



REND LAKE CONSERVANCY DISTRICT

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MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE REND LAKE CONSERVANCY DISTRICT HELD July 26, 2021

The Board of Trustees of the Rend Lake Conservancy District held a regular meeting on Monday, July 26, 2021, at the Rend Lake Golf Course Banquet Room, 12476 Golf Course Road, Whittington, Illinois. President Michael Warren called the meeting to order at 8:35 a.m. The following attended:

Board of Trustees: In physical attendance: Ernest Collins, Paul Lawrence, Nicholas LeMay, Todd Thomas, Robert Walton, Keith Ward, and Michael Warren.

Staff: In physical attendance: Keith Thomason, General Manager; Larry Sanders, General Counsel; Michael Johnston, Comptroller; Sean Pickford, District Engineer; Tony Furlow, Water Plant Superintendent; Jeremy Richardson, IWS Distribution Manager; Keith Vaughn, Buildings Construction and Repair Manager; Amy Krueger, Season's Lodge and Condominiums Manager; Jason Stilley, Golf Professional; and Jen Zinzilieta, Executive Assistant.

Pledge of Allegiance

Visitors: None

Minutes

Upon motion by Keith Ward and second by Ernest Collins to approve the minutes of the June 28, 2021, Regular Meeting as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

Acceptance of Check Register

Upon motion by Robert Walton and second by Keith Ward to accept the Check Register as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

Report of the Executive Team

Mr. Thomason presented a report regarding the following items:

- A report of the District's response to the Coronavirus Pandemic was given. All utility operations remain fully functional. The managers and employees have done a very good job complying with the recommendations.

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- A report was given regarding a health emergency of a guest on the golf course. Jason Stilley, along with an employee from the pro shop and an employee from the restaurant were able to assist in the situation by performing CPR and by using the AED to save a man's life. Mr. Thomason recognized the employees for a job well done.
- Mr. Thomason reported that Cabin #4, Eagle Cabin, is complete. He invited the Board members to tour the newest cabin.
- A report was given regarding the marketing agency. Mr. Thomason informed the Board that the marketing agency has completed the third video and it has been posted on social media outlets.
- A report was given regarding the impact of the excessive rainfall on the golf course and the lodge during the month.

Mr. Johnston presented the financial report for the month of June:

- Mr. Johnston reported that Big Muddy Prison owes the District \$574,703 and the state, in total, owes the District \$659,242.

Mr. Sanders presented a report covering the following items:

- Mr. Sanders reported the farmers have planted the soybeans.
- Mr. Sanders reported that the water heater at the restaurant is leaking and will be replaced.

Illinois Legislative Update

Mr. Sanders informed the Board that Mr. Bradley has kept in touch with him on legislation that might impact the District. Mr. Bradley has offered to set up a meeting with legislators during the DuQuoin State Fair to discuss issues that are important to the District.

Report of the Department Managers

Mr. Sean Pickford, District Engineer, presented the following information:

- A report of the engineering projects was given.
- A report was given regarding the West Frankfort 9th Street Project. Mr. Pickford stated that the City of West Frankfort was very cooperative and easy to work with during the project. Mr. Thomason explained an agreement the District had with the City of West Frankfort concerning using part of West Frankfort's piping system to bypass the area that the District was doing the construction.

Upon motion by Todd Thomas and second by Keith Ward to approve a credit to the City of West Frankfort's water bill in the amount of \$5,000 for the use of their water system piping to create a bypass around the construction area during the West Frankfort 9th Street Project, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried

Mr. Jeremy Richardson, IWS Distribution Manager, presented the following information:

- A report of the water and sewer leaks during the past month was given.
- A report was given regarding the trenching and shoring safety training for the District's employees and the District's satellite customers.
- A report was given regarding maintenance issues in the distribution system.
- A report was given regarding the AED use in the emergency situation that was reported earlier in the meeting. Mr. Richardson also gave an update on the locations of the current AEDs and possibly getting more for other locations on District property.

Mr. Tony Furlow, Water Superintendent, presented the following information:

- A report of the daily average and maximum flows of drinking water was given.
- A report was given regarding pumps at the sewer lift stations.
- A report of the water plant equipment and repairs was given.

