



REND LAKE CONSERVANCY DISTRICT

11231 MARCUM BRANCH ROAD ■ P. O. BOX 907 ■ BENTON, ILLINOIS 62812
TELEPHONE: (618) 439-4321 ■ FAX: (618) 439-2400

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE REND LAKE CONSERVANCY DISTRICT HELD November 28, 2021

The Board of Trustees of the Rend Lake Conservancy District held a regular meeting on Monday, November 28, 2021, at the Rend Lake Golf Course Banquet Room, 12476 Golf Course Road, Whittington, Illinois. President Michael Warren called the meeting to order at 8:30 a.m. The following attended:

Board of Trustees: In physical attendance: Ernest Collins, Paul Lawrence, Nicholas LeMay, Todd Thomas, Keith Ward, and Michael Warren. Absent: Robert Walton.

Staff: In physical attendance: Keith Thomason, General Manager; Michael Johnston, Comptroller; Sean Pickford, District Engineer; Tony Furlow, Water Plant Superintendent; Jeremy Richardson, IWS Distribution Manager; Keith Vaughn, Buildings Construction and Repair Manager; Pete Hunter, Golf Course Superintendent; Jason Stilley, Golf Professional; and Jen Zinzilieta, Executive Assistant. Via telephone: Larry Sanders, General Counsel.

Pledge of Allegiance

Visitors: No visitors

Minutes

Upon motion by Keith Ward and second by Ernest Collins to approve the minutes of the October 25, 2021, Regular Meeting as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Ward, Warren

Nays: None

Absent: Walton

The President declared the motion carried.

Acceptance of Check Register

Upon motion by Keith Ward and second by Paul Lawrence to accept the Check Register as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Ward, Warren

Nays: None

Absent: Walton

The President declared the motion carried.

Report of the Executive Team

Mr. Keith Thomason presented a report regarding the following items:

- A report of the District's response to the Coronavirus Pandemic was given. All utility operations remain fully functional. The managers and employees have done a very good job complying with the recommendations.
- A report was given regarding the recreation departments. The managers did a very good job during a difficult year.

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- A report was given regarding the projects that will be done during the winter months at the lodge and golf course.
- A report was given regarding tree removal on District property during the winter months.
- A report was given regarding the pipe repair that was discussed last month. Mr. Thomason thanked the managers and staff for the work done on the project. Their efforts on resolving the problem were both cost effective and provided for better system reliability.
- New regulations for lead and copper will be coming in 2022. Updates will be given to the Board when more information is released.
- The District has discontinued work on the land acquisition for a potential lake as discussed at the last meeting. However, new information has been relayed to the District about possible federal funding to help pay for the property.
- A report was given regarding reaching out to utilities to seek strategic relationships for the future.
- Mr. Thomason followed up with Representative Severin regarding the grant for infrastructure that was reported last month. More information will be coming in the future regarding the details of the grant.
- A report was given regarding a test of an emergency generator that provided real life training for our managers and staff.
- A report was given regarding customers cutting off locks when their water has been disconnected. The District will be presenting a new policy regarding the penalty and fees for destruction of District property next meeting.
- A report was given regarding a potential customer having to get a permit from the railroad company to run a water line under the railroad tracks.
- A report was given regarding a safety luncheon for the employees.

Mr. Michael Johnston presented the financial report for the month.

- Mr. Johnston reported on the finances of each department.
- Mr. Johnston reported that Big Muddy Prison owes the District \$707,369 and the state, in total, owes the District \$796,687.

Mr. Larry Sanders presented the following information:

- A report was given regarding a meeting held with the IL Sierra Club CEO. He is interested in developing a relationship with the District regarding water issues.
- Mr. Sanders informed the Board that Mr. Bradley continues to keep in touch with him on legislation that might impact the District. A meeting with Senator Fowler is set up for next week.

Report of the Department Managers

Mr. Jason Stilley, Golf Professional, presented the following information:

- A report was given regarding the cart fleet. The District will be going out for bid on a new fleet of carts for the 2023 golf season.
- A report was given regarding the 'WSIL 2022 Golf Card' that the Rend Lake Golf Course will be participating in.

