



REND LAKE CONSERVANCY DISTRICT

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MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE REND LAKE CONSERVANCY DISTRICT HELD January 24, 2022

The Board of Trustees of the Rend Lake Conservancy District held a regular meeting on Monday, January 24, 2022, at the Rend Lake Golf Course Banquet Room, 12476 Golf Course Road, Whittington, Illinois. Vice-President Nicholas LeMay called the meeting to order at 8:35 a.m. The following attended:

Board of Trustees: In physical attendance: Ernest Collins, Paul Lawrence, Nicholas LeMay, Todd Thomas, Robert Walton, and Keith Ward. Absent: Michael Warren.

Staff: In physical attendance: Keith Thomason, General Manager; Larry Sanders, General Counsel, Michael Johnston, Comptroller; Sean Pickford, District Engineer; Tony Furlow, Water Plant Superintendent; Jeremy Richardson, IWS Distribution Manager; Pete Hunter, Golf Course Superintendent; Jason Stilley, Golf Professional; Amy Krueger, Season's Lodge Manager; and Jen Zinzilieta, Executive Assistant.

Pledge of Allegiance

Visitors: Mr. Jordan Haarmann and Mr. Rob Wielt from Affordable Gas and Electric Company, LLC

Minutes

Upon motion by Keith Ward and second by Ernest Collins to approve the minutes of the December 28, 2021, Regular Meeting as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward

Nays: None

Absent: Warren

The Vice-President declared the motion carried.

Acceptance of Check Register

Upon motion by Keith Ward and second by Paul Lawrence to accept the Check Register as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward

Nays: None

Absent: Warren

The Vice-President declared the motion carried.

Report of the Executive Team

Mr. Keith Thomason presented a report regarding the following items:

- A report of the District's response to the Coronavirus Pandemic was given. The virus has impacted more RLCD employees. The managers and employees continue to do a good job with safety precautions.
- A report was given regarding the recreation departments. The managers did a very good job during a difficult year.

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January 24, 2022 (Continued)

- A report was given regarding the projects that will be done during the winter months at the lodge and golf course.
- A report was given regarding tree removal on District property during the winter months.
- A report was given regarding grants for the Rend Lake Conservancy District.
- A report was given regarding implementing a new fee schedule for customers that have cut off locks from shut off meters.

Mr. Michael Johnston presented the financial report for the month.

- Mr. Johnston reported on the finances of each department.
- Mr. Johnston reported that Big Muddy Prison owes the District \$616,807 and the state, in total, owes the District \$707,065.

Bids and Purchases

Season's Lodge Mattress and Foundation Purchase

Mr. Thomason presented information regarding the purchase of twenty mattresses and forty foundations for Season's Lodge. The mattresses and foundations will be purchased from Serta Simmons Bedding which held their price from the last quote.

Upon motion by Paul Lawrence and second by Todd Thomas to approve the purchase of twenty mattresses and forty foundations from Serta Simmons Bedding for a price of \$13,180, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward

Nays: None

Absent: Warren

The Vice-President declared the motion carried.

Excavator Repair

Mr. Thomason presented information regarding the purchase of parts to repair the long stick on the excavator. The parts will be purchased from Fabric Cat and the repair will be done by District employees.

Upon motion by Nicholas LeMay and second by Todd Thomas to approve the purchase of repair parts from Fabric Cat for \$14,602.55 for the repair of the excavator, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward

Nays: None

Absent: Warren

The Vice-President declared the motion carried.

Electric Supply Contract

Upon motion by Paul Lawrence and second by Ernest Collins to waive the informality of the bids received for the electric supply contract, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward

Nays: None

Absent: Warren

The Vice-President declared the motion carried.

Electric Supply Contract Cont.

Mr. Johnston presented information regarding the five bids received for the electric supply contract. Mr. Jordan Haarmann from Affordable Gas and Electric Company, LLC spoke to the Board regarding information within the bids. Discussion ensued.

Upon motion by Keith Ward and second by Paul Lawrence to award the electric supply contract to the low bidder subject to that company's ability to meet all bid specifications. If the low bidder is not able to meet all the bid specifications then the District is to reject all bids, the Board voted as follows:

January 24, 2022 (Continued)

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward

Nays: None

Absent: Warren

The Vice-President declared the motion carried.

Report of the Department Managers

Mr. Sean Pickford, District Engineer, presented the following information:

- A report of the engineering projects was given.
- A report was given regarding the tank near Waltonville. Mr. Pickford informed the Board that the bids for demolition and for painting the tank will be brought to the Board next month.
- A report was given regarding the CO₂ tank project and the supply chain issues.

