



REND LAKE CONSERVANCY DISTRICT

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MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE REND LAKE CONSERVANCY DISTRICT HELD January 22, 2024

The Board of Trustees of the Rend Lake Conservancy District held a regular meeting on Monday, January 22, 2024, at the Rend Lake Event Center, 14967 Gun Creek Trail, Whittington, IL. President Michael Warren called the meeting to order at 8:30 a.m. The following attended:

Board of Trustees: In physical attendance: Ernest Collins, Paul Lawrence, Nicholas LeMay, John Spence, Todd Thomas, Robert Walton, and Michael Warren.

Staff: In physical attendance: Wayne Tate, Interim General Manager; Tony Furlow, Water Plant Superintendent; Jeremy Richardson, IWS Distribution Manager; Keith Vaughn, Buildings Construction and Repair Manager; Wesley Ing, General Maintenance Manager; Josh Bean, Water Plant Manager; Judith Markham, Comptroller; Pete Hunter, Golf Course Superintendent; Amy Krueger, Seasons Lodge Manager; Jason Stille, Golf Professional; and Jen Zinzilieta, Executive Assistant.

Legal Counsel: Jonathan Cantrell

Visitors: Mr. Kevin Wilson, Franklin County Clerk and Recorder

Minutes

Upon motion by Nicholas LeMay and second by Paul Lawrence to approve the minutes of the December 18, 2023, Regular Meeting as presented, the Board voted as follows:

Ayes: Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: Collins

The President declared the motion carried.

Acceptance of Check Register

Upon motion by Paul Lawrence and second by John Spence to accept the Check Register as presented, the Board voted as follows:

Ayes: Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: Collins

The President declared the motion carried.

Mr. Ernest Collins arrived at the meeting at 8:45 am.

Report of the Executive Team

Mr. Wayne Tate, Interim General Manager, presented a report regarding the following items:

- Mr. Tate discussed the November and December financial statements of the District.
- A report was given regarding the annual audit and the concerns with the last auditing firm.
- A report was given regarding the purchase of easements for the Rend Lake Water Main Infrastructure Reliability Project.

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January 22, 2024 (Continued)

Upon motion by Nicholas LeMay and second by John Spence to approve the purchase of easements up to \$125,000 from property owners for the Rend Lake Water Main Infrastructure Reliability Project, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: None

The President declared the motion carried.

Mr. Tate continued his reports:

- A report was given regarding the issues with the HVAC system at the Rend Lake Event Center.
- A report was given regarding RLCD managing the restaurant instead of leasing it.
- A report was given regarding the need for new accounting software at the administration office.

Upon motion by Todd Thomas and second by Robert Walton to approve the purchase and implementation of accounting software from Blackbaud with a 36-month contract, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: None

The President declared the motion carried.

Report of the Department Managers

Mr. Tony Furlow, Water Superintendent, presented the following information:

- A report of the daily average and maximum flows of drinking water was given.
- A report was given regarding the EPA regulations being met.
- A report was given regarding all compliance issues.
- A report was given regarding the material inventory for all customers in our system.
- A report of the water plant equipment and repairs was given.
- A report was given regarding the sewer system and lift stations.
- A report of the membrane system and membrane modules was given.
- A report was given regarding distribution operations of the water system.
- A report was given regarding the projects at the water plant.
- A report was given regarding the safety record at the water plant.
- A report was given regarding personnel at the water plant.
- A report was given regarding the 42" water line blockages and possible solutions to fix the problem.

Mr. Wesley Ing, General Maintenance Manager, presented the following information:

- A report was given regarding projects the general maintenance department has been working on during the winter months such as easement clearing, sludge removal, tree cutting on District property, and various projects on the golf course.

Mr. Josh Bean, Water Plant Manager, introduced himself to the Board of Trustees.

Mr. Jeremy Richardson, IWS Distribution Manager, presented the following information:

- A report of the water and sewer breaks during the past month was given.
- A report of the maintenance, repairs, and upgrades in the water system was given.
- A report was given regarding a secondary raw water intake at the lake.

Mr. Keith Vaughn, Buildings Construction and Repair Manager, presented the following information:

- A report was given regarding the projects that have been completed and those that are still in process.

January 22, 2024 (Continued)

- A report was given regarding a Hunter Safety Course that will be held in conjunction with the Rend Lake Shooting Complex at the Rend Lake Event Center in February.

