



REND LAKE CONSERVANCY DISTRICT

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MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE REND LAKE CONSERVANCY DISTRICT HELD September 27, 2021

The Board of Trustees of the Rend Lake Conservancy District held a regular meeting on Monday, September 27, 2021, at the Rend Lake Golf Course Banquet Room, 12476 Golf Course Road, Whittington, Illinois. President Michael Warren called the meeting to order at 8:35 a.m. The following attended:

Board of Trustees: In physical attendance: Ernest Collins, Paul Lawrence, Nicholas LeMay, Todd Thomas, Robert Walton, Keith Ward, and Michael Warren.

Staff: In physical attendance: Keith Thomason, General Manager; Larry Sanders, General Counsel; Michael Johnston, Comptroller; Sean Pickford, District Engineer; Tony Furlow, Water Plant Superintendent; Jeremy Richardson, IWS Distribution Manager; Keith Vaughn, Buildings Construction and Repair Manager; Amy Krueger, Season's Lodge and Condominiums Manager; Pete Hunter, Golf Course Superintendent; and Jen Zinzilieta, Executive Assistant.

Pledge of Allegiance

Visitors: None

Minutes

Upon motion by Keith Ward and second by Ernest Collins to approve the minutes of the August 23, 2021, Regular Meeting as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

Acceptance of Check Register

Upon motion by Keith Ward and second by Paul Lawrence to accept the Check Register as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

Report of the Executive Team

Mr. Thomason presented a report regarding the following items:

- A report of the District's response to the Coronavirus Pandemic was given. All utility operations remain fully functional. The managers and employees have done a very good job complying with the recommendations.

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September 27, 2021 (Continued)

- A report was given regarding the recreation departments. The busy season is nearing the end and the managers have done a good job this year keeping track of their budget. The District will be working to improve all facilities over the winter.
- Mr. Pickford will be discussing the Parallel Pipe Plan during the engineer's report.

Mr. Johnston presented the financial report for the month.

- Mr. Warren asked Mr. Sanders, District Treasurer, to explore options of investing the District's funds.

Illinois Legislative Update

Mr. Sanders informed the Board that Mr. Bradley has kept in touch with him on legislation that might impact the District. Mr. Sanders and Mr. Thomason have a meeting scheduled with Senator Fowler later this week. Also, Mr. Sanders discussed that with the changes to the legislative map comes changes with representation in our area.

Mr. Sanders also reported that all four farmers of the District have made their second payments in August according to their leases.

Report of the Department Managers

Mr. Jeremy Richardson, IWS Distribution Manager, presented the following information:

- A report of the water and sewer leaks during the past month was given.
- A report was given regarding the purchase of the trucks that were approved last meeting and their delivery dates.
- A report was given regarding the status of the inventory for the water plant.

Mr. Pete Hunter, Golf Course Superintendent, presented the following information:

- A report was given regarding the condition of the golf course. Mr. Hunter has received complimentary reports of the course conditions and course improvements from customers.

Mr. Tony Furlow, Water Superintendent, presented the following information:

- A report of the daily average and maximum flows of drinking water was given.
- A report was given regarding the EPA regulations being met.
- A report was given regarding chemical supply and delivery issues. Mr. Furlow has had to depend on the second lowest bidders on the chemical bid list due to supplier issues.
- A report was given regarding the taste and odor issues of the water. The cause has been identified and adjustments to the chemicals have been made to correct the issue.
- A report of the water plant equipment and repairs was given.
- A report was given regarding the sewer system and lift stations.

Mrs. Amy Krueger, Lodge Manager, presented the following information:

- A report was given regarding the projects that are going on at the lodge, condominiums, and manor.
- A report was given regarding the rehab of the pool.

Mr. Sean Pickford, District Engineer, presented the following information:

- A report of the engineering projects was given.
- A presentation of the Parallel Pipe Plan was presented to the Board.

Golf Course Fees

Upon motion by Paul Lawrence and second by Keith Ward to approve all past District board members receive the same consideration as a current board member receives pertaining to golf course fees, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

September 27, 2021 (Continued)

Absent: None

The President declared the motion carried.

District's Strategic Plan

Mr. Thomason stated that he and the managers have set a list of priorities to address on the District's Strategic Plan. The Parallel Pipe Plan, upgrading the water plant, and improvements and upgrades throughout the recreation departments are at the top of the list.

Bids and Purchases

Accounting Software

Mr. Thomason presented information regarding the purchase and implementation of new general ledger software for the accounting department. AccuFund has provided a quote of \$22,109 for the software, training, implementation, and annual maintenance.

Upon motion by Todd Thomas and second by Keith Ward to approve the purchase of the general ledger software for the accounting department from AccuFund for a price of \$22,109, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

Parts for the Raw Water Line

Mr. Thomason presented information regarding the purchase of parts for the raw water line. The low quote was from Utility Pipe Sales Co. for \$49,024.94.