Mr. Keith Vaughn, Buildings Construction and Repair Manager, presented the following information:

- A report was given regarding the projects that have been completed this past month and projects that are about to begin throughout the District.
- The lodge bathroom remodel has started and ten bathrooms should be completed by Christmas.
- An update on the pool was presented. The pool has been winterized and 95% of the leaks have been fixed. Concrete repair and painting of the pool will continue in the spring.

Mr. Tony Furlow, Water Superintendent, presented the following information:

- A report of the daily average and maximum flows of drinking water was given.
- A report was given regarding the EPA regulations being met.
- A report was given regarding chemical supply.

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- A report of the water plant equipment and repairs was given.
- A report was given regarding the sewer system and lift stations.
- A report was given regarding the service agreement with Hach Company for the particle counters for the membrane system.

Mr. Jeremy Richardson, IWS Distribution Manager, presented the following information:

- A report of the water and sewer leaks during the past month was given.
- A report of the inspection of the ground storage tanks was presented.
- A report of the repairs in the water system was given.
- A report of the trainings during the past month was given.

Mr. Sean Pickford, District Engineer, presented the following information:

- A report of the engineering projects was given.
- A report was given regarding a tank near Waltonville. Mr. Pickford provided an estimate to repaint the tank at approximately \$250,000 - \$300,000. Mr. Pickford will provide an estimate for demolition of the tank at next month's meeting.
- A report was given regarding the inspection of the Christopher tank.

District's Strategic Plan

Mr. Thomason stated that he and the managers have set a list of priorities to address on the District's Strategic Plan. They continue to discuss and prioritize the objectives. The parallel pipe project, adding strategic partners, adding new opportunities for customers, and revitalization of existing facilities at the recreation department remain top priorities.

Bids and Purchases

Gasoline & Diesel Fuel Bid

Mr. Johnston presented information regarding the one bid that was received from Wabash Valley Service Company for the purchase of the gasoline and diesel fuel.

Upon motion by Ernest Collins and second by Paul Lawrence to approve the bid from Wabash Valley Service Company for the purchase of gasoline and diesel fuel, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Ward, Warren

Nays: None

Absent: Walton

The President declared the motion carried.

Water Treatment Chemical Bids

Mr. Furlow presented the bids for the purchase of the water treatment chemicals. Mr. Thomason recommended that the low bidder for each water treatment chemical be approved.

Upon motion by Ernest Collins and second by Nicholas LeMay to approve the purchase for each water treatment chemical from the low bidder unless that company cannot supply the chemical the District will then purchase from the next lowest bidder, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Ward, Warren

Nays: None

Absent: Walton

The President declared the motion carried.

2022 Holiday Schedule and 2022 Board of Trustees Meeting Schedule

Upon motion by Keith Ward and second by Paul Lawrence to approve the 2022 Holiday Schedule as presented and to approve the 2022 Board of Trustees Meeting Schedule as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Ward, Warren

Nays: None

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Absent: Walton

The President declared the motion carried.

Closed Session

Upon motion by Ernest Collins and second by Nicholas LeMay to go into Closed Session at 10:50 a.m. to consider: (1) Personnel (For the Discussion of the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal); (2) Collective Negotiations (For the Discussion of Collective Negotiating Matters); (6) Sale, Purchase or Lease of Property (For the Setting of a Price for Sale, Purchase or Lease of Property); (8) Security (For discussion of security procedures); (11) Litigation (For the Discussion of Pending, Probable or Imminent); and (21) Closed Session Minutes (For the Discussion of Closed Session Minutes); the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Ward, Warren

Nays: None

Absent: Walton

The President declared the motion carried.

Mr. Thomas left the meeting at 11:00 a.m.

Upon motion by Keith Ward and second by Ernest Collins to come out of Closed Session at 11:30 a.m., the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Ward, Warren

Nays: None

Absent: Thomas, Walton

The President declared the motion carried.

Marketing Agreement

Upon motion by Keith Ward and second by Paul Lawrence to continue with the marketing company for a three-month agreement in the spring, the Board voted as follows:

Ayes: Lawrence, LeMay, Ward, Warren

Nays: Collins

Absent: Thomas, Walton

The President declared the motion carried.

Adjournment


Upon motion by Keith Ward and second by Nicholas LeMay to adjourn the meeting at 11:32 a.m., the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Ward, Warren

Nays: None

Absent: Thomas, Walton

The President declared the motion carried.


Michael Warren, President


Robert Walton, Secretary