



# REND LAKE CONSERVANCY DISTRICT

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## MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE REND LAKE CONSERVANCY DISTRICT HELD July 24, 2023

The Board of Trustees of the Rend Lake Conservancy District held a regular meeting on Monday, July 24, 2023, at the Rend Lake Golf Course Banquet Room, 12476 Golf Course Road, Whittington, IL. President Michael Warren called the meeting to order at 8:30 a.m. The following attended:

**Board of Trustees:** In physical attendance: Ernest Collins, Nicholas LeMay, Todd Thomas, Robert Walton, and Michael Warren. Absent: Paul Lawrence and John Spence

**Staff:** In physical attendance: Keith Thomason, General Manager; Larry Sanders, General Counsel; Michael Johnston, Comptroller; Tony Furlow, Water Plant Superintendent; Jeremy Richardson, IWS Distribution Manager; Keith Vaughn, Buildings Construction and Repair Manager; Amy Krueger, Seasons Lodge Manager; and Jen Zinzilieta, Executive Assistant.

**Visitors:** None

### Minutes

Upon motion by Ernest Collins and second by Nicholas LeMay to approve the minutes of the June 26, 2023, Regular Meeting as presented, the Board voted as follows:

Ayes: Collins, LeMay, Walton, Warren

Nays: None

Absent: Lawrence, Spence, Thomas

The President declared the motion carried.

### Acceptance of Check Register

Upon motion by Robert Walton and second by Ernest Collins to accept the Check Register as presented, the Board voted as follows:

Ayes: Collins, LeMay, Walton, Warren

Nays: None

Absent: Lawrence, Spence, Thomas

The President declared the motion carried.

Todd Thomas arrived at the meeting at 8:35 a.m.

### Report of the Executive Team

Mr. Keith Thomason presented a report regarding the following items:

- A report was given regarding the financial status of the recreation departments.
- A report was given regarding the projects at the water plant.
- A report was given regarding the resignation of Pete Hunter, Golf Course Superintendent.
- A report was given regarding a planning meeting for the Rend Lake Fireworks in 2024 that Mr. Thomason attended.
- A report was given regarding a training held at the District for all employees covering Workplace Environment.
- Mr. Thomason shared his condolences regarding the passing of Mr. Randall Crocker.

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## July 24, 2023 (Continued)

Mr. Michael Johnston presented the financial report for the month.

- Mr. Johnston reported on the finances of each department.
- Mr. Johnston reported that Big Muddy Prison owes the District \$741,290.64 and the state, in total, owes the District \$840,009.

Mr. Larry Sanders, General Counsel presented the following information:

- A report was given regarding new investment opportunities the District is looking into and the current return on investments of the District.
- A report was given regarding a guest that fell at the lodge.
- A report was given regarding the farm leases. The District will place the farm land out for bid in July of 2024.
- A report was given regarding the Workplace Environment training that was conducted at the District on July 19 for all employees. An outside lawyer was originally going to conduct the training; however, she passed away unexpectedly so Mr. Sanders led the training.

### Report of the Department Managers

Mrs. Amy Krueger, Manager of Seasons Lodge and Condominiums, presented the following information:

- A report was given regarding the occupancy at the lodge during the past month.
- A report was given regarding the elevator at the condominiums that has quit working and will need repaired. Mrs. Krueger has contacted two companies to determine the issue and possible repairs that will be needed.

Mr. Tony Furlow, Water Superintendent, presented the following information:

- A report of the daily average and maximum flows of drinking water was given.
- A report was given regarding the EPA regulations being met.
- A report of the water plant equipment and repairs was given.
- A report was given regarding the sewer system and lift stations.
- A report of the membrane system was given.
- A report was given regarding the projects at the water plant.
- A report was given regarding the safety record at the water plant.
- A report was given regarding the lead and copper sampling that will begin soon.

Mr. Jeremy Richardson, IWS Distribution Manager, presented the following information:

- A report of the water and sewer leaks during the past month was given.
- A report of the maintenance, repairs, and upgrades in the water system was given.

Mr. Keith Vaughn, Buildings Construction and Repair Manager, presented the following information:

- A report was given regarding the projects that have been completed and those that are still in process.
- A report was given regarding the repairs and work being done at the Rend Lake Event Center.
- A report was given regarding new toilets being put in at the bathrooms at the restaurant. Since the toilets have been changed the sewage odor at the restaurant has not occurred.