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- A report was given regarding the EPA regulations being met.
- A report was given regarding the impact of the excessive rain during the past month.
- A report was given regarding chemical distribution and availability.

Mr. Keith Vaughn, Buildings Construction and Repair Manager, presented the following information:

- A report was given regarding the completion and costs of Cabin #4.
- A report was given of the projects that have been completed throughout the District and projects that are currently in process.

Mrs. Amy Krueger, Lodge Manager, presented the following information:

- A report was given regarding the projects that are going on at the lodge, condominiums, and manor.
- A report was given regarding the pool issues and the importance of addressing the issues before next spring. Mr. Thomason informed the Board that he has found a product that could be used to repair the pool.

Upon motion by Keith Ward and second by Robert Walton to approve repairs to the pool at Season's Lodge for up to \$30,000, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

Mr. Jason Stillely, Golf Professional, presented the following information:

- A report was given regarding tournaments coming up at Rend Lake Golf Course.
- A report was given regarding positive comments being received regarding the condition of the golf course.

District's Strategic Plan

Mr. Thomason stated that he and the managers are discussing additional objectives that will be added to the strategic plan.

Bids and Purchases

Repairs to the Lime Processing Equipment at IWS

Mr. Thomason presented information regarding the repair and replacement of parts to the lime processing equipment at the water plant. The repair and replacement of the screw helix and auger stub from Merrick will cost a total of \$12,771.

Upon motion by Robert Walton and second by Todd Thomas to approve the repair and replacement of parts to the lime processing equipment at the water plant for a total cost of \$12,771 from Merrick, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

Sewer Lift Station Pump

Mr. Thomason presented information regarding the repair of the 7.5 HP Flygt pump at the Marcum Branch sewer lift station. The repair will cost a total of \$2,885.21 from Sandner Electric.

Upon motion by Nicholas LeMay and second by Keith Ward to approve the repairs to the 7.5 HP Flygt pump at the Marcum Branch sewer lift station for a cost of \$2,885.21 by Sandner Electric, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

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Nays: None

Absent: None

The President declared the motion carried.

Resolution 518 – Semi-Annual Closed Session Minutes Review

Upon Motion by Paul Lawrence and second by Nicholas LeMay to approve Resolution 518 – Semi-Annual Closed Session Minutes Review as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

Ordinance 302 – Tax Levy

Upon motion by Keith Ward and second by Robert Walton to approve Ordinance 302 – Tax Levy as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

Closed Session

Upon motion by Keith Ward and second by Nicholas LeMay to go into Closed Session at 10:05 a.m. to consider: (1) Personnel (For the Discussion of the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal); (2) Collective Negotiations (For the Discussion of Collective Negotiating Matters); (6) Sale, Purchase or Lease of Property (For the Setting of a Price for Sale, Purchase or Lease of Property); (8) Security (For discussion of security procedures); (11) Litigation (For the Discussion of Pending, Probable or Imminent); and (21) Closed Session Minutes (For the Discussion of Closed Session Minutes); the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

Upon motion by Ernest Collins and second by Keith Ward to come out of Closed Session at 11:27 a.m., the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

Sesser Lawsuit

Upon motion by Keith Ward and second by Paul Lawrence to accept the agreement offer with the City of Sesser to settle the RLCD v. Sesser lawsuit, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

Closed Session Minutes

Upon motion by Keith Ward and second by Ernest Collins to approve the Closed Session Minutes of the June 28, 2021, Regular Meeting as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

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Closed Session

Upon motion by Robert Walton and second by Ernest Collins to go into Closed Session at 11:30 a.m. to consider: (1) Personnel (For the Discussion of the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal); (2) Collective Negotiations (For the Discussion of Collective Negotiating Matters); (6) Sale, Purchase or Lease of Property (For the Setting of a Price for Sale, Purchase or Lease of Property); (8) Security (For discussion of security procedures); (11) Litigation (For the Discussion of Pending, Probable or Imminent); and (21) Closed Session Minutes (For the Discussion of Closed Session Minutes); the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

Upon motion by Paul Lawrence and second by Ernest Collins to come out of Closed Session at 11:53 a.m., the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

Adjournment


Upon motion by Nicholas LeMay and second by Paul Lawrence to adjourn the meeting at 11:54 a.m., the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.


Michael Warren, President


Robert Walton, Secretary