



REND LAKE CONSERVANCY DISTRICT

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MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE REND LAKE CONSERVANCY DISTRICT HELD November 27, 2023

The Board of Trustees of the Rend Lake Conservancy District held a regular meeting on Monday, November 27, 2023, at the Rend Lake Event Center, 14967 Gun Creek Trail, Whittington, IL. President Michael Warren called the meeting to order at 8:30 a.m. The following attended:

Board of Trustees: In physical attendance: Ernest Collins, Paul Lawrence, Nicholas LeMay, John Spence, Todd Thomas, Robert Walton, and Michael Warren.

Staff: In physical attendance: Keith Thomason, General Manager; Wayne Tate, Assistant General Manager; Michael Johnston, Comptroller; Tony Furlow, Water Plant Superintendent; Jeremy Richardson, IWS Distribution Manager; Keith Vaughn, Buildings Construction and Repair Manager; Wesley Ing, General Maintenance Manager; Amy Krueger, Seasons Lodge Manager; Jason Stilley, Golf Professional; and Jen Zinzilieta, Executive Assistant.

Legal Counsel: Jonathan Cantrell

Visitors: None

Minutes

Upon motion by Ernest Collins and second by Paul Lawrence to approve the minutes of the October 23, 2023, Regular Meeting as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: None

The President declared the motion carried.

Acceptance of Check Register

Upon motion by Nicholas LeMay and second by Ernest Collins to accept the Check Register as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: None

The President declared the motion carried.

Report of the Executive Team

Mr. Keith Thomason presented a report regarding the following items:

- Mr. Thomason introduced Wayne Tate as the Assistant General Manager.
- A report was given regarding the recreation season ending and that winter projects will be starting at the recreation departments.
- A report was given regarding the financial status of the recreation departments.
- A report was given regarding the projects and the challenges at the water plant.
- A report was given regarding the Rend Lake Event Center.

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November 27, 2023 (Continued)

Mr. Michael Johnston presented the financial report for the month.

- Mr. Johnston reported on the finances of each department.
- Mr. Johnston reported that Big Muddy Prison owes the District \$741,835 and the state, in total, owes the District \$ 841,799.

Mr. Jonathan Cantrell, Legal Counsel presented the following information:

- A report was given regarding the legal issues he has been working on for the District during the past month.

Report of the Department Managers

Mr. Tony Furlow, Water Superintendent, presented the following information:

- A report of the daily average and maximum flows of drinking water was given.
- A report was given regarding the EPA regulations being met.
- A report was given regarding the chemical bids that were received during the past month.
- A report of the water plant equipment and repairs was given.
- A report was given regarding the sewer system and lift stations.
- A report of the membrane system and membrane modules was given.
- A report was given regarding the projects at the water plant.
- A report was given regarding the safety record at the water plant.
- A report was given regarding the inspection and cleaning of the 42" pipe at the water plant and the restricted flow issues at the water plant.

Mr. Wesley Ing, General Maintenance Manager, presented the following information:

- A report was given regarding easement clearing that the general maintenance department works on during the winter months.
- A report was given regarding the status of the projects the general maintenance department is working on.

Mr. Jeremy Richardson, IWS Distribution Manager, presented the following information:

- A report of the water and sewer breaks during the past month was given.
- A report of the maintenance, repairs, and upgrades in the water system was given.
- A report was given regarding criminal activities that have occurred at some of the booster stations in the District.

Mr. Keith Vaughn, Buildings Construction and Repair Manager, presented the following information:

- A report was given regarding the projects that have been completed and those that are still in process.
- A report was given regarding the repairs and work being done at the Rend Lake Event Center.

Mrs. Amy Krueger, Seasons Lodge Manager, presented the following information:

- A report was given regarding occupancy at the lodge, condominiums, and cabins during the past month.
- A report was given regarding projects that will be done at the lodge during the winter months.

Mr. Jason Stille, Golf Professional, presented the following information:

- A report was given regarding the closing of the pro shop during the winter months; however, golf customers will be able to check in at the lodge and be able to play golf as weather permits.
- A report was given regarding the number of rounds that were played during the past golf season.

November 27, 2023 (Continued)

District's Strategic Plan

Mr. Thomason stated that the Strategic Plan provides an overall direction of the District. The Strategic Plan will change as the priorities change and projects are completed.

Bids / Purchases

Electricity Bid

Mr. Thomason presented information regarding the electricity bid. Four bids were received for the commercial accounts of the District.

Upon motion by Paul Lawrence and second by John Spence to approve the electricity bid from Constellation Energy for one year at a rate of \$0.07306 per kWh, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: None

The President declared the motion carried.