### District's Strategic Plan

Mr. Thomason stated that the Strategic Plan provides an overall direction of the District. The Strategic Plan will change as the priorities change and projects are completed.

### Resolution 524 – Local Government Efficiency Committee

Mr. Sanders presented information regarding the legislative act requiring local government bodies in Illinois to form a committee on local government efficiency and how it pertains to the District. Discussion ensued on who would serve on the committee from Jefferson County and Franklin County.

## **July 24, 2023 (Continued)**

Upon motion by Robert Walton and second by Nicholas LeMay to approve Resolution 524 – Local Government Efficiency Committee naming Richard Stubblefield, Keith Ward, and Norman Carlile to the committee, with Nicholas LeMay as Chairperson, and Keith Thomason as Officer of the committee, the Board voted as follows:

Ayes: Collins, LeMay, Thomas, Walton, Warren

Nays: None

Absent: Lawrence, Spence

The President declared the motion carried.

### **Golf Sponsorship**

Mr. Thomason gave a report on River Stilley and his accomplishments on the golf course. He is currently playing in the U.S. Junior Amateur Championship. Mr. Thomason reported that River has been a very valuable volunteer and employee at the District for the last few years.

Upon motion by Todd Thomas and second by Michael Warren to approve a \$500.00 sponsorship for his golf expenses at the U.S. Junior Amateur Championship in appreciation of his hard work and representing Rend Lake Golf Course, the Board voted as follows:

Ayes: Collins, LeMay, Thomas, Walton, Warren

Nays: None

Absent: Lawrence, Spence

The President declared the motion carried.

### **Condominium Emergency Repair**

Upon motion by Ernest Collins and second by Todd Thomas to approve an emergency repair on the elevator at the condominium at Seasons Lodge and Condominiums, the Board voted as follows:

Ayes: Collins, LeMay, Thomas, Walton, Warren

Nays: None

Absent: Lawrence, Spence

The President declared the motion carried

### **Resolution 526 – Semi-Annual Closed Session Minutes Review**

Upon motion by Robert Walton and second by Michael Warren to approve Resolution 526 – Semi-Annual Closed Session Minutes Review as presented, the Board voted as follows:

Ayes: Collins, LeMay, Thomas, Walton, Warren

Nays: None

Absent: Lawrence, Spence

The President declared the motion carried.

### **Ordinance 312 – Tax Levy**

Upon motion by Ernest Collins and second by Robert Walton to approve Ordinance 312 – Tax Levy as presented, the Board voted as follows:

Ayes: Collins, LeMay, Thomas, Walton, Warren

Nays: None

Absent: Lawrence, Spence

The President declared the motion carried

### **Closed Session**

Upon motion by Ernest Collins and second by Robert Walton to go into Closed Session at 9:38 a.m. to consider: (1) Personnel (For the Discussion of the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal); (2) Collective Negotiations (For the Discussion of Collective Negotiating Matters); (6) Sale, Purchase or Lease of Property (For the Setting of a Price for Sale, Purchase or Lease of Property); (8) Security (For discussion of security procedures); (11) Litigation (For the Discussion of Pending, Probable or Imminent); and (21) Closed Session Minutes (For the Discussion of Closed Session Minutes); the Board voted as follows:

**July 24, 2023 (Continued)**

Ayes: Collins, LeMay, Thomas, Walton, Warren  
Nays: None  
Absent: Lawrence, Spence  
The President declared the motion carried.

Upon motion by Ernest Collins and second by Robert Walton to come out of Closed Session at 10:55 a.m., the Board voted as follows:

Ayes: Collins, LeMay, Thomas, Walton, Warren  
Nays: None  
Absent: Lawrence, Spence  
The President declared the motion carried.

**Closed Session Minutes**

Upon motion by Ernest Collins and second by Nicholas LeMay to approve the Closed Session Minutes of the June 26, 2023, Regular Meeting as presented, the Board voted as follows:

Ayes: Collins, LeMay, Thomas, Walton, Warren  
Nays: None  
Absent: Lawrence, Spence  
The President declared the motion carried.

**Adjournment**

Upon motion by Ernest Collins and second by Michael Warren to adjourn the meeting at 10:57 a.m., the Board voted as follows:

Ayes: Collins, LeMay, Thomas, Walton, Warren  
Nays: None  
Absent: Lawrence, Spence  
The President declared the motion carried.

  
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Michael Warren, President

  
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Robert Walton, Secretary