



REND LAKE CONSERVANCY DISTRICT

P.O. BOX 907 ■ 11231 MARCUM BRANCH ROAD ■ BENTON, ILLINOIS 62812
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MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE REND LAKE CONSERVANCY DISTRICT HELD August 27, 2018

The Board of Trustees of the Rend Lake Conservancy District held a regular meeting on Monday, August 27, 2018, at the Rend Lake Conservancy District Administration Office, 11231 Marcum Branch Road, Benton, Illinois. President Todd Thomas called the meeting to order at 8:32 a.m. The following attended:

Board of Trustees: In physical attendance: Ernest Collins, Kisha Jackson, Paul Lawrence, Nicholas LeMay, Todd Thomas, and Keith Ward; Absent: Robert Walton

Staff: Keith Thomason, General Manager; Larry Sanders, Legal Counsel; Michael Johnston, Comptroller; Leonard Killman, Water Plant Superintendent; and Jen Zinzilieta, Executive Assistant

Pledge of Allegiance

Visitors: Sean Williamson, Fick, Eggemeyer & Williamson Certified Public Accountants, PC

Minutes

Upon motion by Keith Ward and second by Kisha Jackson to approve the minutes of the July 23, 2018, Regular Meeting and the August 7, 2018, Special Meeting as presented, the Board voted as follows:

Ayes: Collins, Jackson, Lawrence, LeMay, Thomas, Ward

Nays: None

Absent: Walton

The President declared the motion carried.

Acceptance of Check Register

Board members reviewed the check register.

Upon motion by Nicholas LeMay and second by Keith Ward to accept the Check Register as presented, the Board voted as follows:

Ayes: Collins, Jackson, Lawrence, LeMay, Thomas, Ward

Nays: None

Absent: Walton

The President declared the motion carried.

General Manager's Report

Mr. Thomason presented the General Manager's report covering the following items:

- IEPA water requirements continue to be met
- Report of the daily average and maximum flows of drinking water was given

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August 27, 2018 (Continued)

- Mr. Thomason reported the parts and materials that were received from Missouri American Water in St. Louis during the water main break in May have been returned. Mr. Thomason thanked the company for their help during the event. They will continue to have a working relationship in the future.
- The golf course is in good condition and improvements to the course bunkers have been made during the past several months. Mr. Thomason provided an update to the electrical issues at the pro shop and restaurant. The issue has been fixed and the electricity is currently working properly. The District will replace the transformer this winter. Also, the District had to rent a generator during this electrical issue and will need to consider purchasing a larger generator in the future.
- Season's Lodge is ahead of budgeted revenues for the year.
- The District did not bid on the Rend Lake Resort Concession Lease and it is not known at this time if the state has awarded the bid to any bidders.

Financial Report

Mr. Johnston presented the financial report for the month of July. Mr. Johnston reported that Big Muddy Prison owed the District \$516,322 and the state, in total, owed the District \$562,463.59.

General Manager's Report (cont.)

Mr. Thomason addressed two more topics before moving on to the next item on the agenda. Mr. Thomason stated Franklin County has requested a letter of support for an enterprise zone. Mr. Thomason will present a resolution to the Board next meeting regarding the letter of support.

Mr. Thomason also addressed an issue of travel rates and per diem. Due to recent business travel for depositions in Chicago an issue with hotel rates revealed a need to have a policy regarding travel rates and reimbursement. Mr. Thomason would encourage Board guidance or input on this issue. He plans to have a written travel policy by the next Board meeting to present to the Board.

Engineering Projects

Mr. Thomason provided an update on the following engineering projects:

IWS South Discharge Project

Mr. Thomason reported the IWS South Discharge Project is completed. The project was completed in a timely manner because of the coordinated efforts of the District and the contractor. Cleanup around the plant still needs to be completed.

