. Thomason reported that the Jefferson County Chamber of Commerce Fee was changed from \$220.00 for a Business Membership to \$135.00 for a City/State/County Agency Membership for 01/01/2017–01/01/2018 period.

Upon motion by Keith Ward and second by Robert Walton to pay the corrected amount of \$135.00 to the Jefferson County Chamber of Commerce, the Board voted as follows:

Ayes: Collins, LeMay, Thomas, Walton, Ward

Nays: None

Absent: Lucas, Jackson

The President declared the motion carried.

5-Year Capital Plan

The board members held discussion regarding capital projects, such as cabin construction and dredging of the golf course pond. Mr. Ward stated that he felt that the General Fund should pay for all of the parking lot maintenance and that the parking lots need to be maintained more frequently. He proposed moving the \$16,000 in the draft 5-Year Capital Plan from the Recreation Department to the General Fund. Mr. Thomason noted that in response to discussions in the last board meeting \$25,000 has been added for tree restoration and conservation efforts.

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Upon motion by Keith Ward and second by Nicholas LeMay to approve the 5-Year Capital Plan with the proposed revisions, the Board voted as follows:

Ayes: Collins, LeMay, Thomas, Walton, Ward

Nays: None

Absent: Lucas, Jackson

The President declared the motion carried.

Bids and Purchases

Zero Turn Mower

Mr. Thomason reported that several bids were received for the zero-turn mower to replace the existing mower at the water plant. Ben's Lawn Service in Benton presented the low bid of \$7,599.88 for a 27-HP Zero Turn Hustler mower.

Upon motion by Ernie Collins and second by Nicholas LeMay to award the Zero-Turn Mower bid to Ben's Lawn Service for \$7,599.88, the Board voted as follows:

Ayes: Collins, LeMay, Thomas, Walton, Ward

Nays: None

Absent: Lucas, Jackson

The President declared the motion carried.

IEPA Sample Testing

Mr. Thomason presented a Purchase Request for annual participation in the Community Water Supply Testing Program from IEPA labs. He reported that IEPA continues to be the lowest cost for water sample testing at \$5,070.14

Upon motion by Nicholas LeMay and second by Robert Walton to approve water supply testing from IEPA lab for \$5,070.14, the Board voted as follows:

Ayes: Collins, LeMay, Thomas, Walton, Ward

Nays: None

Absent: Lucas, Jackson

The President declared the motion carried.

High Service Pump

Mr. Thomason reported that three quotes were received for the repair of the 600HP High Service Motor. The lowest quote was from Mt. Vernon Electric for \$8,993.52.

Upon motion by Nicholas Lemay and Todd Thomas to award the High Service Motor repair to Mt. Vernon Electric for \$8,993.52, the Board voted as follows:

Ayes: Collins, LeMay, Thomas, Walton, Ward

Nays: None

Absent: Lucas, Jackson

The President declared the motion carried.

Rend Lake Fireworks Contribution

Mr. Thomason reported that the District has previously contributed \$2,500 to the Rend Lake Fireworks and that it is time for the Board to determine if the District is going to contribute to the Rend Lake Fireworks for 2017.

Upon motion by Keith Ward and second by Todd Thomas to approve a \$2,500 contribution to the Rend Lake Fireworks, the Board voted as follows:

Ayes: Collins, LeMay, Thomas, Walton, Ward

Nays: None

Absent: Lucas, Jackson

The President declared the motion carried.

April 24, 2017 (Continued)

Water Main Project on the Carterville Line

Mr. Thomason presented information on the Water Main Relocation Project on the line to Carterville. If RLCD decides to do the project, the cost would be approx. \$65,000. Carterville has requested that a new water main be installed that will tap the District PVC water main line that enters Carterville from the west. Carterville's proposed project would cost approximately \$125,000. If RLCD decides to allow Carterville to proceed with the new water main project, RLCD would provide Carterville a credit of \$65,000 which is the same amount that RLCD planned on paying for the project.

Upon motion by Robert Walton and second by Keith Ward to authorize Mr. Thomason to decide whether to have RLCD complete the relocation project or provide Carterville with a credit of \$65,000 to complete the new water main project, the Board voted as follows:

Ayes: Collins, LeMay, Thomas, Walton, Ward

Nays: None

Absent: Lucas, Jackson

The President declared the motion carried.

Ordinance 286: Annual Budget and Appropriation Ordinance

Upon motion by Keith Ward and second by Robert Walton approving the Budget and Appropriation Ordinance 286 with the \$16,000 revision of the capital plan, the Board voted as follows:

Ayes: Collins, LeMay, Thomas, Walton, Ward

Nays: None

Absent: Lucas, Jackson

The President declared the motion carried.

Closed Session

Upon motion by Keith Ward and second by Robert Walton to go into Closed Session at 9:50 a.m. to consider: (1) Personnel (For the Discussion of the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal); (2) Collective Negotiations (For the Discussion of Collective Negotiating Matters); (6) Sale, Purchase or Lease of Property (For the Setting of a Price for Sale, Purchase or Lease of Property); (8) Security (For discussion of security procedures); (11) Litigation (For the Discussion of Pending, Probable or Imminent); and (21) Closed Session Minutes (For the Discussion of Closed Session Minutes); the Board voted as follows:

Ayes: Collins, LeMay, Thomas, Walton, Ward

Nays: None

Absent: Lucas, Jackson

The President declared the motion carried.

Upon motion by Keith Ward and second by Robert Walton to come out of Closed Session at 10:25 a.m., the Board voted as follows:

Ayes: Collins, LeMay, Thomas, Walton, Ward

Nays: None

Absent: Lucas, Jackson

The President declared the motion carried.

Closed Session Minutes

Upon motion by Keith Ward and second by Robert Walton to approve the Closed Session Minutes of March 27, 2017, the Board voted as follows:

Ayes: Collins, LeMay, Thomas, Walton, Ward

Nays: None

Absent: Lucas, Jackson

The President declared the motion carried.

Upon motion by Robert Walton and second by Keith Ward to go back into Closed Session to further discuss personnel issues at 10:28 a.m., the Board voted as follows:

Ayes: Collins, LeMay, Thomas, Walton, Ward

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Nays: None

Absent: Lucas, Jackson

The President declared the motion carried.

Upon motion by Keith Ward and second by Nicholas LeMay to come out of Closed Session at 10:33 a.m., the Board voted as follows:

Ayes: Collins, LeMay, Thomas, Walton, Ward

Nays: None

Absent: Lucas, Jackson

The President declared the motion carried.

Lease Inspection

Mr. Sanders presented the lease inspection report.

- Restaurant is now open for the season – Jason Stilley, the golf professional and Jack Batts from Birdies Restaurant are to communicate about any issues that might come up between the golf course and the restaurant.
- Shooting Complex – 5-Stand is now open, the windows are installed from Window World, and there are still areas around the Shooting Complex that need to be cleaned.
- Farms – The one new farmer in the bidding process has begun tilling the fields.

Adjournment

Upon motion by Keith Ward and second by Nicholas LeMay to adjourn the meeting at 10:40 a.m., the Board voted as follows:

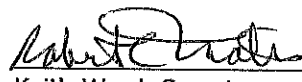
Ayes: Collins, LeMay, Thomas, Walton, Ward

Nays: None

Absent: Lucas, Jackson

The President declared the motion carried.


Todd Thomas, President


~~Keith Ward, Secretary~~
Robert Walton, Secretary