



REND LAKE CONSERVANCY DISTRICT

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MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE REND LAKE CONSERVANCY DISTRICT HELD May 18, 2020

The Board of Trustees of the Rend Lake Conservancy District held a regular meeting on Monday, May 18, 2020, via teleconference. President Todd Thomas called the meeting to order at 8:30 a.m. The following attended:

Board of Trustees: In attendance via telephone: Ernest Collins, Paul Lawrence, Nicholas LeMay, Todd Thomas, Robert Walton, Keith Ward, and Michael Warren

Staff: In attendance via telephone: Keith Thomason, General Manager; Larry Sanders, General Counsel; Michael Johnston, Comptroller; Tony Furlow, Water Plant Superintendent; Jeremy Richardson, Distribution Manager; Amy Krueger, Manager of Season's Lodge and Condominiums; Jason Stilley, Golf Professional; Pete Hunter, Golf Course Superintendent; and Jen Zinzilieta, Executive Assistant

Visitors: None

Minutes

Upon motion by Keith Ward and second by Ernest Collins to approve the minutes of the April 27, 2020, Regular Meeting, the May 6, 2020, Public Hearing, and the May 6, 2020, Special Meeting as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

Acceptance of Check Register

Upon motion by Keith Ward and second by Nicholas LeMay to accept the Check Register as presented, the Board as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

General Manager's Report

Mr. Thomason presented the General Manager's report covering the following items:

- Report of the daily average and maximum flows of drinking water was given.
- A report of the water and sewer leaks during the past month was given.
- A report of the District's response to the Coronavirus Pandemic was given. All utility operations remain fully functional. The lodge is open but has had very few guests during the entire month. The golf course is open but is required to operate with state mandated restrictions. Precautions are being taken to ensure social distancing and disinfection practices are maximized for all employees. The managers and employees have done a very good job complying with the recommendations.

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May 18, 2020 (Continued)

- Mr. Thomason thanked Nicholas LeMay for his help with the news release concerning the postponement of the water rate increase for 90 days. Mr. LeMay prepared the draft and a list of contacts that the District could use to reach people as they were working from home or alternate locations. Mayors from Sesser, Marion, Mt. Vernon and other communities have expressed their thanks to the District.
- At the previous request from Mt. Vernon to extend their contract so that they could extend theirs for Woodlawn, RLCD has provided Mt. Vernon with a draft contract. RLCD started with the standard draft and modified it for those items that do not apply to them and took out the exclusive portion of the contract for the other towns. The state shutdown happened after Mt. Vernon was provided with the contract, and they have not yet provided comments. The District hopes to hear from them soon, if not, Woodlawn would like a letter from the District to Rural Development stating that RLCD is interested in providing them water if Mt. Vernon is not. The method of connecting the water systems would need to be worked out in the future.
- No safety issues to report for this period. All employees are doing a very good job keeping themselves safe. We are planning a thank you safety luncheon for all employees after Covid-19 is over.

Financial Report

Mr. Johnston presented the financial report for the month of April. Mr. Johnston reported that Big Muddy Prison owes the District \$606,721.78 and the state, in total, owes the District \$680,105.00.

Engineering Projects

Mr. Thomason provided an update on the following engineering projects:

Secondary WTP Discharge Line

Mr. Thomason reported the project is close to being finalized. The District has planted the trees on the US Army Corp of Engineers property as part of the agreement. The contractor still needs to fix some erosion issues and to plant grass seed before a final walk through with the US Army Corp of Engineers can be done.

Booster Pump Station Upgrades

Mr. Thomason reported that upgrades have been completed and the contractor has been paid.

Highway 37 Water Main Relocation Project

Mr. Thomason reported that work has begun on the project of relocating RLCD customers' service lines that are in IDOT's easement. The project should be done in June.

Water Plant Upgrades and Projects

Mr. Thomason reported that the District is ready to complete the contract and begin design work with Jacobs Engineering Group, Inc.

Galatia Vault

Mr. Thomason reported that the District will be moving the Galatia vault very soon due to road work in the area. EPA permits will have to be completed for this project. The project is expected to be completed by late summer.

Recreation Facilities Update

Mr. Sanders reported the following information regarding the recreation facilities. The Coronavirus Pandemic has had a major impact on the recreation departments.

- Lodge: There are a couple long-term guests at the condos, but very few guests at the hotel. The cabins are seeing steady rentals at this time. Some planned work is being done at the lodge without much customer interruption.

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- Golf Course: The golf course opened on May 1, 2020, in a limited and restricted manner. Play has been low, but staff is still required to manage play, work with carts, accept payments, and maintain course as if the course was being used as normal.

Leased Facilities Update

Mr. Sanders reported the following information regarding the leased facilities. The Coronavirus Pandemic has had a major impact on the leased departments.

