



REND LAKE CONSERVANCY DISTRICT

11231 MARCUM BRANCH ROAD ■ P. O. BOX 907 ■ BENTON, ILLINOIS 62812
TELEPHONE: (618) 439-4321 ■ FAX: (618) 439-2400

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE REND LAKE CONSERVANCY DISTRICT HELD November 28, 2022

The Board of Trustees of the Rend Lake Conservancy District held a regular meeting on Monday, November 28, 2022, at the Rend Lake Golf Course Dining Room, 12476 Golf Course Road, Whittington, IL. President Michael Warren called the meeting to order at 8:30 a.m. The following attended:

Board of Trustees: In physical attendance: Ernest Collins, Paul Lawrence, Nicholas LeMay, John Spence, Todd Thomas, Robert Walton, and Michael Warren.

Staff: In physical attendance: Keith Thomason, General Manager; Larry Sanders, General Counsel, Michael Johnston, Comptroller; Tony Furlow, Water Plant Superintendent; Jeremy Richardson, IWS Distribution Manager; Keith Vaughn, Buildings Construction and Repair Manager; Wesley Ing, Acting General Maintenance Manager; Beth Ponce, Project Engineer; Amy Krueger, Season's Lodge Manager; Jason Stilley, Golf Professional; Pete Hunter, Golf Course Superintendent; and Jen Zinzilieta, Executive Assistant.

Visitors: None

Minutes

Upon motion by Ernest Collins and second by Robert Walton to approve the minutes of the October 24, 2022, Regular Meeting as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: None

The President declared the motion carried.

Acceptance of Check Register

Upon motion by Ernest Collins and second by Nicholas LeMay to accept the Check Register as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: None

The President declared the motion carried.

Report of the Executive Team

Mr. Keith Thomason presented a report regarding the following items:

- Mr. Thomason gave an updated report regarding the Coronavirus. The District continues to have protocols in place for the safety of everyone.
- A report was given regarding the recreation departments.
- A report was given that the development consultant, FGM Architects, has provided their first update on the study for review and discussion.

AN EQUAL OPPORTUNITY EMPLOYER

Serving Southern Illinois Since 1955

November 28, 2022 (Continued)

- A report was given regarding the winter upgrades at the recreation departments.
- A report was given regarding projects that are not completed yet because the contractors are waiting on parts.

Mr. Michael Johnston presented the financial report for the month.

- Mr. Johnston reported on the finances of each department.
- Mr. Johnston reported that Big Muddy Prison owes the District \$643,530 and the state, in total, owes the District \$736,853.

Mr. Larry Sanders presented the following items:

- Mr. Sanders provided an update regarding CD investments.
- Mr. Sanders reported that the shooting complex leasee has made their rent payment early.

Report of the Department Managers

Mr. Pete Hunter, Golf Course Superintendent, presented the following information:

- A report was given regarding the rough mower that has been purchased but not yet delivered.

Mr. Jason Stilley, Golf Professional, presented the following information:

- A report was given regarding the timeframe of the arrival of the new golf cars from Club Car.

Mrs. Amy Krueger, Manager of Season's Lodge and Condominiums, presented the following information:

- A report was given regarding occupancy of the lodge and condominiums during the winter months.

Mr. Keith Vaughn, Buildings Construction and Repair Manager, presented the following information:

- A report was given regarding the projects that have been completed and those that are still in process.
- A report was given regarding the upgrades and projects that are planned for the winter months.

Mr. Tony Furlow, Water Superintendent, presented the following information:

- A report of the daily average and maximum flows of drinking water was given.
- A report was given regarding the EPA regulations being met.
- A report of the water plant equipment and repairs was given.
- A report of the water plant systems that are running and functional was given.
- A report was given regarding the sewer system and lift stations.
- A report of the membrane system was given.

Mr. Jeremy Richardson, IWS Distribution Manager, presented the following information:

- A report of the water and sewer leaks during the past month was given.
- A report of the maintenance, repairs, and upgrades in the water system was given.
- A report of the water tanks in the system was given.

Mr. Wesley Ing, Acting General Maintenance Manager, presented the following information:

- A report was given regarding the projects that the general maintenance department has been working on during the past month.

District's Strategic Plan

Mr. Thomason stated that the Strategic Plan provides an overall direction of the District. Mr. Thomason reported that the Strategic Plan will be changing as the priorities change and projects are completed. He reported that Beth Ponce, Project Engineer, will be giving a presentation later in the meeting regarding the Infrastructure Reliability Project in Jefferson County.

November 28, 2022 (Continued)

Bids and Purchases

Gasoline & Diesel Fuel Bid

Mr. Johnston presented information regarding the two bids that were received for the purchase of the gasoline and diesel fuel.

Upon motion by Ernest Collins and second by Nicholas LeMay to approve the low bid from Wabash Valley Service Company for the purchase of gasoline and diesel fuel, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: None

The President declared the motion carried.

Badger Meter Reading System

Mr. Thomason presented information regarding the purchase of a Badger meter reading system including a Yuma 7" tablet with CE and ME modules for mobile meter reading.

Upon motion by Todd Thomas and second by Paul Lawrence to approve the purchase of a Badger meter reading system from Midwest Meter for \$10,873.00, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: None

The President declared the motion carried.

