



REND LAKE CONSERVANCY DISTRICT

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MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE REND LAKE CONSERVANCY DISTRICT HELD August 22, 2022

The Board of Trustees of the Rend Lake Conservancy District held a regular meeting on Monday, August 22, 2022, at the Rend Lake Golf Course Banquet Room, 12476 Golf Course Road, Whittington, IL. President Michael Warren called the meeting to order at 8:30 a.m. The following attended:

Board of Trustees: In physical attendance: Ernest Collins, Paul Lawrence, Nicholas LeMay, John Spence, and Michael Warren. Absent: Todd Thomas and Robert Walton

Staff: In physical attendance: Keith Thomason, General Manager; Larry Sanders, General Counsel, Michael Johnston, Comptroller; Keith Vaughn, Buildings Construction and Repair Manager; Tony Furlow, Water Plant Superintendent; Jeremy Richardson, IWS Distribution Manager; Amy Krueger, Season's Lodge Manager; Jason Stilley, Golf Professional, Wesley Ing, Acting General Maintenance Manager, and Jen Zinzilieta, Executive Assistant.

Visitors: None

Minutes

Upon motion by Ernest Collins and second by Nicholas LeMay to approve the minutes of the July 25, 2022, Regular Meeting as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Warren

Nays: None

Absent: Thomas, Walton

The President declared the motion carried.

Acceptance of Check Register

Upon motion by Paul Lawrence and second by Ernest Collins to accept the Check Register as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Warren

Nays: None

Absent: Thomas, Walton

The President declared the motion carried.

Report of the Executive Team

Mr. Keith Thomason presented a report regarding the following items:

- Mr. Thomason gave an updated report regarding the Coronavirus. The District continues to have protocols in place for the safety of everyone.
- Mr. Thomason introduced and welcomed the new Board Member, Dr. John Spence.
- Mr. Thomason introduced Wesley Ing as the Acting Manager of the General Maintenance Department at the District.
- Mr. Thomason continues to meet with the smaller towns in the area to learn of any issues they are dealing with and offer the District's assistance.

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August 22, 2022 (Continued)

- Mr. Thomason provided an update on the management of the Macedonia Water District. The management of Macedonia has provided many challenges and continues to be a learning process.
- Mr. Thomason gave a report on the compliance issues of the District.
- Mr. Thomason reminded the Board of the Rend Lake 50th Anniversary Celebration that will be held at the Rend Lake Visitor's Center on September 10.
- Mr. Thomason reported that River Stillely thanked the Board for the golf sponsorship.
- Mr. Thomason reported that the District has received a request for a sponsorship for an archery tournament that will be held at the Rend Lake Archery Area.
- Mr. Thomason gave a report of recent upgrades and purchases at the District.

Mr. Michael Johnston presented the financial report for the month.

- Mr. Johnston reported on the finances of each department.
- Mr. Johnston reported that Big Muddy Prison owes the District \$732,934 and the state, in total, owes the District \$825,380.

Mr. Larry Sanders presented a report regarding the following items:

- Mr. Sanders reported that everything is going well regarding the leased properties of the District.
- Mr. Sanders reported that the farm statements have been mailed to the farmers and are due by September 1, 2022.
- Mr. Sanders reviewed lease information of the shooting complex and the restaurant.

Report of the Department Managers

Mr. Jason Stillely, Golf Professional, presented the following information:

- A report was given regarding the rounds played in August.
- A report was given regarding recent events and golf groups that have recently played at Rend Lake Golf Course.

Mrs. Amy Krueger, Manager of Season's Lodge and Condominiums, presented the following information:

- A report was given regarding projects that are being planned for the winter months.

Mr. Keith Vaughn, Buildings Construction and Repair Manager, presented the following information:

- A report was given regarding the projects that have been completed and those that are still in process.

Mr. Jeremy Richardson, IWS Distribution Manager, presented the following information:

- A report of the water and sewer leaks during the past month was given.
- A report of the maintenance, repairs, and upgrades in the water system was given.
- A report was given regarding the supply issues the water plant is dealing with.
- A report was given regarding the inventory for the water system.

Mr. Tony Furlow, Water Superintendent, presented the following information:

- A report of the daily average and maximum flows of drinking water was given.
- A report was given regarding the EPA regulations being met.
- A report was given regarding chemical supply issues. Also, some chemical suppliers are adding fuel surcharges on their invoices.
- A report was given regarding the increase in chemical use during the summer months.
- A report of the water plant equipment and repairs was given.
- A report was given regarding the sewer system and lift stations.
- A report of the membrane system was given.

August 22, 2022 (Continued)

Mr. Wesley Ing, Acting General Maintenance Manager, presented the following information:

- A report was given regarding the projects the General Maintenance Department have been working on throughout the District.
- A report was given regarding bids for new zero-turn mowers which will be discussed later in the meeting.

District's Strategic Plan

Mr. Thomason stated that the Strategic Plan has been updated and provides an overall direction of the District. Mr. Thomason reported that the Strategic Plan will be changing as the priorities change and projects are completed.

Bids and Purchases

Skid Steer with Forestry Package

Mr. Thomason presented information regarding the purchase of a John Deere skid steer with a forestry package. Five quotes were received.

Upon motion by Ernest Collins and second by Nicholas LeMay to approve the purchase of a John Deere skid steer with a forestry package for \$120,916.58 from John Deere in Benton, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Warren

Nays: None

Absent: Thomas, Walton

The President declared the motion carried.

