



# REND LAKE CONSERVANCY DISTRICT

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## MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE REND LAKE CONSERVANCY DISTRICT HELD April 22, 2019

The Board of Trustees of the Rend Lake Conservancy District held a regular meeting on Monday, April 22, 2019, at the Rend Lake Conservancy District Administration Office, 11231 Marcum Branch Road, Benton, Illinois. President Todd Thomas called the meeting to order at 8:35 a.m. The following attended:

**Board of Trustees:** In physical attendance: Ernest Collins, Paul Lawrence, Nicholas LeMay, Todd Thomas, Michael Warren, and Keith Ward. Absent: Robert Walton

**Staff:** Keith Thomason, General Manager; Larry Sanders, Legal Counsel; Michael Johnston, Comptroller; Tony Furlow, Assistant Water Plant Superintendent; and Jen Zinzilieta, Executive Assistant

**Visitors:** None

### Minutes

Upon motion by Keith Ward and second by Ernest Collins to approve the minutes of the March 25, 2019 Regular Meeting as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Ward, Warren

Nays: None

Absent: Walton

The President declared the motion carried.

### Acceptance of Check Register

Upon motion by Keith Ward and second by Michael Warren to accept the Check Register as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Warren, Ward

Nays: None

Absent: Walton

The President declared the motion carried.

### General Manager's Report

Mr. Thomason presented the General Manager's report covering the following items:

- Report of the daily average and maximum flows of drinking water was given
- Report of the breaks/leaks of the water and sewer system for the past month was given
- The next round of lead testing will begin next week. RLCD has hired a consulting firm to assist in the sampling.
- The District is working on an Optimum Corrosion Control Treatment (OCCT) evaluation of the water chemicals. The District is taking a proactive approach to the changes in the water chemistry.
- The District is preparing for summer construction season. The District plans on targeting the areas which have had multiple breaks such as Peach Orchard Road, Bandyville Road, and the Thompsonville Transmission Main.

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## April 22, 2019 (Continued)

- RLCD is working on an intern program for high school and college students. Also, RLCD is working on a retiree program for those interested in mowing only.
- Safety - RLCD had an accident during a pipe movement procedure at the water plant in which one employee went to the ER. The employee had bruising but no broken bones. Safety is very important to the District and will be a focus this coming year. A new safety plan will be implemented.

### **Financial Report**

Mr. Johnston presented the financial report for the month of March. Mr. Johnston reported that Big Muddy Prison owes the District \$647,303.00 and the state, in total, owes the District \$707,208.81.

### **Engineering Projects**

Mr. Thomason provided an update on the following engineering projects:

#### Secondary WTP Discharge Line

Mr. Thomason reported the project is currently shut down due to the high-water levels near the Highway 37 bore site. The contractor will resume work when the water recedes at the site area.

#### 36" Interconnect Project

Mr. Thomason reported that this project will be done internally so RLCD employees can gain valuable experience working with 36" pipe. RLCD is waiting on a permit from EPA to complete this project.

#### 36" North Water Plant Discharge Rehabilitation

The pipe coating has been completed on this project.

#### WTP Reliability Projects

The District is working on several reliability projects that will be "Shovel Ready" with the anticipation of the state capital plan. One of the projects being discussed is the importance of a redundant line to every town. RLCD is working with our state consultant to help with getting the District funds for the various projects.

### **Leased Facilities Update**

Mr. Sanders gave a report on the leased facilities.

- Restaurant: The restaurant is open its summer hours with the beverage cart running on the course. Feedback is the restaurant food quality is good. Further discussion regarding lease terms and restaurant signage will be discussed in closed session.
- Farmers: The farmers will be harvesting the crops very soon weather permitting.

### **Recreation Facilities Update**

Mr. Sanders gave a report on the recreation facilities.

- Golf: The Rend Lake Golf Course is currently hosting a college tournament with seventeen teams participating. The fairways and greens are greening up and in good condition in spite of the rain we have received this spring. Work is still being done to the bunkers; however, the bunkers are in much better condition than in past years.
- Cabins: The third cabin is completed and Wednesday, May 1 will be the first night for rental. The Buck Cabin & Bass Cabin were rented 326 nights in 2018. Bookings in 2019 are off to a good start and the District will have three cabins for rental. Mr. Sanders recommends starting on the fourth cabin.

