



REND LAKE CONSERVANCY DISTRICT

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MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE REND LAKE CONSERVANCY DISTRICT HELD April 24, 2023

The Board of Trustees of the Rend Lake Conservancy District held a regular meeting on Monday, April 24, 2023, at the Rend Lake Conservancy District Administration Office, 11231 Marcum Branch Road, Benton, IL. President Michael Warren called the meeting to order at 8:30 a.m. The following attended:

Board of Trustees: In physical attendance: Ernest Collins, Paul Lawrence, Nicholas LeMay, John Spence, Todd Thomas, Robert Walton, and Michael Warren.

Staff: In physical attendance: Keith Thomason, General Manager; Larry Sanders, General Counsel; Michael Johnston, Comptroller; Tony Furlow, Water Plant Superintendent; Jeremy Richardson, IWS Distribution Manager; Keith Vaughn, Buildings Construction and Repair Manager; Wesley Ing, General Maintenance Manager; Amy Krueger, Seasons Lodge Manager; Jason Stilley, Golf Professional; and Jen Zinzilieta, Executive Assistant.

Visitors: Jason Sears

Minutes

Upon motion by Robert Walton and second by Ernest Collins to approve the minutes of the March 27, 2023, Regular Meeting as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: None

The President declared the motion carried.

Acceptance of Check Register

Upon motion by Nicholas LeMay and second by Paul Lawrence to accept the Check Register as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: None

The President declared the motion carried.

Report of the Executive Team

Mr. Keith Thomason presented a report regarding the following items:

- A report was given regarding the recreation departments preparing for the busy tourist season.
- A report was given regarding the projects at the water plant.
- A report was given regarding the water contract amendments and the contract with the city of Nason.

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April 24, 2023 (Continued)

- A report was given regarding the continued work and repairs being done at the Artisans Center.
- A reminder was given to the managers that a training will be held for all employees regarding workplace environment.

Mr. Larry Sanders, General Counsel presented the following information:

- Mr. Sanders informed the Board that he and Mr. Bradley have discussed the "Quick Take" legislation and how to proceed.

Mr. Michael Johnston presented the financial report for the month.

- Mr. Johnston reported on the finances of each department.
- Mr. Johnston reported that Big Muddy Prison owes the District \$679,043 and the state, in total, owes the District \$774,917.

Report of the Department Managers

Mrs. Amy Krueger, Manager of Seasons Lodge and Condominiums, presented the following information:

- A report was given regarding the upgrades to the lodge and condominiums.
- A report was given regarding the upcoming occupancy at the lodge during the summer months.

Mr. Wesley Ing, General Maintenance Manager, presented the following information:

- A report was given regarding the projects that the general maintenance department have been working on during the past month.

Mr. Tony Furlow, Water Superintendent, presented the following information:

- A report of the daily average and maximum flows of drinking water was given.
- A report was given regarding the EPA regulations being met.
- A report of the water plant equipment and repairs was given.
- A report was given regarding the sewer system and lift stations.
- A report of the membrane system was given.
- A report was given regarding the projects at the water plant.
- A report was given regarding the safety record at the water plant.
- A report was given regarding new legislation that will impact the water plant and information that will need to be gathered on all residential customers.

Mr. Jeremy Richardson, IWS Distribution Manager, presented the following information:

- A report of the water and sewer leaks during the past month was given.
- A report of the maintenance, repairs, and upgrades in the water system was given.
- A report was given regarding electrical issues the plant experienced during the past month.

Mr. Keith Vaughn, Buildings Construction and Repair Manager, presented the following information:

- A report was given regarding the projects that have been completed and those that are still in process.
- A report was given regarding the repairs and work being done at the Artisan Shop building.
- A report was given regarding the plan of action for the odor at the restaurant.

Mr. Jason Stilley, Golf Professional, presented the following information:

- A report was given regarding the timeframe of the arrival of the new golf cars from Club Car.

District's Strategic Plan

Mr. Thomason stated that the Strategic Plan provides an overall direction of the District. Mr. Thomason reported that the Strategic Plan has been updated. The Strategic Plan will change as the priorities change and projects are completed.

April 24, 2023 (Continued)

Water Contract Amendments

Upon motion by Ernest Collins and second by Nicholas LeMay to accept and duly sign the amendments to the water service contracts received from the municipal bodies, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: None

The President declared the motion carried.

City of Nason Contract

Upon motion by Ernest Collins and second by Nicholas LeMay to accept and duly sign the contract with the City of Nason, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: None

The President declared the motion carried.

Bids and Purchases

Financial Audit Proposal

Mr. Johnston presented information regarding the financial audit proposal received from Kujawa & Batteau, P.C.

Upon motion by Nicholas LeMay and second by Paul Lawrence to accept the financial audit proposal from Kujawa & Batteau, P.C. for three years, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: None

The President declared the motion carried.

Sewer Allowance

Mr. Thomason explained situation of one of the District's sewer customers where additional water entered the system due to a malfunction that was corrected.

Upon motion by Todd Thomas and second by Ernest Collins to authorize the General Manager to approve sewer allowances on a case-by-case basis after correction of the problem, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: None

The President declared the motion carried.

Ordinance 311 – Annual Budget & Appropriation Ordinance

Mr. Thomason presented the Board with the proposed budget for the fiscal year beginning May 1, 2023 and ending April 30, 2024. Discussion ensued.

Upon motion by Paul Lawrence and second by John Spence to approve Ordinance 311 – Annual Budget & Appropriation Ordinance as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: None

The President declared the motion carried.

April 24, 2023 (Continued)

FGM Architects Presentation

FGM Architects and associated consultants presented the final report of the summation and evaluation of planned future recreational amenities and features at the Gun Creek area owned and operated by the District.

Closed Session

Upon motion by Ernest Collins and second by John Spence to go into Closed Session at 11:15 a.m. to consider: (1) Personnel (For the Discussion of the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal); (2) Collective Negotiations (For the Discussion of Collective Negotiating Matters); (6) Sale, Purchase or Lease of Property (For the Setting of a Price for Sale, Purchase or Lease of Property); (8) Security (For discussion of security procedures); (11) Litigation (For the Discussion of Pending, Probable or Imminent); and (21) Closed Session Minutes (For the Discussion of Closed Session Minutes); the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: None

The President declared the motion carried.

Upon motion by Nicholas LeMay and second by Todd Thomas to come out of Closed Session at 11:53 a.m., the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: None

The President declared the motion carried.

Closed Session Minutes

Upon motion by Nicholas LeMay and second by Ernest Collins to approve the Closed Session Minutes of the March 27, 2023, Regular Meeting as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: None

The President declared the motion carried.

Adjournment

Upon motion by John Spence and second by Paul Lawrence to adjourn the meeting at 12:05 p.m., the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: None

The President declared the motion carried.


Michael Warren, President


Robert Walton, Secretary