



ADDENDUM #2

To: Prospective Consultants

From: Gary Williams

Date: October 3, 2024

SCOPE: This Addendum #2 amends Section 2 and Section 4 of the published RFQ.

AMENDED:

2. Scope of Services

The project scope includes Phase 1 & 2 engineering services to design plans based on the proposed development plan. The proposed Phase I engineering services will be performed in accordance with the requirements of the latest version of the Illinois Department of Transportation Bureau of Design and Environment Manual (BDE) and any other applicable federal or state requirements. ~~The project will include all work necessary to advance the project through Phase II (Construction Documents Phase).~~

The following items are anticipated in the Phase I Scope of Work:

1. NEPA – Completion of all National Environmental Policy Act (NEPA) requirements and associated approvals from appropriate federal agencies.
2. PROJECT MANAGEMENT – The Consultant team will include a Project Manager with the responsibility and authority to coordinate the work and assure the project team is kept on task and the work is completed on budget and within the established timeframes
3. AGENCY COORDINATION – Coordination with participating agencies which may include the Illinois Department of Transportation (IDOT), State of Illinois, Illinois Department of Natural Resources, the USACE, and others.
4. PUBLIC INVOLVEMENT – A public involvement process will be incorporated into all phases of the project in conformance with federal guidelines. This work may include the development and maintenance of a project website to provide easy access to project information.
5. PRELIMINARY ARCHITECTURAL DOCUMENTS – Based on the proposed plan, preliminary engineering documents will be developed, including plan and profile sheets, cross sections and Type, Size and Location (TS&L) plans for structures. Conceptual plans for related site



work, including provisions for accessibility, drainage, protection of adjacent facilities etc., will also be developed.

6. UTILITY COORDINATION – Identify, locate and analyze all utilities and determine any necessary relocation or protection efforts. Utility agreements and associated estimates will be included as necessary. Consultant should be mindful of potential to incorporate renewable energy into the project and should ensure that the final design can accommodate any associated structures.
7. PRELIMINARY COST ESTIMATE – The final documents will include preliminary cost estimates segmented into phases so the District can better plan future funding plans.
8. COORDINATION WITH DISTRICT – Phase I activities will be coordinated as appropriate with District staff, the RLCD Board, and other project partners as needed.

The District and the selected consultant will ~~further~~ utilize the preceding factors to help define the final scope of services as part of the during contract negotiations to ensure that the services provided fully meet the District's needs.

4. Proposed Agreement Provisions

An agreement will be negotiated with the selected consultant. The following provisions will be included as part of this agreement:

- Project Timing

Existing funding is for Federal fiscal year 2026 which will require completion of this project in a timely manner. The project schedule will require that Phase I and 2 activities all funding for the final contracted scope of work be completed within 9 months of authorization to proceed obligated during federal fiscal year 2026.

- Representations and Certifications

Contractor Representations and Certifications are included as Exhibit A. A completed and signed copy is required from the prime consultant to demonstrate that the consultant understands and, if selected, will comply with all federal, state and local provisions.

Please contact me with questions regarding this Addendum #2.