- Restaurant: The restaurant has struggled during this uncertain time with Covid-19. Mr. Heinrich has approached the District regarding providing further financial assistance to him.
- Shooting Complex: The shooting complex is also struggling during this time. All high school shoots were cancelled at the shooting complex. The operators are seeking relief from the annual maintenance fees to the District.

Sewer I and I

Mr. Thomason updated the Board on the sewer inflow and infiltration issues. RLCD has purchased and installed a larger pump for the sewer system to help with the sewer inflow and infiltration problems.

Bids and Purchases

Asphalt Resurfacing

Mr. Sanders presented information regarding asphalt resurfacing of ten different locations at the District. Five companies presented bids for six of the seven different resurfacing processes. Mr. Sanders recommends a 2" asphalt overlay for the administration, lodge, condo, and pro shop parking lots for a cost of \$165,000 and sealant and striping for the restaurant, driving range, and cabana parking lots for a cost of \$65,000 from the lowest bidders.

Upon motion by Nicholas LeMay and second by Ernest Collins to approve the lowest bidders to complete the 2" asphalt overlay and the sealing and striping for a total cost of \$200,000, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

Illinois Legislative Update

Mr. Sanders provided a legislative update regarding the following topics:

- John Bradley continues to advise and work with the state legislature and state agencies on behalf of the District.
- John Bradley has kept the District advised of the Governor's Orders and department rules through the Coronavirus Pandemic. Mr. Bradley continues to keep Mr. Sanders informed of any programs that might aid the District in receiving grant money to promote the growth of the Illinois economy.
- The District is still trying to reschedule the meeting regarding the So IL Arts & Crafts Marketplace with the state. The IDNR has been very resistant to give the District a price to buy the building back. The conservation police remain in the building.

Resolution 513 – Designating Depository and Authorizing Signatures

Upon motion by Todd Thomas and second by Keith Ward to approve Resolution 513 – Designating Depository and Authorizing Signatures as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

May 18, 2020 (Continued)

Baptist Camp Road Repairs

Mr. Thomason presented information regarding the Baptist Camp Road repairs. During the Secondary WTP Discharge Line Project the contractor used this road heavily. The road commissioner has requested \$50,000 for road repairs. The District engineer spoke to Illini Asphalt Corporation about fixing the road. Illini Asphalt Corp. has given a price quote of \$30,810 for full repair of the road.

Upon motion by Paul Lawrence and second by Keith Ward to approve issuing a check to the road commissioner for \$30,810 for full repair of the Baptist Camp Road, and the road commissioner will oversee the project, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

Election of Officers

Upon motion by Paul Lawrence and second by Ernest Collins to retain all the officers from the 2019-2020 term for the 2020-2021 term which is Todd Thomas, President; Nicholas LeMay, Vice-President; Robert Walton, Secretary; and J. Lawrence Sanders, Treasurer, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

Closed Session

Upon motion by Ernest Collins and second by Keith Ward to go into Closed Session at 9:45 a.m. to consider: (1) Personnel (For the Discussion of the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal); (2) Collective Negotiations (For the Discussion of Collective Negotiating Matters); (6) Sale, Purchase or Lease of Property (For the Setting of a Price for Sale, Purchase or Lease of Property); (8) Security (For discussion of security procedures); (11) Litigation (For the Discussion of Pending, Probable or Imminent); and (21) Closed Session Minutes (For the Discussion of Closed Session Minutes); the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

Keith Ward left the meeting at 10:00 a.m.

Upon motion by Robert Walton and second by Ernest Collins to come out of Closed Session at 10:05 a.m., the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Warren

Nays: None

Absent: Ward

The President declared the motion carried.

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Adjournment

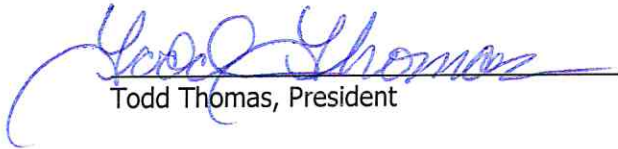
Upon motion by Ernest Collins and second by Nicholas LeMay to adjourn the meeting at 10:07 a.m., the Board voted as follows:

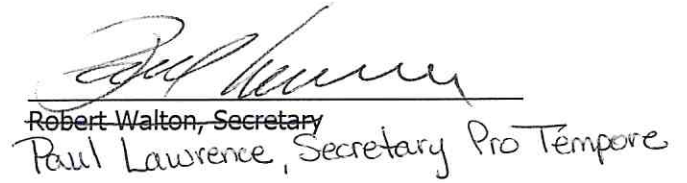
Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Warren

Nays: None

Absent: Ward

The President declared the motion carried.


Todd Thomas, President


~~Robert Walton, Secretary~~
Paul Lawrence, Secretary Pro Tempore