



REND LAKE CONSERVANCY DISTRICT

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MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE REND LAKE CONSERVANCY DISTRICT HELD November 26, 2018

The Board of Trustees of the Rend Lake Conservancy District held a regular meeting on Monday, November 26, 2018, at the Rend Lake Conservancy District Administration Office, 11231 Marcum Branch Road, Benton, Illinois. President Todd Thomas called the meeting to order at 8:30 a.m. The following attended:

Board of Trustees: In physical attendance: Ernest Collins, Paul Lawrence, Nicholas LeMay, Todd Thomas, Keith Ward, and Michael Warren; Absent: Robert Walton

Staff: Keith Thomason, General Manager; Larry Sanders, Legal Counsel; Michael Johnston, Comptroller; Leonard Killman, Water Plant Superintendent; and Jen Zinzilieta, Executive Assistant

Pledge of Allegiance

Visitors: None

Todd Thomas introduced and welcomed the new board member, Michael Warren, to the Rend Lake Conservancy District Board. Michael Warren replaced Kisha Jackson on the Board.

Minutes

Upon motion by Keith Ward and second by Nicholas LeMay to approve the minutes of the October 22, 2018, Regular Meeting as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Ward, Warren

Nays: None

Absent: Walton

The President declared the motion carried.

Acceptance of Check Register

Board members reviewed the check register.

Upon motion by Keith Ward and second by Paul Lawrence to accept the Check Register as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Ward, Warren

Nays: None

Absent: Walton

The President declared the motion carried.

General Manager's Report

Mr. Thomason presented the General Manager's report covering the following items:

- Report of the daily average and maximum flows of drinking water was given
- Easement clearing is set to begin during the winter months.

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November 26, 2018 (Continued)

- Staff has reviewed the atrazine sample data for 2018. Low levels of atrazine are present in the samples. All finished water samples were less than 0.1 ppm which is below quantification limits. RLCD staff will continue to collect data to develop a better understanding of farm chemical impact on lake water quality.
- Since the triannual lead and copper testing resulted in an action level, RLCD staff is working on meeting the requirements of the action level. Educational information has been mailed to RLCD's direct customers which provides information regarding health effects of lead, sources of lead, steps a person can take to reduce exposure to lead in water, and what is being done by RLCD. RLCD will continue to educate the public regarding lead in drinking water.

Financial Report

Mr. Johnston presented the financial report for the month of October. Mr. Johnston reported that Big Muddy Prison owed the District \$680,078 and the state, in total, owed the District \$735,121.

Engineering Projects

Mr. Thomason provided an update on the following engineering projects:

IWS South Discharge Project

Mr. Thomason reported the final aspects of the project are being completed. A contractor will need to come in and do the final work on the internal pipe that will need welding.

Secondary WTP Discharge Line

Mr. Thomason reported that the bore is complete under Interstate 57 and boring under Highway 37 is getting ready to begin. Work will continue as weather allows.

Water Plant Roof Repair

Mr. Thomason reported that the repair on the water plant roof is in the final stages and almost complete.

Leased Facilities

Mr. Sanders gave a report on the leased facilities.

- Restaurant: The refrigerator equipment has been repaired. Tino's on the Tee has reduced their hours during the winter months. Currently the lease is paid in full according to the contract.
- Farmers: All farmers have paid to date per contract.
- Shooting Complex: The Shooting Complex has changed to their winter hours which means it is closed to walk-ins but open to group outings and events.
- Cabins: The cabins have almost been 100% rented on weekends from Easter to Thanksgiving. The third cabin is in the process of being built.

Bids and Purchases

Water Treatment Chemical Bids

Mr. Thomason presented the bids for the purchase of water treatment chemicals and reported that the carbon dioxide bid would be discussed separately. Mr. Thomason recommended that the low bidder for each chemical except carbon dioxide be approved.

Upon motion by Nicholas LeMay and second by Paul Lawrence to approve the purchase from the low bidder for each water treatment chemical except for carbon dioxide, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Ward, Warren

Nays: None

Absent: Walton

The President declared the motion carried.

Water Treatment Chemical Bids for Carbon Dioxide

Mr. Thomason presented the bids for the purchase of the water treatment chemical carbon dioxide. He recommended to accept all qualified bids and purchase from the low bidder. If the low bidder is not able

November 26, 2018 (Continued)

to supply carbon dioxide when needed then the water superintendent can purchase from the next lowest bidder and so forth until a bidder is able to supply carbon dioxide to the water treatment plant.

Upon motion by Keith Ward and second by Todd Thomas to accept all qualified water treatment chemical bids for carbon dioxide and to purchase from the low bidder. If the low bidder is not able to supply the carbon dioxide, the water superintendent can purchase from the next lowest bidder and so forth until a bidder is able to supply carbon dioxide to the water treatment plant, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Ward, Warren

Nays: None

Absent: Walton

The President declared the motion carried.

Carpet for Season's Lodge

Mr. Thomason presented information concerning the purchase of carpet squares for 20 rooms at Season's Lodge. The carpet squares are \$24 per square yard with a total cost of \$27,858 for carpet and installation. One Stop Flooring America is the low bidder because they are holding their same price from last bidding process.

