



# REND LAKE CONSERVANCY DISTRICT

11231 MARCUM BRANCH ROAD ■ P. O. BOX 907 ■ BENTON, ILLINOIS 62812  
TELEPHONE: (618) 439-4321 ■ FAX: (618) 439-2400

## MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE REND LAKE CONSERVANCY DISTRICT HELD December 18, 2023

The Board of Trustees of the Rend Lake Conservancy District held a regular meeting on Monday, December 18, 2023, at the Rend Lake Event Center, 14967 Gun Creek Trail, Whittington, IL. President Michael Warren called the meeting to order at 8:30 a.m. The following attended:

**Board of Trustees:** In physical attendance: Ernest Collins, Paul Lawrence, Nicholas LeMay, John Spence, Todd Thomas, Robert Walton, and Michael Warren.

**Staff:** In physical attendance: Wayne Tate, Interim General Manager; Tony Furlow, Water Plant Superintendent; Jeremy Richardson, IWS Distribution Manager; Keith Vaughn, Buildings Construction and Repair Manager; Wesley Ing, General Maintenance Manager; Jordan Ward, Golf Course Assistant Superintendent; Amy Krueger, Seasons Lodge Manager; Jason Stilley, Golf Professional; and Jen Zinzilieta, Executive Assistant.

**Legal Counsel:** Jonathan Cantrell

**Visitors:** Mr. David McCuan, Rend Lake Shooting Complex Leasee; Mr. Kevin Wilson, Franklin County Clerk and Recorder; Mrs. Michelle McKinney, Mayor of Nason; Mr. Anthony Page, Mr. Jim McClelland, Mr. Aaron Miller, Mr. Lee Beckman, Milano & Grunloh Engineers, LLC; Mr. Kevin Batteau, Kujawa & Batteau, P.C.

Mr. David McCuan gave a report regarding the current and future events being held at the Rend Lake Shooting Complex.

### Minutes

Upon motion by Ernest Collins and second by John Spence to approve the minutes of the November 27, 2023, Regular Meeting as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: None

The President declared the motion carried.

### Acceptance of Check Register

Upon motion by Paul Lawrence and second by Nicholas LeMay to accept the Check Register as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: None

The President declared the motion carried.

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## **December 18, 2023 (Continued)**

### **Intergovernmental Agreement with the City of Nason**

Mayor Michelle McKinney expressed her concerns with the relationship between the City of Nason and the Rend Lake Conservancy District regarding the management of the water system. She reported to the Board that the City of Nason was awarded a 1.5-million-dollar grant; however, she was asked to decline it by the General Manager of the District. Discussion ensued regarding various issues between the City of Nason and the District. Mr. Jonathan Cantrell will get in contact with the City of Nason's attorney to further discuss the issues.

### **Audit Report for Fiscal Year Ending April 30, 2023**

Mr. Kevin Batteau, CPA from Kujawa & Batteau, P.C., presented the auditor's report for the fiscal year ending April 30, 2023.

Upon motion by Robert Walton and second by Ernest Collins to accept the auditor's report for the fiscal year ending April 30, 2023 as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: None

The President declared the motion carried.

### **Report of the Executive Team**

Mr. Wayne Tate presented a report regarding the following items:

- Mr. Tate presented a revised organizational chart for the District. Discussion ensued.
- A report was given regarding the 42" line at the water plant which will be discussed further by Mr. Tony Furlow during his report.
- A report was given regarding the outdated software at the lodge which will be discussed further by Mrs. Amy Krueger during her report.
- A reminder was given regarding the date the report must be completed by the Committee on Local Government Efficiency.
- A report was given regarding a break-in to the detached garage at the Rend Lake Event Center. A police report was filed.

Mr. Jonathan Cantrell, Legal Counsel presented the following information:

- A report was given regarding the legal issues he has been working on for the District during the past month.

### **Report of the Department Managers**

Mr. Wesley Ing, General Maintenance Manager, presented the following information:

- A report was given regarding projects the general maintenance department has been working on during the winter months such as easement clearing, sludge removal, tree cutting on District property, and various projects on the golf course.

Mr. Tony Furlow, Water Superintendent, presented the following information:

- A report of the daily average and maximum flows of drinking water was given.
- A report was given regarding the EPA regulations being met.
- A report was given regarding all compliance issues.
- A report of the water plant equipment and repairs was given.
- A report was given regarding the sewer system and lift stations.
- A report of the membrane system and membrane modules was given.
- A report was given regarding the projects at the water plant.
- A report was given regarding the safety record at the water plant.
- A report was given regarding personnel at the water plant.
- A report was given regarding the 42" settled water line and possible solutions to fix the problem.

