



# REND LAKE CONSERVANCY DISTRICT

11231 MARCUM BRANCH ROAD ■ P. O. BOX 907 ■ BENTON, ILLINOIS 62812  
TELEPHONE: (618) 439-4321 ■ FAX: (618) 439-2400

## MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE REND LAKE CONSERVANCY DISTRICT HELD November 25, 2019

The Board of Trustees of the Rend Lake Conservancy District held a regular meeting on Monday, November 25, 2019, at the Rend Lake Conservancy District Administration Office, 11231 Marcum Branch Road, Benton, Illinois. President Todd Thomas called the meeting to order at 8:30 a.m. The following attended:

**Board of Trustees:** In physical attendance: Ernest Collins, Paul Lawrence, Nicholas LeMay, Todd Thomas, Robert Walton, and Michael Warren; Absent: Keith Ward

**Staff:** Keith Thomason, General Manager; Michael Johnston, Comptroller; Tony Furlow, Water Plant Superintendent; Sarah Towle, District Engineer; and Jen Zinzilieta, Executive Assistant

**Visitors:** None

### Minutes

Upon motion by Ernest Collins and second by Paul Lawrence to approve the minutes of the October 28, 2019, Regular Meeting as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Warren

Nays: None

Absent: Ward

The President declared the motion carried.

### Acceptance of Check Register

Upon motion by Nicholas LeMay and second by Michael Warren to accept the Check Register as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Warren

Nays: None

Absent: Ward

The President declared the motion carried.

### General Manager's Report

Mr. Thomason presented the General Manager's report covering the following items:

- Report of the daily average and maximum flows of drinking water was given.
- A sewer leak between the shooting complex and prison was repaired during the past month.
- Raw water pump was rebuilt incorrectly. The pump was sent back to the company to be corrected and is now back at RLCD.
- Mt. Vernon has requested electronic access to the meter reading at the RLCD pump station. All customer access is closely monitored and internet access is restricted. RLCD is currently working on new standard contract conditions that would apply to all customers.
- Request for Qualifications has been sent out regarding recreation development.
- RLCD continues to work on the sewer inflow & infiltration issues to help resolve some sewer overloading issues. The smoke testing in Ewing found minor issues that have been resolved.

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## November 25, 2019 (Continued)

- Recreation season is winding down for the year. The Golf Professional will be transferred to water/sewer projects in November and the Golf Superintendent will be transferred in December. The Golf Superintendent will return to the golf course in February to prepare the golf course for the season.
- Season's condo rentals are down. There is a need to find winter long-term rentals for the condos to make up the revenue lost.
- Safety – No accidents to report for this past month.

### Financial Report

Mr. Johnston presented the financial report for the month of October. Mr. Johnston reported that Big Muddy Prison owes the District \$520,088 and the state, in total, owes the District \$580,722.

### Engineering Projects

Mr. Thomason provided an update on the following engineering projects:

#### Secondary WTP Discharge Line

Mr. Thomason reported the secondary discharge line is in service. A few items still need to be done before the project is completed.

#### Booster Pump Station Upgrades

Mr. Thomason reported that work is set to begin on the McLeansboro and Ewing pump stations with a target completion date of spring 2020.

#### Bandyville Road Project

The Bandyville Project is underway and should be finished by the end of the year.

### Leased Facilities Update

Mr. Sanders was absent from the meeting but provided a handout with the following information regarding the leased facilities.

- Restaurant: Tino's on the Tee plans to continue operating daily as long as there are golf groups.
- Farmers: The farm cash rent contracts have all three been signed. Each farmer paid the initial payment. The share crop payment has been received for a total of \$117 per acre. Since there was also wheat sharecropped in these fields it brings the annual total to \$150 per acre.
- Shooting Complex: Plumbing repairs were made due to an old water heater failure.

### Recreation Facilities Update

Mr. Sanders was absent from the meeting but provided a handout with the following information regarding the recreation facilities.

- Cabins: Cabin rentals were good during the month. Many 2020 return reservations were made upon departure.
- Lodge: Thank you cards were mailed to the leaders of the golf groups that played in 2019 which thanked them for their patronage, offered them free golf in November with nightly hotel stays, and encouraged their return in 2020.
- Golf Course: The irrigation equipment to repair control boxes has arrived and is being installed.

### Bids and Purchases

#### Water Treatment Chemical Bids

Mr. Thomason presented the bids for the purchase of the water treatment chemicals. Mr. Thomason recommended that the low bidder for each water treatment chemical be approved.



## November 25, 2019 (Continued)

Upon motion by Paul Lawrence and second by Nicholas LeMay to approve the purchase for each water treatment chemical from the low bidder, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Warren

Nays: None

Absent: Ward

The President declared the motion carried.

### Gasoline & Diesel Fuel Bid

Mr. Thomason presented the two bids for the purchase of the gasoline and diesel fuel. Wabash Valley Service Co. was the low bidder for the cost + bid and the firm price bid.

Upon motion by Nicholas LeMay and second by Paul Lawrence to approve the purchase for the gasoline and diesel fuel from the low bidder, Wabash Valley Service Co., the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Warren

Nays: None

Absent: Ward

The President declared the motion carried.

### Emergency Parts

Mr. Thomason presented information concerning the purchase of parts that will be needed in case of a water emergency. He received three quotes for a 36" 90° elbow. The low quote was from IMCO for \$2,540.

Upon motion by Robert Walton and second by Michael Warren to approve the purchase of the 36" 90° elbow from the low quote by IMCO of \$2,540, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Warren

Nays: None

Absent: Ward

The President declared the motion carried.