Upon motion by Keith Ward and second by Nicholas LeMay to approve the purchase of the carpet squares from One Stop Flooring America for a total cost of \$27,858 for carpet and installation, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Ward, Warren

Nays: None

Absent: Walton

The President declared the motion carried.

Water Treatment Plant Emergency Parts and Fittings

Mr. Thomason presented information concerning the purchase of parts and fittings that are hard to get or take time to receive once ordered. He would like to expand the warehouse with 36" parts and fittings in case an emergency would occur.

Upon motion by Paul Lawrence and second by Keith Ward to approve the purchase of the 36" parts and fittings to expand the warehouse in case of an emergency situation, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Ward, Warren

Nays: None

Absent: Walton

The President declared the motion carried.

Holiday Schedule

Mr. Thomason presented the holiday schedule for the remaining of 2018 and for 2019. Mr. Thomason reported that Lincoln's Birthday has been exchanged for Christmas Eve per the union contract with IBEW.

Upon motion by Nicholas LeMay and second by Todd Thomas to approve the holiday schedule as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Ward, Warren

Nays: None

Absent: Walton

The President declared the motion carried.

2019 Board of Trustees Meeting Schedule

Upon motion by Paul Lawrence and second by Michael Warren to approve the 2019 Board of Trustees Meeting Schedule as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Ward, Warren

Nays: None

Absent: Walton

The President declared the motion carried.

November 26, 2018 (Continued)

FEMA Funding

Mr. Thomason presented information regarding the FEMA grant funding for the Rend Lake Bypass Project. Upon review of the grant, FEMA states that the paperwork was not completed properly and is requesting some of the grant money be refunded. Mr. Thomason is in discussions with IEMA since the FEMA funding went through IEMA. Mr. Thomason stated further discussion of the matter will be in closed session. No action was taken at this time.

Water Treatment Plant Regulatory Services / Sampling

Mr. Thomason presented information regarding bringing in a third party company for regulatory compliance and sampling. Mr. Thomason would like preapproval to evaluate the third party's statement of interest, qualifications, and performance data and negotiate with the most qualified company.

Upon motion by Keith Ward and second by Michael Warren to preapprove Mr. Thomason to negotiate with a third party company for professional services for regulatory compliance and sampling at the water treatment plant, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Ward, Warren

Nays: None

Absent: Walton

The President declared the motion carried.

Water Treatment Plant Chemistry Optimization Services

Mr. Thomason presented information regarding bringing in a third party expert to analyze the current chemistry of the water treatment plant, improve the chemistry for compliance issues, evaluate filter issues, find a better use of the chemicals, lower the cost, and make better water. The chemistry at the water treatment plant is a very complex process. The project could cost \$25,000 - \$50,000. No action was taken at this time.

Appointment of Secretary Pro Tempore

Upon motion by Keith Ward and second by Todd Thomas to appoint Mr. Nicholas LeMay as secretary pro tempore for the November 26, 2018 meeting, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Ward, Warren

Nays: None

Absent: Walton

The President declared the motion carried.

Closed Session

Upon motion by Ernest Collins and second by Paul Lawrence to go into Closed Session at 10:00 a.m. to consider: (1) Personnel (For the Discussion of the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal); (2) Collective Negotiations (For the Discussion of Collective Negotiating Matters); (6) Sale, Purchase or Lease of Property (For the Setting of a Price for Sale, Purchase or Lease of Property); (8) Security (For discussion of security procedures); (11) Litigation (For the Discussion of Pending, Probable or Imminent); and (21) Closed Session Minutes (For the Discussion of Closed Session Minutes); the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Ward, Warren

Nays: None

Absent: Walton

The President declared the motion carried.

Upon motion by Ernest Collins and second by Todd Thomas to come out of Closed Session at 11:55 a.m., the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Ward, Warren

Nays: None

Absent: Walton

The President declared the motion carried.

November 26, 2018 (Continued)

Closed Session Minutes

Upon motion by Keith Ward and second by Nicholas LeMay to approve the Closed Session Minutes of the October 22, 2018, Regular Meeting as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Ward, Warren

Nays: None

Absent: Walton

The President declared the motion carried.

IDNR Settlement Agreement

Upon motion by Keith Ward and second by Michael Warren to sign the IDNR Settlement Agreement and General Release as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Ward, Warren

Nays: None

Absent: Walton

The President declared the motion carried.

Legal Fees

Upon motion by Nicholas LeMay and second by Paul Lawrence to approve the additional Purchase Order of \$10,000 in legal fees for the City of Sesser court case, the Board voted as follows:

Ayes: Lawrence, LeMay, Thomas, Ward, Warren

Nays: Collins

Absent: Walton

The President declared the motion carried.

High Service Pump Repair

Upon motion by Michael Warren and second by Keith Ward to approve the low quote not to exceed \$20,905 to repair the high service pump at the water treatment plant, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Ward, Warren

Nays: None

Absent: Walton

The President declared the motion carried.

Adjournment

Upon motion by Ernest Collins and second by Keith Ward to adjourn the meeting at 12:05 p.m., the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Ward, Warren

Nays: None

Absent: Walton

The President declared the motion carried.


Todd Thomas, President


Robert Walton, Secretary