## **December 18, 2023 (Continued)**

Mr. Jeremy Richardson, IWS Distribution Manager, presented the following information:

- A report of the water and sewer breaks during the past month was given.
- A report of the maintenance, repairs, and upgrades in the water system was given.
- A report was given regarding a secondary raw water intake at the lake.
- A report was given regarding the Networking Conference held in December at the Rend Lake Event Center for area water operators.

Mr. Jordan Ward, Golf Course Assistant Superintendent, presented the following information:

- A report was given regarding the equipment needs at the golf course. He is currently getting quotes for the needed equipment.

Mrs. Amy Krueger, Seasons Lodge Manager, presented the following information:

- A report was given regarding occupancy at the lodge, condominiums, and cabins during the past month.
- A report was given regarding projects that will be done at the lodge during the winter months.
- A report was given regarding new software for the lodge to replace the outdated software that does not currently meet the needs of the lodge, condominiums, and cabins.
- A report was given regarding telephone issues at the lodge.

Mr. Keith Vaughn, Buildings Construction and Repair Manager, presented the following information:

- A report was given regarding the projects that have been completed and those that are still in process.
- A report was given regarding the repairs and work being done at the Rend Lake Event Center.

Mr. Jason Stilley, Golf Professional, presented the following information:

- A report was given regarding projects that are currently being done on the golf course.

### **District's Strategic Plan**

There have not been any updates to the District's Strategic Plan.

### **Bids / Purchases**

#### Sand Filter Media Replacement

Mr. Tate presented information regarding the purchase of new filter media, removal of existing filter media, and installing new filter media in sand filter #7 at the water plant. He is asking for preapproval for the purchase of new filter media not to exceed \$20,000 and for the work of removing and installing new filter media not to exceed \$25,000.

Upon motion by Ernest Collins and second by Todd Thomas to preapprove the purchase of the filter media for sand filter #7 at the water plant not to exceed \$20,000 and to preapprove the removal of the current media and installation of new filter media in the sand filter at the water plant not to exceed \$25,000, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: None

The President declared the motion carried.

### **Illinois Legislative Update**

There is not a legislative update since the Illinois General Assembly is out of session until January of 2024. The Board discussed requesting an itemized report from Mr. Bradley each month. Mr. Jonathan Cantrell will contact Mr. Bradley regarding the monthly report.

## **December 18, 2023 (Continued)**

### **Closed Session**

Upon motion by Robert Walton and second by Ernest Collins to go into Closed Session at 11:30 a.m. for the following purposes (5 ILCS 120/2(c)): (1) Personnel (For the Discussion of the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal); (2) Collective negotiating matters between RLCD and its employees; (3) Selection of a person to fill a public office/appointment by Board; (6) Sale, Purchase or Lease (For the Setting of a Price for Sale, Purchase or Lease of Property); (7) Sale or purchase of securities, investments, etc.; (8) Security (For discussion of Security Procedures); (11) Litigation (For the Discussion of Pending, Probable or Imminent); and (21) Closed Session Minutes (For the Discussion of Closed Session Minutes); the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: None

The President declared the motion carried.

Upon motion by Ernest Collins and second by Nicholas LeMay to come out of Closed Session at 12:40 p.m., the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: None

The President declared the motion carried.

### **Closed Session Minutes**

Upon motion by Robert Walton and second by Ernest Collins to approve the Closed Session Minutes of the November 27, 2023, Regular Meeting as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: None

The President declared the motion carried.

### **Organization Chart**

Upon motion by Ernest Collins and second by Paul Lawrence to approve the revised organization chart for the District as presented during the interim period, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: None

The President declared the motion carried.

### **Restaurant Lease**

Upon motion by John Spence and second by Michael Warren to approve Mr. Jonathan Cantrell to proceed with terminating the lease agreement with Mr. Anthony Heinrich, Tino's on the Tee, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: None

The President declared the motion carried.

### **Cell Tower Lease**

Upon motion by Paul Lawrence and second by Nicholas LeMay to approve Mr. Jonathan Cantrell to proceed with the Cell Tower Lease as discussed, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: None

The President declared the motion carried.

**December 18, 2023 (Continued)**

**Adjournment**

Upon motion by John Spence and second by Paul Lawrence to adjourn the meeting at 12:45 p.m., the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: None

The President declared the motion carried.



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Michael Warren, President



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Robert Walton, Secretary