Upon motion by Paul Lawrence and second by Keith Ward to approve the purchase of parts for the raw water line from Utility Pipe Sales Co. for a total price of \$49,024.94, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

Sewer Lift Station Pump

Mr. Thomason presented information regarding the purchase of a sewer lift station pump. The pump is a trailer mounted diesel powered engine trash pump. The low bid was from Holland Pump for a total price of \$47,300.

Upon motion by Nicholas LeMay and second by Paul Lawrence to approve the purchase of a sewer lift station pump from Holland Pump for \$47,300, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

Repair of Sewer Pump

Mr. Thomason presented information regarding the purchase of parts and repair of a Godwin portable sewer pump. Xylem provided a quote for the parts and labor to repair the pump of \$3,062.50.

Upon motion by Keith Ward and second by Ernest Collins to approve the purchase of parts and repair of a Godwin portable sewer pump from Xylem for a total price of \$3,062.50, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

September 27, 2021 (Continued)

The President declared the motion carried.

Water Plant Chemical Purchase

Mr. Thomason presented information regarding the purchase of powdered activated carbon for the water plant. The purchase would be from Cabot-Norit Americas, Inc. for a total price of \$24,860.

Upon motion by Ernest Collins and second by Paul Lawrence to approve the purchase of powdered activated carbon from Cabot-Norit Americas, Inc. for a total price of \$24,860, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

Water Plant Chemical Purchase

Mr. Thomason presented information regarding the purchase of sodium hydroxide for the water plant. The purchase would be from PVS Minibulk, Inc. for a cost of \$0.34/lb. PVS Minibulk, Inc. is the second lowest bidder. Currently, the water plant is having issues receiving sodium hydroxide from the low bidder.

Upon motion by Paul Lawrence and second by Todd Thomas to approve the purchase of sodium hydroxide from PVS Minibulk, Inc. for \$0.34/lb., the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

Purchase of Valves

Mr. Thomason presented information regarding the need to purchase different size valves to have in inventory. The low quote was from IMCO Utility Supply Company for a total price of \$5,225.50 for fifty-four valves.

Upon motion by Michael Warren and second by Nicholas LeMay to approve the purchase of various size valves from IMCO Utility Supply Company for \$5,225.50, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

Purchase of Butterfly Valves

Mr. Thomason presented information regarding the purchase of three 12" butterfly valves for the membrane system. The low quote was received from C & C Pumps & Supply, Inc. for a total price of \$5,435.

Upon motion by Robert Walton and second by Nicholas LeMay to approve the purchase of three 12" butterfly valves from C & C Pumps & Supply, Inc. for a total price of \$5,435, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren

Nays: None

Absent: None

The President declared the motion carried.

Safety Equipment Purchase

Mr. Thomason presented information regarding the purchase of trench shoring equipment from ProSpan Shoring for a total price of \$13,341.50.

Upon motion by Todd Thomas and second by Paul Lawrence to approve the purchase of trench shoring equipment from ProSpan Shoring for a total price of \$13,341.50 the Board voted as follows:

September 27, 2021 (Continued)

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren
Nays: None
Absent: None
The President declared the motion carried.

Closed Session

Upon motion by Ernest Collins and second by Keith Ward to go into Closed Session at 10:12 a.m. to consider: (1) Personnel (For the Discussion of the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal); (2) Collective Negotiations (For the Discussion of Collective Negotiating Matters); (6) Sale, Purchase or Lease of Property (For the Setting of a Price for Sale, Purchase or Lease of Property); (8) Security (For discussion of security procedures); (11) Litigation (For the Discussion of Pending, Probable or Imminent); and (21) Closed Session Minutes (For the Discussion of Closed Session Minutes); the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward, Warren
Nays: None
Absent: None
The President declared the motion carried.

Mr. Ward left the meeting at 10:45 a.m.
Mr. Thomas left the meeting at 10:50 a.m.

Upon motion by Robert Walton and second by Ernest Collins to come out of Closed Session at 10:55 a.m., the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Walton, Warren
Nays: None
Absent: Thomas, Ward
The President declared the motion carried.

Discussions with the City of Marion

Upon motion by Nicholas LeMay and second by Ernest Collins to discontinue discussions with the City of Marion, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Walton, Warren
Nays: None
Absent: Thomas, Ward
The President declared the motion carried.

Closed Session Minutes

Upon motion by Ernest Collins and second by Nicholas LeMay to approve the Closed Session Minutes of the July 26, 2021, Regular Meeting as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Walton, Warren
Nays: None
Absent: Thomas, Ward
The President declared the motion carried.

Adjournment

Upon motion by Ernest Collins and second by Nicholas LeMay to adjourn the meeting at 10:57 a.m., the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Walton, Warren
Nays: None
Absent: Thomas, Ward
The President declared the motion carried.



Michael Warren, President



Robert Walton, Secretary