



REND LAKE CONSERVANCY DISTRICT

11231 MARCUM BRANCH ROAD ■ P. O. BOX 907 ■ BENTON, ILLINOIS 62812
TELEPHONE: (618) 439-4321 ■ FAX: (618) 439-2400

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE REND LAKE CONSERVANCY DISTRICT HELD July 22, 2019

The Board of Trustees of the Rend Lake Conservancy District held a regular meeting on Monday, July 22, 2019, at the Rend Lake Conservancy District Administration Office, 11231 Marcum Branch Road, Benton, Illinois. President Todd Thomas called the meeting to order at 8:35 a.m. The following attended:

Board of Trustees: In physical attendance: Ernest Collins, Paul Lawrence, Nicholas LeMay, Todd Thomas, Robert Walton, Keith Ward, and Michael Warren.

Staff: Keith Thomason, General Manager; Larry Sanders, Legal Counsel; Michael Johnston, Comptroller; Tony Furlow, Water Plant Superintendent; Sarah Towle, District Engineer; and Jen Zinzilieta, Executive Assistant

Visitors: None

Minutes

Upon motion by Keith Ward and second by Nicholas LeMay to approve the minutes of the June 24, 2019 Regular Meeting as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

Acceptance of Check Register

Upon motion by Michael Warren and second by Keith Ward to accept the Check Register as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

General Manager's Report

Mr. Thomason presented the General Manager's report covering the following items:

- Report of the daily average and maximum flows of drinking water was given.
- Report of the breaks/leaks of the water and sewer system for the past month was given.
- RLCD has received the permit to transition to sulfuric acid. Special safety precautions will be required during the conversion.
- The first round of membrane modules have been installed. Management is planning installation of the second set of membranes for August. The membrane technician will be here at that time to ensure that staff have been installing them correctly and to conduct updated training as needed.

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July 22, 2019 (Continued)

- Monthly labor costs are higher than anticipated for maintenance labor in most departments. Some savings are possible by direct hiring 90-day temporary agency employees if those employees are going to work less than 30 hours per week. The intern program has been successful in offsetting temporary agency costs but students will soon be returning to college and high school. These workers recently helped get the golf course ready for a tournament after storm damage.
- RLCD is working with the US Army Corp of Engineers to correct a lease violation associated with cutting trees along the lake near the boat ramp. RLCD will comply with the US Army Corp of Engineers' request for improving the site and making agency requests for any future tree removal.
- Mr. Sanders has been working with the insurance company to improve recovery rates on insurance claims associated with the May 2018 water plant pipe failure. Mr. Sanders added that RLCD should receive over \$150,000 from the insurance company for the claim instead of the original offer of \$20,000.
- Safety – There was an accident at the golf course maintenance department. A piece of machinery fell on an employee's foot and broke two bones. The employee has returned to work on light duty.
- Security – Security hours will be reduced to start returning to a normal security posture and comply with the budget plan.

Financial Report

Mr. Johnston presented the financial report for the month of June. Mr. Johnston reported that Big Muddy Prison owes the District \$450,533.00 and the state, in total, owes the District \$511,730.14.

Engineering Projects

Mr. Thomason provided an update on the following engineering projects:

Secondary WTP Discharge Line

Mr. Thomason reported the project has been delayed due to the high-water levels near the Highway 37 bore site. The contractor has missed some opportunities to continue the work on this project. The contractor is currently on-site to finish the project.

Booster Pump Station Upgrades

Mr. Thomason reported that employees are currently painting and refurbishing booster pump stations. RLCD employees will continue to refurbish pump stations each year.

GM 4 Warehouse

Mr. Thomason reported that the GM 4 warehouse has been built. RLCD employees are in the process of installing electricity in the warehouse and then shelving and parts will be ordered.

Bandyville Project and Peach Orchard Project

Mr. Thomason reported that the permits for each project have been received. The part-time engineer is in the process of putting together the construction crew and cost estimates for each project. The project is tentatively set to begin before the next Board meeting. Mr. Thomason requested preapproval for the purchase of parts for the Bandyville Project estimated to cost less than \$30,000.

Upon motion by Paul Lawrence and second by Michael Warren to preapprove the purchase of parts for the Bandyville Project up to \$30,000, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

July 22, 2019 (Continued)

Leased Facilities Update

Mr. Sanders gave a report on the leased facilities.