Mrs. Amy Krueger, Seasons Lodge Manager, presented the following information:

- A report was given regarding occupancy at the lodge, condominiums, and cabins during the past month.
- A report was given regarding projects that will be done at the lodge during the winter months and projects that will be evaluated for a future date.
- A report was given regarding new software for the lodge to replace the outdated software that does not currently meet the needs of the lodge, condominiums, and cabins.

Mr. Jason Stilley, Golf Professional, presented the following information:

- Mr. Stilley reported that he along with Amy and Jamie from the lodge will be representing the Rend Lake Golf Complex at the St. Louis Golf Expo in February.

District's Strategic Plan

There have not been any updates to the District's Strategic Plan.

Illinois Legislative Update

Mr. Jonathan Cantrell presented a memorandum that Mr. Bradley provided regarding an update on legislative matters and news that might affect the Rend Lake Conservancy District. Mr. Bradley expressed that he continues to monitor the legislative session, meet with members, and generally represent RLCD.

Chamber of Commerce Membership Fees

Upon motion by Ernest Collins and second by Paul Lawrence to approve the payment of the Chamber of Commerce membership fees for Jefferson County Chamber of Commerce, Benton/West City Chamber of Commerce, West Frankfort Chamber of Commerce, and Sesser Chamber of Commerce, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: None

The President declared the motion carried.

Resolution 528 – Semi-Annual Closed Session Minutes Review

Upon motion by Ernest Collins and second by Michael Warren to approve Resolution 528 – Semi-Annual Closed Session Minutes Review as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: None

The President declared the motion carried.

Closed Session

Upon motion by Ernest Collins and second by John Spence to go into Closed Session at 10:50 a.m. for the following purposes (5 ILCS 120/2(c)): (1) Personnel (For the Discussion of the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal); (2) Collective negotiating matters between RLCD and its employees; (3) Selection of a person to fill a public office/appointment by Board; (6) Sale, Purchase or Lease (For the Setting of a Price for Sale, Purchase or Lease of Property); (7) Sale or purchase of securities, investments, etc.; (8) Security (For discussion of Security Procedures); and (21) Closed Session Minutes (For the Discussion of Closed Session Minutes); the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: None

The President declared the motion carried.

January 22, 2024 (Continued)

Upon motion by Paul Lawrence and second by John Spence to come out of Closed Session at 12:10 p.m., the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: None

The President declared the motion carried.

Closed Session Minutes

Upon motion by Ernest Collins and second by Nicholas LeMay to approve the Closed Session Minutes of the December 18, 2023, Regular Meeting as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: None

The President declared the motion carried.

Cell Tower Lease

Upon motion by Paul Lawrence and second by Michael Warren to approve the Cell Tower Lease as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: None

The President declared the motion carried.

Collective Bargaining Agreement

Upon motion by John Spence and second by Todd Thomas to approve the updated Collective Bargaining Agreement with Local 702 of the IBEW as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: None

The President declared the motion carried.

Rend Lake Event Center Rental Agreement

Upon motion by Nicholas LeMay and second by John Spence to approve the Rend Lake Event Center Rental Agreement as presented except for a change to the deposit amount, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: None

The President declared the motion carried.

Employment Policy Change

Upon motion by Paul Lawrence and second by Nicholas LeMay to adopt the change to the "Employment Policy Chapter 3 Article IV. Employee Benefits" regarding the Paid Leave for All Workers Act as presented except for a change to the waiting period, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: None

The President declared the motion carried.

Addendum to Intergovernmental Agreement with the City of Nason

Upon motion by Ernest Collins and second by John Spence to approve the "Addendum to the Intergovernmental Agreement Regarding Water System Management Services between the City of Nason and the Rend Lake Conservancy District" as presented, the Board voted as follows:

January 22, 2024 (Continued)

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Walton, Warren
Nays: None
Absent: None
The President declared the motion carried.

Ordinance 313 – Regarding Water Rates

Upon motion by Ernest Collins and second by John Spence to approve Ordinance 313 – Regarding Water Rates as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Walton, Warren
Nays: None
Absent: None
The President declared the motion carried.

Adjournment

Upon motion by John Spence and second by Paul Lawrence to adjourn the meeting at 12:20 p.m., the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Walton, Warren
Nays: None
Absent: None
The President declared the motion carried.



Michael Warren, President



Robert Walton, Secretary