Components for Meters

Mr. Thomason presented information regarding the purchase of components for forty-eight meters for a total of \$12,537.60.

Upon motion by Paul Lawrence and second by Todd Thomas to approve the purchase of components for forty-eight meters from Midwest Meter for a cost of \$12,537.60, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: None

The President declared the motion carried.

Purchase of a Motor

Mr. Thomason presented information regarding four quotes received for a 500 HP custom motor. The low quote was from Wallace Electrical Systems, LLC for \$48,673.00.

Upon motion by Ernest Collins and second by John Spence to approve the purchase of a 500 HP custom motor from Wallace Electrical Systems, LLC for a cost of \$48,673.00, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Warren

Nays: None

Absent: None

Abstain: Walton

The President declared the motion carried.

Meters and Components

Mr. Thomason presented information regarding the purchase of meters and components for the Johnston City Project for a total cost of \$10,742.25.

Upon motion by Nicholas LeMay and second by Todd Thomas to approve the purchase of meters from Midwest Meter for a cost of \$1,215.25 and components from IMCO for \$9,527.00 for a total cost for meters and components of \$10,742.25, the Board voted as follows:

November 28, 2022 (Continued)

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: None

The President declared the motion carried.

Water Treatment Chemical Bids

Mr. Furlow presented the bids for the purchase of the water treatment chemicals. Mr. Furlow presented a chart that reflected the increase in chemical costs over the past couple of years. Mr. Thomason recommended that the low bidder for each water treatment chemical be approved.

Upon motion by Todd Thomas and second by Ernest Collins to approve the purchase for each water treatment chemical from the low bidder unless that company cannot supply the chemical the District will then purchase from the next lowest bidder, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: None

The President declared the motion carried.

Infrastructure Reliability Project for Jefferson County Presentation

Beth Ponce, Project Engineer, presented information regarding the Infrastructure Reliability Project for Jefferson County. She explained the Jefferson County Project will connect the existing 18-inch water main near the State Game Farm east of Illinois Route 37 to the ground storage tanks on Woodland Drive near General Tire in Mt. Vernon. She provided information regarding five different routes the District will take into consideration regarding the Infrastructure Reliability Project. Discussion ensued.

Illinois Legislative Update

Mr. Sanders informed the Board that Mr. Bradley continues to keep in touch with him on legislation that might impact the District.

Recreation Development Consultant Report

Mr. Thomason presented the initial report that FGM Architects has provided for discussion. Discussion ensued.

2023 Holiday Schedule and 2023 Board of Trustees Meeting Schedule

Upon motion by Robert Walton and second by Paul Lawrence to approve the 2023 Holiday Schedule as presented and to approve the 2023 Board of Trustees Meeting Schedule as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: None

The President declared the motion carried.

Employee Recognition

Upon motion by Paul Lawrence and second by John Spence to approve an Employee Recognition of \$100.00 per employee in additional compensation in December 2022, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: None

The President declared the motion carried.

Closed Session

Upon motion by Paul Lawrence and second by Robert Walton to go into Closed Session at 10:25 a.m. to consider: (1) Personnel (For the Discussion of the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal); (2) Collective Negotiations (For the Discussion of Collective Negotiating

November 28, 2022 (Continued)

Matters); (6) Sale, Purchase or Lease of Property (For the Setting of a Price for Sale, Purchase or Lease of Property); (8) Security (For discussion of security procedures); (11) Litigation (For the Discussion of Pending, Probable or Imminent); and (21) Closed Session Minutes (For the Discussion of Closed Session Minutes); the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: None

The President declared the motion carried.

Dr. John Spence left the meeting at 12:35 p.m.

Upon motion by Ernest Collins and second by Nicholas LeMay to come out of Closed Session at 12:48 p.m., the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Warren

Nays: None

Absent: Spence

The President declared the motion carried.

Closed Session Minutes

Upon motion by Robert Walton and second by Ernest Collins to approve the Closed Session Minutes of the October 24, 2022, Regular Meeting as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Warren

Nays: None

Absent: Spence

The President declared the motion carried.

Employee Group Health Benefits

Upon motion by Nicholas LeMay and second by Paul Lawrence to approve the change to BC/BS for employee group health benefit coverage unless Health Alliance reduces its premium, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Warren

Nays: None

Absent: Spence

The President declared the motion carried.

Restaurant Contract

Upon motion by Ernest Collins and second by Nicholas LeMay to authorize management to enter into a new 2-year contract with the rent being 1% of sales with the current restaurant leasee, Anthony Heinrich, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Warren

Nays: None

Absent: Spence

The President declared the motion carried.

Adjournment

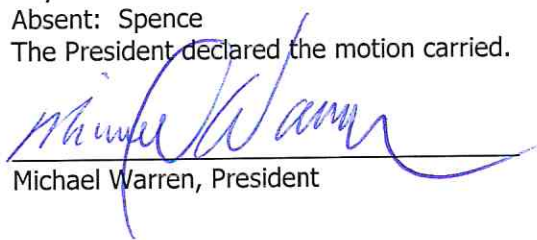
Upon motion by Ernest Collins and second by Paul Lawrence to adjourn the meeting at 12:55 p.m., the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Thomas, Walton, Warren

Nays: None

Absent: Spence

The President declared the motion carried.


Michael Warren, President


Robert Walton, Secretary