Water Treatment Chemical Bids

Mr. Thomason presented the bids for the purchase of the water treatment chemicals. Mr. Furlow discussed the changes in chemical costs over the past couple of years. Mr. Thomason recommended that the low bidder for each water treatment chemical be approved.

Upon motion by Todd Thomas and second by Paul Lawrence to approve the purchase for each water treatment chemical from the low bidder unless that company cannot supply the chemical the District will then purchase from the next lowest bidder, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: None

The President declared the motion carried.

Golf Course Chemical Purchase

Mr. Thomason presented information regarding the purchase of golf course chemicals at a special rate through an early purchase program from Site One Landscape Supply.

Upon motion by Nicholas LeMay and second by Michael Warren to approve golf course chemical purchases of \$16,682 through the early purchase program from Site One Landscape Supply, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Walton, Warren

Nays: None

Absent: None

Abstain: Thomas

The President declared the motion carried.

2023 IDNR Lake Maintenance Bill

Mr. Thomason presented the 2023 IDNR Lake Maintenance bill of \$436,349.75.

Upon motion by Nicholas LeMay and second by John Spence to approve the payment for the 2023 IDNR Lake Maintenance bill of \$436,349.75, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: None

The President declared the motion carried

November 27, 2023 (Continued)

Illinois Legislative Update

There is not a legislative update since the Illinois General Assembly is out of session until January of 2024.

Audit Report for Fiscal Year Ending April 30, 2023

The auditor was not able to attend the meeting so the audit report will be presented at the December 18, 2023 board meeting.

RLCD Primary Bank Change

Mr. Wayne Tate presented information regarding the current banking relationship with Midland States Bank and Peoples National Bank. US Bank has presented a banking relationship offer to RLCD which better fits the needs of the Rend Lake Conservancy District. Mr. Tate recommends RLCD change their banking relationship to US Bank.

Upon motion by John Spence and second by Todd Thomas to approve changing to US Bank for banking purposes, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: None

The President declared the motion carried.

Resolution 527 – Designating Depository and Authorizing Signatures

Upon motion by Ernest Collins and second by John Spence to approve Resolution 527 – Designating Depository and Authorizing Signatures, adding US Bank as a depository for checking account purposes and banking services, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: None

The President declared the motion carried.

2024 Holiday Schedule and 2024 Board of Trustees Meeting Schedule

Upon motion by Robert Walton and second by Ernest Collins to approve the 2024 Holiday Schedule as presented and to approve the 2024 Board of Trustees Meeting Schedule as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: None

The President declared the motion carried.

Employee Recognition

Upon motion by Nicholas LeMay and second by Paul Lawrence to approve an Employee Recognition of \$100.00 per employee for recognition of services in 2023, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: None

The President declared the motion carried.

Mr. Michael Warren, Board President, recognized Mr. Keith Thomason for his years of dedication and service to the District and presented him with a service award. Mr. Thomason will be retiring in December 2023 from the District.

November 27, 2023 (Continued)

Closed Session

Upon motion by Ernest Collins and second by Nicholas LeMay to go into Closed Session at 10:35 a.m. to consider: (1) Personnel (For the Discussion of the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal); (2) Collective Negotiations (For the Discussion of Collective Negotiating Matters); (6) Sale, Purchase or Lease of Property (For the Setting of a Price for Sale, Purchase or Lease of Property); (8) Security (For discussion of security procedures); (11) Litigation (For the Discussion of Pending, Probable or Imminent); and (21) Closed Session Minutes (For the Discussion of Closed Session Minutes); the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: None

The President declared the motion carried.

Ernie Collins left the meeting at 11:18 a.m.

Upon motion by Paul Lawrence and second by John Spence to come out of Closed Session at 11:52 a.m., the Board voted as follows:

Ayes: Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: Collins

The President declared the motion carried.

Closed Session Minutes

Upon motion by Robert Walton and second by Paul Lawrence to approve the Closed Session Minutes of the October 23, 2023, Regular Meeting as presented, the Board voted as follows:

Ayes: Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: Collins

The President declared the motion carried.

Interim General Manager

Upon motion by Robert Walton and second by John Spence to appoint Wayne Tate as the interim General Manager, the Board voted as follows:

Ayes: Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: Collins

The President declared the motion carried.

Adjournment

Upon motion by Robert Walton and second by Paul Lawrence to adjourn the meeting at 11:55 a.m., the Board voted as follows:

Ayes: Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: Collins

The President declared the motion carried.



Michael Warren, President



Robert Walton, Secretary