



REND LAKE CONSERVANCY DISTRICT

P.O. BOX 907 ■ 11231 MARCUM BRANCH ROAD ■ BENTON, ILLINOIS 62812
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MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE REND LAKE CONSERVANCY DISTRICT HELD July 23, 2018

The Board of Trustees of the Rend Lake Conservancy District held a regular meeting on Monday, July 23, 2018, at the Rend Lake Conservancy District Administration Office, 11231 Marcum Branch Road, Benton, Illinois. President Todd Thomas called the meeting to order at 8:35 a.m. The following attended:

Board of Trustees: In physical attendance: Ernest Collins, Paul Lawrence, Nicholas LeMay, Todd Thomas, Robert Walton, and Keith Ward; Absent: Kisha Jackson

Staff: Keith Thomason, General Manager; Larry Sanders, Legal Counsel; Michael Johnston, Comptroller; Leonard Killman, Water Plant Superintendent; and Jen Zinzilieta, Executive Assistant

Pledge of Allegiance

Visitors: None

Minutes

Upon motion by Keith Ward and second by Nicholas LeMay to approve the minutes of the June 25, 2018, Regular Meeting as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward

Nays: None

Absent: Jackson

The President declared the motion carried.

Acceptance of Check Register

Board members reviewed the check register. Management answered questions presented by the Board.

Upon motion by Keith Ward and second by Robert Walton to accept the Check Register as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward

Nays: None

Absent: Jackson

The President declared the motion carried.

General Manager's Report

Mr. Thomason presented the General Manager's report covering the following items:

- IEPA water requirements continue to be met
- Report of the daily average and maximum flows of drinking water was given

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- The District continues to keep the temporary bypass line in service because the IWS South Discharge Project is not completed yet.
- The District is conducting a survey of all communities to determine what their actual usable water supply is so that RLCD can ensure that each customer has at least 24 hours storage capacity. This combined with RLCD's storage capacity is the best protection against system interruptions. RLCD has received most of the surveys back and will begin analyzing the data.
- The GM is evaluating methods to speed up the 25-year plan to build secondary water lines to all communities with hospitals, critical care centers, or major industrial centers. The GM is also evaluating methods to increase professional evaluation reviews and improvements of all existing systems. Consulting expertise may be required. Experienced professional water staff will be hired as budget allows to reduce consulting costs.
- Golf revenues are behind the budgeted revenues for the year. Improvements to the course bunkers have been made during the past several months.
- Season's Lodge is ahead of budgeted revenues for the year.

Financial Report

Mr. Johnston presented the financial report for the month of June. Mr. Johnston reported that Big Muddy Prison owed the District \$453,373 and the state, in total, owed the District \$501,735.

Engineering Projects

Mr. Thomason provided an update on the following engineering projects:

IWS South Discharge Project

Mr. Thomason reported the construction phase of the project is completed. During the pressure testing, a leak was discovered in a piece of pipe that was not constructed properly. RLCD is discussing the issue with the manufacturer of the pipe. The piece of pipe will need to be replaced before the project can move forward.

Secondary WTP Discharge Line

Mr. Thomason reported the US Corp of Engineers has not approved the easement because they have determined that an "Environmental Assessment" is required for the area that the new discharge line will be going through. RLCD is looking into redesigning the project to alleviate the US Corp of Engineers concerns; however, the project might still be delayed.

Mt. Vernon Booster Pump Station

Mr. Thomason reported the Mt. Vernon Booster Pump Station is still being painted. The project should be completed by the end of the summer.

Crenshaw Road Project

Mr. Thomason reported the Crenshaw Road Project is completed except for cleanup around the site.

Peach Orchard Road Project

Mr. Thomason reported the Peach Orchard Road Project is delayed due to easement issues. The project is scheduled to begin in August.

Water Plant Ammonia Room

RLCD has hired Jon Lam, a retired IEPA engineer, to consult on the ammonia room project. Site visits are planned at other facilities.

Leased Facilities

Mr. Sanders reported on the leased facilities of the District.

- Restaurant: Mr. Sanders reported the restaurant at the golf course has received positive feedback from customers and the managers at the recreation department. The beverage carts are on the course consistently. Mr. Sanders reported there is a problem with the walk-in cooler

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at the restaurant. He has received three quotes on replacement of the cooler that range from \$5,000 - \$7,000. He also received a quote for repair of the unit that would cost approximately \$1,500. The company said if the repair did not work they would replace it. The \$1,500 would go towards the replacement cost. It is recommended that RLCD pay for the repair or replacement of the walk-in cooler; however, going forward it will be Anthony Heinrich's responsibility for any maintenance issues.