- Restaurant: RLCD continues to receive good feedback regarding the restaurant food and service. Management has also received good feedback on the beverage cart being on the golf course for the players.
- Farmers: The farmers have been able to plant the crops. This is the last year for the current farm contracts. This Fall the contracts will be put out for bid for 2020 and beyond.

Recreation Facilities Update

Mr. Sanders gave a report on the recreation facilities.

- Lodge: The cabins continue to be rented on a regular basis.
- Golf Course: The staff worked very hard after the storm last week to get the course ready for a tournament this past weekend.

Bids and Purchases

Sludge

Mr. Thomason presented information regarding sludge removal from the lagoons at the water plant. Discussion ensued regarding sludge removal being done internally versus hiring an outside company to remove the sludge. Mr. Thomason is going to gather information regarding the costs and equipment needed to remove the sludge internally.

Parts for High Service Pump VFD

Mr. Thomason presented information regarding the need to purchase spare parts for the Siemens high service pump variable frequency drives. A quote was received by Siemen's for the spare parts for \$14,801.68.

Upon motion by Todd Thomas and second by Nicholas LeMay to approve the purchase of spare parts for the Siemens high service pump variable frequency drives for \$14,801.68, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

Trash Service

Mr. Thomason presented information regarding the trash service contract for the District. The current contract with Republic Services is about to expire. Republic Services has presented a three-year contract for \$4,041 for the 1st year and a 10% increase each of the following two years. Mr. Thomason has requested quotes from two additional companies but has not received them. He has asked for preapproval for trash service for the District to be awarded to the company with the lowest quote.

Upon motion by Keith Ward and second by Michael Warren to preapprove a trash service contract for the District from the company with the lowest quote, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

Illinois Legislature Update

Mr. Thomason and Mr. Sanders presented information regarding pending legislation that could have an impact on the Rend Lake Conservancy District. Mr. Sanders reported that management will be meeting with Mr. Bradley later this week.

July 22, 2019 (Continued)

Resolution 511 – Semi-Annual Closed Session Minutes Review

Upon motion by Keith Ward and second by Robert Walton to approve Resolution 511 – Semi-Annual Closed Session Minutes Review as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

Rend Lake Resort Concession Lease

Mr. Thomason reported to the Board that he and Mr. Warren attended the IDNR meeting for potential bidders regarding the Rend Lake Resort Concession Lease on 06/27/2019. Mr. Thomason explained the three different options that the IDNR presented on how a potential bidder can bid on the facility. Discussion ensued whether the District would like to pursue placing a bid on the Rend Lake Resort Concession Lease.

Water Supply Contracts

Mr. Thomason reported that he and Mr. Sanders are still in discussions regarding the new standard water supply contract. Discussion ensued regarding what the Board felt should and should not be part of a standard contract with water purchasers.

Closed Session

Upon motion by Ernest Collins and second by Nicholas LeMay to go into Closed Session at 10:55 a.m. to consider: (1) Personnel (For the Discussion of the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal); (2) Collective Negotiations (For the Discussion of Collective Negotiating Matters); (6) Sale, Purchase or Lease of Property (For the Setting of a Price for Sale, Purchase or Lease of Property); (8) Security (For discussion of security procedures); (11) Litigation (For the Discussion of Pending, Probable or Imminent); and (21) Closed Session Minutes (For the Discussion of Closed Session Minutes); the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

Upon motion by Ernest Collins and second by Robert Walton to come out of Closed Session at 11:50 a.m., the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

Closed Session Minutes

Upon motion by Keith Ward and second by Nicholas LeMay to approve the Closed Session Minutes of the June 24, 2019, Regular Meeting as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

Sesser Lawsuit

Upon motion by Michael Warren and second by Paul Lawrence to approve the purchase order up to \$10,000 for the Sesser lawsuit, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

July 22, 2019 (Continued)

Waltonville Settlement Agreement

Upon motion by Keith Ward and second by Nicholas LeMay to approve the settlement agreement with Waltonville with approval of payment of the \$2,500 deductible, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

Otis Elevator

Upon motion by Keith Ward and second by Todd Thomas to grant management approval to file a lawsuit against Otis Elevator, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

Adjournment


Upon motion by Ernest Collins and second by Nicholas LeMay to adjourn the meeting at 11:55 a.m., the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.


Todd Thomas, President


Robert Walton, Secretary