**April 22, 2019 (Continued)**

**Bids and Purchases**

Workers' Compensation Insurance

Mr. Sanders presented information regarding the renewal of the workers' compensation insurance with the Illinois Public Risk Fund for \$107,983.00 with a policy period of 05/01/2019 – 05/01/2020.

Upon motion by Keith Ward and second by Nicholas LeMay to authorize the renewal of the workers' compensation insurance with IPRF for \$107,983.00, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Ward, Warren

Nays: None

Absent: Walton

The President declared the motion carried.

Property and Casualty Insurance

Mr. Sanders presented information regarding the renewal of the property and casualty insurance which includes a fifteen million liability coverage with S.C.D. Rea & Sons, Inc. for \$187,594.75 with a policy period of 05/01/2019 – 05/01/2020.

Upon motion by Nicholas LeMay and second by Paul Lawrence to authorize the renewal of the property and casualty insurance with S.C.D. Rea & Sons, Inc. for \$187,594.75, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Ward, Warren

Nays: None

Absent: Walton

The President declared the motion carried.

**Illinois Legislature Update**

Mr. Thomason and Mr. Sanders presented information regarding pending legislation that could have an impact on the Rend Lake Conservancy District. Mr. Sanders noted that Mr. Thomason and Mr. Sanders are trying to set a meeting with the Governor's staff in the next couple of weeks to discuss the state capital plan and the "shovel ready" projects of the District.

**RLCD Budget and Capital Budget**

Discussion ensued regarding the proposed RLCD annual budget and capital budget.

Upon motion by Todd Thomas and second by Paul Lawrence to delay payment of the debt service for the golf course of \$15,166 and the debt service on the golf carts of \$20,000 for one year. The \$35,166 will be moved to the golf mowers/equipment line on the 2019 capital budget. The total dollar amount for the golf mowers/equipment line will be \$65,166, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Ward, Warren

Nays: None

Absent: Walton

The President declared the motion carried.

**Ordinance 295 – Annual Budget & Appropriation Ordinance**

Upon motion by Keith Ward and second by Michael Warren to approve Ordinance 295 – Annual Budget & Appropriation Ordinance with two additional changes to the capital budget. The changes are to add \$50,000 to the Cabin Construction line of the capital budget and to add \$250,000 to the Rend Lake Resort Construction line of the capital budget, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Ward, Warren

Nays: None

Absent: Walton

The President declared the motion carried.

## **April 22, 2019 (Continued)**

### Appointment of Secretary Pro Tempore

Upon motion by Keith Ward and second by Ernest Collins to appoint Nicholas LeMay as the secretary pro tempore for the April 22, 2019 meeting, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Ward, Warren

Nays: None

Absent: Walton

The President declared the motion carried.

### **Closed Session**

Upon motion by Ernest Collins and second by Keith Ward to go into Closed Session at 11:00 a.m. to consider: (1) Personnel (For the Discussion of the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal); (2) Collective Negotiations (For the Discussion of Collective Negotiating Matters); (6) Sale, Purchase or Lease of Property (For the Setting of a Price for Sale, Purchase or Lease of Property); (8) Security (For discussion of security procedures); (11) Litigation (For the Discussion of Pending, Probable or Imminent); and (21) Closed Session Minutes (For the Discussion of Closed Session Minutes); the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Ward, Warren

Nays: None

Absent: Walton

The President declared the motion carried.

Keith Ward left the meeting at 11:05 a.m.

Upon motion by Ernest Collins and second by Nicholas LeMay to come out of Closed Session at 11:40 a.m., the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Warren

Nays: None

Absent: Walton, Ward

The President declared the motion carried.

### **Closed Session Minutes**

Upon motion by Nicholas LeMay and second by Paul Lawrence to approve the Closed Session Minutes of the March 25, 2019, Regular Meeting as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Warren

Nays: None

Absent: Walton, Ward

The President declared the motion carried.

### **Lease of Property**

Upon motion by Paul Lawrence and second by Ernest Collins to approve the proposed change in terms of the lease of the restaurant with Anthony Heinrich providing for a 1% gross sales lease payment, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Warren

Nays: None

Absent: Walton, Ward

The President declared the motion carried.

**April 22, 2019 (Continued)**

**Adjournment**

Upon motion by Paul Lawrence and second by Ernest Collins to adjourn the meeting at 12:00 p.m., the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Warren

Nays: None

Absent: Walton, Ward

The President declared the motion carried.

  
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Todd Thomas, President

  
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Robert Walton, Secretary