Zero-Turn Mower

Mr. Thomason presented information regarding the purchase of zero-turn lawnmowers with a 72" deck for the District. Four quotes were received.

Upon motion by Paul Lawrence and second by Nicholas LeMay to approve the purchase of five John Deere zero-turn lawnmowers for \$8,618.88 each from John Deere in Benton, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Warren

Nays: None

Absent: Thomas, Walton

The President declared the motion carried.

Purchase of Meter Parts & Components

Mr. Thomason presented information regarding the purchase of meter parts and components to add to inventory. It is recommended that the parts and components be purchased from Midwest Meter.

Upon motion by John Spence and second by Paul Lawrence to approve the purchase of meter setters and couplings for \$17,125.50 and meter bases and regulators for \$3,366.00 from Midwest Meter, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Warren

Nays: None

Absent: Thomas, Walton

The President declared the motion carried.

Sludge Hauling

Mr. Thomason presented information regarding the wet sludge hauling of two lagoons at the water plant. Metro-Ag Waste had the low bid for hauling the wet sludge and land application for a cost of \$88,500 per lagoon.

August 22, 2022 (Continued)

Upon motion by Paul Lawrence and second by John Spence to approve the water plant wet sludge hauling and land application by Metro-Ag Waste for a cost of \$88,500 per lagoon, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Warren

Nays: None

Absent: Thomas, Walton

The President declared the motion carried.

Bucket Truck Controls

Mr. Thomason presented information regarding a quote of \$21,515 for the bucket truck controls.

Upon motion by Nicholas LeMay and second by Michael Warren to preapprove the purchase of controls for the bucket truck, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Warren

Nays: None

Absent: Thomas, Walton

The President declared the motion carried.

Recreation Planning Proposal – FGM Architects

Mr. Thomason presented information regarding the recreation planning proposal by FGM Architects. FGM Architects has proposed to do a study to estimate the costs to start the project, the expenses of the project, profit and loss, cost estimate, a concept drawing, etc. for \$100,000.

Upon motion by Ernest Collins and second by John Spence to approve the recreation planning study by FGM Architects for \$100,000 the Board voted as follows:

Ayes: Collins, LeMay, Spence, Warren

Nays: Lawrence

Absent: Thomas, Walton

The President declared the motion carried.

Illinois Legislative Update

Mr. Sanders informed the Board that Mr. Bradley continues to keep in touch with him on legislation that might impact the District. Mr. Sanders stated that the District currently has a grant request in with the federal government.

Greater Egypt Regional Planning and Development Commission Appropriation

Upon motion by Ernest Collins and second by Nicholas LeMay to approve the appropriation request of \$4,490.57 to the Greater Egypt Regional Planning and Development Commission, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Warren

Nays: None

Absent: Thomas, Walton

The President declared the motion carried.

Closed Session

Upon motion by Ernest Collins and second by Michael Warren to go into Closed Session at 10:00 a.m. to consider: (1) Personnel (For the Discussion of the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal); (2) Collective Negotiations (For the Discussion of Collective Negotiating Matters); (6) Sale, Purchase or Lease of Property (For the Setting of a Price for Sale, Purchase or Lease of Property); (8) Security (For discussion of security procedures); (11) Litigation (For the Discussion of Pending, Probable or Imminent); and (21) Closed Session Minutes (For the Discussion of Closed Session Minutes); the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Warren

Nays: None

August 22, 2022 (Continued)

Absent: Thomas, Walton

The President declared the motion carried.

Upon motion by Nicholas LeMay and second by Ernest Collins to come out of Closed Session at 10:55 a.m., the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Warren

Nays: None

Absent: Thomas, Walton

The President declared the motion carried.

Closed Session Minutes

Upon motion by Nicholas LeMay and second by Ernest Collins to approve the Closed Session Minutes of the July 25, 2022, Regular Meeting as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Warren

Nays: None

Absent: Thomas, Walton

The President declared the motion carried.

Appointment of Secretary Pro Tempore

Upon motion by Ernest Collins and second by Michael Warren to appoint Paul Lawrence as the secretary pro tempore for the August 22, 2022 meeting, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Warren

Nays: None

Absent: Thomas, Walton

The President declared the motion carried.

Season's Lodge Mattress and Foundation Purchase

Mr. Thomason presented information regarding the purchase of sixty-two twin mattresses and sixty-two twin foundations for Season's Lodge. The mattresses and foundations will be purchased from Serta Direct – J & G Hospitality.

Upon motion by Ernest Collins and second by John Spence to approve the purchase of sixty-two twin mattresses and sixty-two twin foundations for a price of \$26,117.19 from Serta Direct – J & G Hospitality, the Board voted as follows:

Ayes: Lawrence, LeMay, Spence, Warren

Nays: Collins

Absent: Thomas, Walton

The President declared the motion carried.

6" PVC Piping

Mr. Thomason presented information regarding the purchase of 1,800 feet of 6" PVC piping for a project.

Upon motion by Nicholas LeMay and second by Ernest Collins to approve the purchase of 1,800 feet of 6" PVC piping from IMCO Utility Supply for a cost of \$25,380.00, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Warren

Nays: None

Absent: Thomas, Walton

The President declared the motion carried.

August 22, 2022 (Continued)

Adjournment

Upon motion by Ernest Collins and second by Nicholas LeMay to adjourn the meeting at 11:00 a.m., the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Warren

Nays: None

Absent: Thomas, Walton

The President declared the motion carried.



Michael Warren, President



Robert Walton, Secretary