



REND LAKE CONSERVANCY DISTRICT

11231 MARCUM BRANCH ROAD ■ P. O. BOX 907 ■ BENTON, ILLINOIS 62812
TELEPHONE: (618) 439-4321 ■ FAX: (618) 439-2400

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE REND LAKE CONSERVANCY DISTRICT HELD December 19, 2022

The Board of Trustees of the Rend Lake Conservancy District held a regular meeting on Monday, December 19, 2022, at the Rend Lake Golf Course Dining Room, 12476 Golf Course Road, Whittington, IL. President Michael Warren called the meeting to order at 8:30 a.m. The following attended:

Board of Trustees: In physical attendance: Ernest Collins, Paul Lawrence, Nicholas LeMay, John Spence, Todd Thomas, Robert Walton, and Michael Warren.

Staff: In physical attendance: Keith Thomason, General Manager; Larry Sanders, General Counsel, Michael Johnston, Comptroller; Tony Furlow, Water Plant Superintendent; Jeremy Richardson, IWS Distribution Manager; Keith Vaughn, Buildings Construction and Repair Manager; Wesley Ing, Acting General Maintenance Manager; Amy Krueger, Season's Lodge Manager; Jason Stilley, Golf Professional; Pete Hunter, Golf Course Superintendent; and Jen Zinzilieta, Executive Assistant.

Visitors: Former Illinois State Representative John Bradley

Minutes

Upon motion by Nicholas LeMay and second by Paul Lawrence to approve the minutes of the November 28, 2022, Regular Meeting as presented, the Board voted as follows:

Ayes: Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: Collins

The President declared the motion carried.

Acceptance of Check Register

Upon motion by Robert Walton and second by Todd Thomas to accept the Check Register as presented, the Board voted as follows:

Ayes: Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: Collins

The President declared the motion carried.

Mr. Ernest Collins arrived at the meeting at 8:38 a.m.

Illinois Legislative Update

Mr. Sanders informed the Board that Mr. Bradley continues to keep in touch with him on legislation that might impact the District. Mr. Bradley was in attendance at the meeting and presented information to the Board. He discussed the Artisan Shop and the vision the District has for the building.

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December 19, 2022 (Continued)

Report of the Executive Team

Mr. Keith Thomason presented a report regarding the following items:

- Mr. Thomason gave an updated report regarding the Coronavirus. The District continues to have protocols in place for the safety of everyone.
- A report was given regarding the continued work of the development consultant, FGM Architects. The next review meeting is targeted for the end of January. The consultants are concentrating on revenue and cost analysis of options to determine the size and scope of the possible recreational facilities.
- A report was given regarding the winter upgrades at the recreation departments.
- A report was given that the District is continuing to meet with area water districts and towns.
- A report was given regarding two contractors that were awaiting parts are expected to receive the parts and start work in January.
- A report was given regarding the legislature regarding the Artisan Shop. The legislature has passed both the Senate and the House of Representatives and is waiting for the governor's signature.
- A report was given regarding the financial status of the recreation departments. Mr. Thomason intends to transfer \$100,000 to the golf course and lodge for expenses.

Mr. Michael Johnston presented the financial report for the month.

- Mr. Johnston reported on the finances of each department.
- Mr. Johnston reported that Big Muddy Prison owes the District \$684,804 and the state, in total, owes the District \$778,547.

Mr. Larry Sanders presented the following items:

- Mr. Sanders provided additional information regarding the Artisan Shop and the transfer to the District.
- Mr. Sanders gave a report on the recent investment of a certificate of deposit of \$5,000,000 by the District.

Report of the Department Managers

Mr. Wesley Ing, Acting General Maintenance Manager, presented the following information:

- A report was given regarding the projects that the general maintenance department have been working on during the past month including tree removal on the golf course, clear cutting the easements, and sludge hauling.