### Bandyville Road Repair Project

Mr. Thomason presented information regarding the road repair to Bandyville Road. Five bids were received for the road repair work. The low bid of \$10,708.40 was received from Evrard Company, Inc.

Upon motion by Nicholas LeMay and second by Todd Thomas to approve the low bid of \$10,708.40 from Evrard Company, Inc. for the Bandyville Road Repair Project, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Warren

Nays: None

Absent: Ward

The President declared the motion carried.

### Highway 37 Water Main Relocation Project

Mr. Thomason presented information regarding the Highway 37 Water Main Relocation Project. The project will consist of the relocation of meters and service lines along Highway 37 north of Benton. This project must be completed prior to IDOT's project on Highway 37 north of Benton. The low bid of \$48,513.04 was from Midwest Petroleum & Excavating, Inc.

Upon motion by Todd Thomas and second by Michael Warren to approve the low bid of \$48,513.04 from Midwest Petroleum & Excavating, Inc. for the Highway 37 Water Main Relocation Project, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Warren

Nays: None

Absent: Ward

The President declared the motion carried.

## **November 25, 2019 (Continued)**

### Purchase Order Adjustment – Secondary WTP Discharge Line

Mr. Thomason presented information regarding a purchase order adjustment on the Secondary WTP Discharge Line Project. The aggregate backfill cost of \$21,397.90 was more than anticipated.

Upon motion by Nicholas LeMay and second by Paul Lawrence to approve the purchase order adjustment of \$21,397.90 for the Secondary WTP Discharge Line Project, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Warren

Nays: None

Absent: Ward

The President declared the motion carried.

### Bucket Truck Controls

Mr. Thomason presented information regarding the installation of radio remote controls to the bucket truck for safety reasons. The price for installation of the radio remote controls from Altec Supply is \$15,761.

Upon motion by Michael Warren and second by Ernest Collins to approve the installation of radio remote controls to the bucket truck for \$15,761 from Altec Supply, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Warren

Nays: None

Absent: Ward

The President declared the motion carried.

### Particle Counters for the Membranes

Mr. Thomason presented three quotes from Hach Company regarding the particle counters for the membranes.

Upon motion by Todd Thomas and second by Paul Lawrence to approve the initial evaluation, repairs, & calibration for \$3,500/year, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Warren

Nays: None

Absent: Ward

The President declared the motion carried.

### Tree Planting

Mr. Thomason presented information regarding planting trees on the US Army Corp of Engineers' property to replace the trees that were cut down on US Army Corp property during the Secondary WTP Discharge Line Project. Mr. Thomason presented two choices to the Board regarding the tree planting.

Upon motion by Robert Walton and second by Todd Thomas to approve RLCD employees to plant sixty trees on US Army Corp of Engineers' property at a cost of \$200.00 per tree for a total of \$12,000, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Warren

Nays: None

Absent: Ward

The President declared the motion carried.

### 2019 IDNR Lake Maintenance Bill

Mr. Thomason presented the 2019 IDNR Lake Maintenance bill of \$207,064.46 to the Board.

Upon motion by Robert Walton and second by Michael Warren to approve payment for the 2019 IDNR Lake Maintenance bill of \$207,064.46, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Warren

Nays: None

Absent: Ward



## November 25, 2019 (Continued)

The President declared the motion carried.

### **Illinois Legislative Update**

Mr. Sanders was absent from the meeting but provided a handout with the following information regarding the legislative update.

- John Bradley continues to advise and work with the state legislature and state agencies on behalf of the District.
- Legislation has been signed to raise the \$2,500 amount on work that must be bid to \$10,000. The District Purchasing Policy can be updated to take this increase into consideration. Mr. Sanders recommends amending the purchasing policy in December at the Board Meeting.
- The IEPA finalized regulations that adversely affect rural water districts. Mr. Bradley and the state legislators have been asked to find a legislative solution to this requirement.
- Efforts continue to seek the return of the Artisan Shop to the District.

### McLeansboro Water Contract

Mr. Thomason presented the McLeansboro Water Contract for approval. McLeansboro is requesting a new forty-year water contract in order to qualify for a grant to build a new water tower.

Upon motion by Nicholas LeMay and second by Todd Thomas to approve the McLeansboro Water Contract as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Warren

Nays: None

Absent: Ward

The President declared the motion carried.

### **2020 Holiday Schedule and 2020 Board of Trustees Meeting Schedule**

Upon motion by Robert Walton and second by Nicholas LeMay to approve the 2020 Holiday Schedule as presented and to approve the 2020 Board of Trustees Meeting Schedule as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Warren

Nays: None

Absent: Ward

The President declared the motion carried.

### **Closed Session Minutes**

Upon motion by Robert Walton and second by Ernest Collins to approve the Closed Session Minutes of the October 28, 2019, Regular Meeting as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Warren

Nays: None

Absent: Ward

The President declared the motion carried.

### **Adjournment**

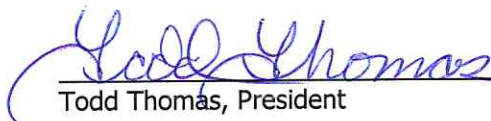
Upon motion by Robert Walton and second by Paul Lawrence to adjourn the meeting at 10:00 a.m., the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Warren

Nays: None

Absent: Ward

The President declared the motion carried.

  
Todd Thomas, President

  
Robert Walton, Secretary