Secondary WTP Discharge Line

Mr. Thomason reported the US Corp of Engineers has not approved the easement because they have determined that an "Environmental Assessment" is required for the area that the new discharge line will be going through. RLCD had the assessment completed and is waiting on the written report.

Mt. Vernon Booster Pump Station

Mr. Thomason reported the Mt. Vernon Booster Pump Station painting is nearing completion.

Crenshaw Road Project

Mr. Thomason reported the Crenshaw Road Project is completed except for final cleanup around the site.

Peach Orchard Road Project

Mr. Thomason reported the Peach Orchard Road Project is expected to start in two weeks which would be September 10, 2018. There are two sections of piping that will be replaced during the project.

Leased Facilities

Mr. Sanders reported on the leased facilities of the District.

August 27, 2018 (Continued)

- Restaurant: Mr. Sanders reported that the District is pleased with the restaurant's overall product, price, and customer reviews. Mr. Sanders discussed the signage that Tino's on the Tee currently has on display. There have been concerns that the signs are more "special event" type signage rather than permanent signage. Discussion ensued regarding whether that type of signage will be permitted. Mr. Sanders also reported that the District is waiting on Anthony to sign the amendment to the contract before the repairs on the cooler are made.
- Farms: Mr. Sanders reported the farmer's contracts are currently paid up-to-date. The crops have been planted by the farmers.
- Cabins: The cabins are booked through Thanksgiving on the weekends and some weekdays. The cabins' revenue is approximately \$35,000 for the calendar year.

Greater Egypt Regional Planning and Development Commission Appropriation

Upon motion by Keith Ward and second by Nicholas LeMay to approve the appropriation request of \$4,049.34 to the Greater Egypt Regional Planning and Development Commission, the Board voted as follows:

Ayes: Collins, Jackson, Lawrence, LeMay, Thomas, Ward

Nays: None

Absent: Walton

The President declared the motion carried.

Audit Report for Fiscal Year Ending April 30, 2018

Sean Williamson from Fick, Eggemeyer & Williamson Certified Public Accountants, PC presented the auditor's report for fiscal year ending April 30, 2018.

Upon motion by Nicholas LeMay and second by Todd Thomas to accept the annual audit report as presented, the Board voted as follows:

Ayes: Collins, Jackson, Lawrence, LeMay, Thomas, Ward

Nays: None

Absent: Walton

The President declared the motion carried.

Bids and Purchases

Additional Repairs to the High Service Motor

Mr. Thomason presented information concerning additional repairs that need to be made to the high service motor. The low quote was from Flanders Electric Motor Service of Illinois for \$10,000.60.

Upon motion by Nicholas LeMay and second by Keith Ward to approve the additional repairs that need to be made to the high service motor from the low quote of \$10,000.60 from Flanders Electric Motor Service of Illinois, the Board voted as follows:

Ayes: Collins, Jackson, Lawrence, LeMay, Thomas, Ward

Nays: None

Absent: Walton

The President declared the motion carried.

Repair of Individual's Parking Lot

Mr. Thomason presented a purchase request for asphalt repair to an individual's parking lot that was damaged during a water main repair. The low quote was from Perry County Paving Inc. for \$2,300.

Upon motion by Paul Lawrence and second by Kisha Jackson to approve the asphalt repair to an individual's parking lot that was damaged during a water main repair from the low quote of \$2,300 from Perry County Paving, Inc., the Board voted as follows:

Ayes: Collins, Jackson, Lawrence, LeMay, Thomas, Ward

Nays: None

Absent: Walton

The President declared the motion carried.

August 27, 2018 (Continued)

Purchase of Replacement Filter Media

Mr. Thomason presented a purchase request for replacement filter media for the sand filters at the water plant. The low quote was from All Service Contracting Corporation for \$12,712.10 per filter.

Upon motion by Keith Ward and second by Paul Lawrence to approve the purchase of replacement filter media for the sand filters from All Service Contracting Corporation for a low quote of \$12,712.10, the Board voted as follows:

Ayes: Collins, Jackson, Lawrence, LeMay, Thomas, Ward

Nays: None

Absent: Walton

The President declared the motion carried.