Mr. Jeremy Richardson, IWS Distribution Manager, presented the following information:

- A report of the water and sewer leaks during the past month was given.
- A report of the repairs and upgrades in the water system was given.

Mr. Tony Furlow, Water Superintendent, presented the following information:

- A report of the daily average and maximum flows of drinking water was given.
- A report was given regarding the EPA regulations being met.
- A report was given regarding the chemical suppliers.
- A report of the water plant equipment and repairs was given.
- A report was given regarding the sewer system and lift stations.
- A report was given regarding the membrane system.

Mr. Pete Hunter, Golf Course Superintendent, present the following information:

- A report was given regarding the progress of the tree crew on District property.
- A report was given regarding the recent purchase of a used Kubota UTV.

Mrs. Amy Krueger, Manager of Season's Lodge and Condominiums, presented the following information:

- A report was given regarding the upgrades that are underway at the lodge.

Mr. Jason Stillely, Golf Professional, presented the following information:

- A report was given regarding the progress of the tree crew on District property.
- A report was given regarding the bid for new golf carts. The bids will be brought to the Board at the next meeting for approval.

District's Strategic Plan

Mr. Thomason stated that he and the managers have set a list of priorities to address on the District's Strategic Plan. They continue to discuss and prioritize the objectives.

Illinois Legislative Update

Mr. Sanders informed the Board that Mr. Bradley continues to keep in touch with him on legislation that might impact the District. Legislative language was prepared for the legislature to return the Southern Illinois Artisan Shop to the District. Mr. Bradley has asked Senator Fowler to submit the legislation. Representative Severin and Senator Bryant were also asked to submit the legislation.

Chamber of Commerce Membership Fees

Mr. Thomason requested approval for the payment of the Jefferson County Chamber of Commerce, Benton/West City Chamber of Commerce, West Frankfort Chamber of Commerce, and Sesser Chamber of Commerce membership fees.

Upon motion by Keith Ward and second by Ernest Collins to approve the payment of the Chamber of Commerce membership fees for Jefferson County Chamber of Commerce, Benton/West City Chamber of

January 24, 2022 (Continued)

Commerce, West Frankfort Chamber of Commerce, and Sesser Chamber of Commerce, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward

Nays: None

Absent: Warren

The Vice-President declared the motion carried.

Resolution 519 – Semi-Annual Closed Session Minutes Review

Upon motion by Nicholas LeMay and second by Paul Lawrence to approve Resolution 519 – Semi-Annual Closed Session Minutes Review as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward

Nays: None

Absent: Warren

The Vice-President declared the motion carried.

Resolution 520 – Amend Employee Policies

Upon motion by Keith Ward and second by Paul Lawrence to approve Resolution 520 – Amend Employee Policies as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward

Nays: None

Absent: Warren

The Vice-President declared the motion carried.

Closed Session

Upon motion by Paul Lawrence and second by Ernest Collins to go into Closed Session at 9:55 a.m. to consider: (1) Personnel (For the Discussion of the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal); (2) Collective Negotiations (For the Discussion of Collective Negotiating Matters); (6) Sale, Purchase or Lease of Property (For the Setting of a Price for Sale, Purchase or Lease of Property); (8) Security (For discussion of security procedures); (11) Litigation (For the Discussion of Pending, Probable or Imminent); and (21) Closed Session Minutes (For the Discussion of Closed Session Minutes); the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward

Nays: None

Absent: Warren

The Vice-President declared the motion carried.

Upon motion by Keith Ward and second by Paul Lawrence to come out of Closed Session at 10:23 a.m., the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward

Nays: None

Absent: Warren

The Vice-President declared the motion carried.

Closed Session Minutes

Upon motion by Keith Ward and second by Ernest Collins to approve the Closed Session Minutes of the December 28, 2021, Regular Meeting as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward

Nays: None

Absent: Warren

The Vice-President declared the motion carried.

Restaurant Lease Extension

Upon motion by Keith Ward and second by Nicholas LeMay to approve the extension of the restaurant lease with Anthony Heinrich to adjust the ending date of the prior agreements, the Board voted as follows:

January 24, 2022 (Continued)

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward

Nays: None

Absent: Warren

The Vice-President declared the motion carried.

Adjournment

Upon motion by Ernest Collins and second by Robert Walton to adjourn the meeting at 10:25 a.m., the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Ward

Nays: None

Absent: Warren

The Vice-President declared the motion carried.



Michael Warren, President



Robert Walton, Secretary