Repair or Replacement of Walk-in Cooler at the Restaurant

Upon motion by Keith Ward and second by Nicholas LeMay to approve the repair of the walk-in cooler at the restaurant, and if the repair does not fix the issue, approve the replacement of the unit at a cost not to exceed \$5,000, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward

Nays: None

Absent: Jackson

The President declared the motion carried.

- Apartments: The monthly payment amount is reevaluated each year to take into consideration the cost of living change.
- Cabins: The cabins are booked through September. The main source of bookings is coming from using VRBO. The cabin revenues were approximately \$7,000 for the month of June and approximately \$30,000 for the calendar year.

Bids and Purchases

Purchase of Emergency Parts and Fittings

Mr. Thomason presented a purchase request for emergency parts and fittings that can be used in an emergency situation.

Upon motion by Ernie Collins and second by Keith Ward to approve the purchase of emergency parts and fittings from the low bidder, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward

Nays: None

Absent: Jackson

The President declared the motion carried.

Purchase of Duplicate Tools and Work Cart

Mr. Thomason presented a purchase request for duplicate tools that would be used for large pipe repairs. He also presented information regarding purchasing a 4x4 work cart. He received quotes for a new work cart that ranged from \$26,000 – \$29,000. Discussion ensued.

Upon motion by Keith Ward and second by Nicholas LeMay to approve the purchase of duplicate tools for large pipe repairs and grant preapproval for the purchase of a used 4x4 work cart for ½ the cost of a new work cart with a reasonable number of hours, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward

Nays: None

Absent: Jackson

The President declared the motion carried.

Resolution 505 – Semi-Annual Closed Session Minutes Review

Upon motion by Keith Ward and second by Todd Thomas to approve Resolution 505 – Semi-Annual Closed Session Minutes Review as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward

Nays: None

Absent: Jackson

The President declared the motion carried.

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Closed Session

Upon motion by Ernie Collins and second by Nicholas LeMay to go into Closed Session at 10:05 a.m. to consider: (1) Personnel (For the Discussion of the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal); (2) Collective Negotiations (For the Discussion of Collective Negotiating Matters); (6) Sale, Purchase or Lease of Property (For the Setting of a Price for Sale, Purchase or Lease of Property); (8) Security (For discussion of security procedures); (11) Litigation (For the Discussion of Pending, Probable or Imminent); and (21) Closed Session Minutes (For the Discussion of Closed Session Minutes); the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward

Nays: None

Absent: Jackson

The President declared the motion carried.

Keith Ward left the meeting at 10:45 a.m.

Upon motion by Nicholas LeMay and second by Paul Lawrence to come out of Closed Session at 11:05 a.m., the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton

Nays: None

Absent: Jackson, Ward

The President declared the motion carried.

Rend Lake Resort Concession Lease

Mr. Thomason presented information regarding the Rend Lake Resort Concession Lease. Discussion ensued.

Upon motion by Paul Lawrence and second by Ernie Collins to authorize Keith Thomason to place a minimum bid not to exceed \$500,000 for the Rend Lake Resort Concession Lease, the Board voted as follows:

Ayes: Collins, Lawrence

Nays: LeMay, Thomas, Walton

Absent: Jackson, Ward

The President declared the motion failed.

Closed Session Minutes

Upon motion by Ernie Collins and second by Robert Walton to approve the Closed Session Minutes of June 25, 2018, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton

Nays: None

Absent: Jackson, Ward

The President declared the motion carried.

Adjournment

Upon motion by Paul Lawrence and second by Robert Walton to adjourn the meeting at 11:15 a.m., the Board voted as follows:

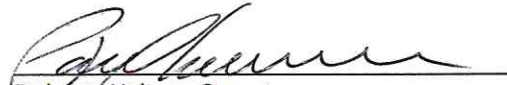
Ayes: Collins, Lawrence, LeMay, Thomas, Walton

Nays: None

Absent: Jackson, Ward

The President declared the motion carried.


Todd Thomas, President


Robert Walton, Secretary
Paul Lawrence, Secretary Pro Temp.