Water Plant Roof Replacement

Mr. Thomason presented a purchase request for the water plant roof replacement. The low bid was from D.E. Martin Roofing for \$123,227. Mr. Thomason was hoping to find a cheaper alternative; however, the leaks have gotten worse and the repairs need to be made.

Upon motion by Kisha Jackson and second by Nicholas LeMay to approve the roof replacement at the water plant from the low bidder, D.E. Martin Roofing, for \$123,227, the Board voted as follows:

Ayes: Collins, Jackson, Lawrence, LeMay, Thomas, Ward

Nays: None

Absent: Walton

The President declared the motion carried.

Closed Session

Upon motion by Ernest Collins and second by Paul Lawrence to go into Closed Session at 10:10 a.m. to consider: (1) Personnel (For the Discussion of the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal); (2) Collective Negotiations (For the Discussion of Collective Negotiating Matters); (6) Sale, Purchase or Lease of Property (For the Setting of a Price for Sale, Purchase or Lease of Property); (8) Security (For discussion of security procedures); (11) Litigation (For the Discussion of Pending, Probable or Imminent); and (21) Closed Session Minutes (For the Discussion of Closed Session Minutes); the Board voted as follows:

Ayes: Collins, Jackson, Lawrence, LeMay, Thomas, Ward

Nays: None

Absent: Walton

The President declared the motion carried.

Upon motion by Nicholas LeMay and second by Keith Ward to come out of Closed Session at 11:00 a.m., the Board voted as follows:

Ayes: Collins, Jackson, Lawrence, LeMay, Thomas, Ward

Nays: None

Absent: Walton

The President declared the motion carried.

Closed Session Minutes

Upon motion by Keith Ward and second by Kisha Jackson to approve the Closed Session Minutes of the July 23, 2018, Regular Meeting as presented and the August 7, 2018, Special Meeting with the spelling correction, the Board voted as follows:

Ayes: Collins, Jackson, Lawrence, LeMay, Thomas, Ward

Nays: None

Absent: Walton

The President declared the motion carried.

Appointment of Secretary Pro Tempore

Upon motion by Ernest Collins and second by Keith Ward to appoint Paul Lawrence as secretary pro tempore for the August 27, 2018 meeting, the Board voted as follows:

August 27, 2018 (Continued)

Ayes: Collins, Jackson, Lawrence, LeMay, Thomas, Ward
Nays: None
Absent: Walton
The President declared the motion carried.

Settlement with CDM

Upon motion by Keith Ward and second by Kisha Jackson to accept the settlement of \$200,000 with CDM, the Board voted as follows:
Ayes: Collins, Jackson, Lawrence, LeMay, Thomas, Ward
Nays: None
Absent: Walton
The President declared the motion carried.

Settlement with Evoqua/Siemens

Upon motion by Keith Ward and second by Paul Lawrence to accept the settlement with Evoqua/Siemens as set forth in the agreement, the Board voted as follows:
Ayes: Collins, Jackson, Lawrence, LeMay, Thomas, Ward
Nays: None
Absent: Walton
The President declared the motion carried.

Legal Issues

Mr. Sanders presented information regarding legal issues in reference to the May 2018 water main break. Several restaurants have turned in claims to their insurance companies for "loss of business" during the main break. Those insurance companies have contacted RLCD concerning this issue. RLCD's insurance carrier is handling this situation for the District. Mr. Sanders will keep the Board updated on this issue.

Adjournment

Upon motion by Ernest Collins and second by Nicholas LeMay to adjourn the meeting at 11:10 a.m., the Board voted as follows:
Ayes: Collins, Jackson, Lawrence, LeMay, Thomas, Ward
Nays: None
Absent: Walton
The President declared the motion carried.


Todd Thomas, President


Robert Walton, Secretary