Mr. Jeremy Richardson, IWS Distribution Manager, presented the following information:

- A report of the water and sewer leaks during the past month was given.
- A report of the maintenance, repairs, and upgrades in the water system was given.
- A report of the ground storage tanks in the system was given.
- A report was given regarding the continuation of adding critical components into inventory at the water plant.

Mr. Tony Furlow, Water Superintendent, presented the following information:

- A report of the daily average and maximum flows of drinking water was given.
- A report was given regarding the EPA regulations being met.
- A report of the water plant equipment and repairs was given.
- A report was given regarding the sewer system and lift stations.
- A report of the membrane system was given.
- A report was given that the water plant has had a very successful safety record of 1,350 days of no time loss accidents.

December 19, 2022 (Continued)

Mr. Keith Vaughn, Buildings Construction and Repair Manager, presented the following information:

- A report was given regarding the projects that have been completed and those that are still in process such as the upgrades at the lodge during the winter months, removal of dead trees around the cabins, and deep cleaning and winterizing of the cabins.

Mrs. Amy Krueger, Manager of Season's Lodge and Condominiums, presented the following information:

- A report was given regarding the upgrade to the lodge during the winter months.

Mr. Pete Hunter, Golf Course Superintendent, presented the following information:

- No report was given.

Mr. Jason Stille, Golf Professional, presented the following information:

- A report was given regarding the timeframe of the arrival of the new golf cars from Club Car.

District's Strategic Plan

Mr. Thomason stated that the Strategic Plan provides an overall direction of the District. Mr. Thomason reported that the Strategic Plan will be changing as the priorities change and projects are completed.

Bids and Purchases

No bids or purchases were presented for approval this month.

Resolution 523 – Water System Reliability and Security

Upon motion by Nicholas LeMay and second by John Spence to approve Resolution 523 – Water System Reliability and Security as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: None

The President declared the motion carried.

Closed Session

Upon motion by Ernest Collins and second by Todd Thomas to go into Closed Session at 9:15 a.m. to consider: (1) Personnel (For the Discussion of the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal); (2) Collective Negotiations (For the Discussion of Collective Negotiating Matters); (6) Sale, Purchase or Lease of Property (For the Setting of a Price for Sale, Purchase or Lease of Property); (8) Security (For discussion of security procedures); (11) Litigation (For the Discussion of Pending, Probable or Imminent); and (21) Closed Session Minutes (For the Discussion of Closed Session Minutes); the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: None

The President declared the motion carried.

Upon motion by Robert Walton and second by Paul Lawrence to come out of Closed Session at 10:52 a.m., the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: None

The President declared the motion carried.

Closed Session Minutes

Upon motion by Nicholas LeMay and second by Paul Lawrence to approve the Closed Session Minutes of the November 28, 2022, Regular Meeting as presented, the Board voted as follows:

December 19, 2022 (Continued)

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Walton, Warren
Nays: None
Absent: None
The President declared the motion carried.

General Counsel Contract

Upon motion by Paul Lawrence and second by John Spence to authorize the Board President, Michael Warren, to prepare, finalize, and sign a contract with General Counsel, Larry Sanders, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Walton, Warren
Nays: None
Absent: None
The President declared the motion carried.

General Manager Contract

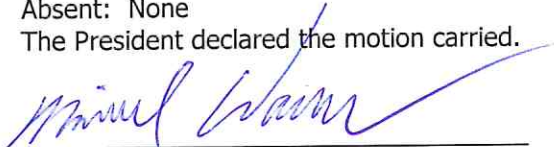
Upon motion by Robert Walton and second by Paul Lawrence to approve a 5% raise for the General Manager, Keith Thomason, and approve the addendum to Keith Thomason's contract as presented except for the one-year extension, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Walton, Warren
Nays: None
Absent: None
The President declared the motion carried.

Adjournment

Upon motion by Ernest Collins and second by Robert Walton to adjourn the meeting at 11:00 a.m., the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Walton, Warren
Nays: None
Absent: None
The President declared the motion carried.



Michael Warren, President



Robert Walton, Secretary