



# REND LAKE CONSERVANCY DISTRICT

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## MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE REND LAKE CONSERVANCY DISTRICT HELD November 25, 2024

The Board of Trustees of the Rend Lake Conservancy District held a regular meeting on Monday, November 25, 2024, at the Rend Lake Event Center, 14967 Gun Creek Trail, Whittington, IL. President Michael Warren called the meeting to order at 8:30 a.m. The following attended:

**Board of Trustees:** In physical attendance: Paul Lawrence, Nicholas LeMay, John Spence, Todd Thomas, Robert Walton, and Michael Warren. Absent: Ernest Collins

**Staff:** In physical attendance: Gary Williams, General Manager; Sean Pickford, District Engineer; Tony Furlow, IWS/Sewer Manager; Keith Vaughn, Buildings Construction and Repair Manager; Amy Krueger, Seasons Lodge Manager; Jason Stilley, Golf Professional; Pete Hunter, Golf Course Superintendent; and Jen Zinzilieta, Office Manager.

**Legal Counsel:** Jonathan Cantrell

**Visitors:** None

### Minutes – Regular Meeting

Upon motion by Nicholas LeMay and second by Paul Lawrence to approve the minutes of the October 28, 2024, Regular Meeting as presented, the Board voted as follows:

Ayes: Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: Collins

The President declared the motion carried.

### Acceptance of Check Register

Upon motion by Robert Walton and second by Todd Thomas to accept the Check Register as presented, the Board voted as follows:

Ayes: Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: Collins

The President declared the motion carried.

### Report of the Executive Team

Mr. Gary Williams, General Manager, presented the following information:

- A report was given highlighting the information provided in the General Manager's Report included in the Board packet.
- Mr. Williams gave the financial report since the comptroller was absent.

Mr. Sean Pickford, District Engineer, presented the following information:

- A report was given highlighting the information provided in the Engineer's Report included in the Board packet.

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**November 25, 2024**

**Report of the Managers**

Mr. Tony Furlow, IWS/Sewer Manager, presented the following information:

- A report was given highlighting the information provided in the IWS/Sewer Manager’s Report included in the Board Packet.

Mr. Keith Vaughn, Buildings Construction and Repair Manager, presented the following information:

- A report was given regarding the projects that have been completed and those that are still in process throughout the District.

Mrs. Amy Krueger, Seasons Lodge Manager, presented the following information:

- A report was given regarding software upgrades at Seasons Lodge.

Mr. Jason Stille, Golf Professional, presented the following information:

- A report was given regarding the tee time bookings during the month.

Mr. Pete Hunter, Golf Course Superintendent, presented the following information:

- A report was given regarding the work that will be done at the golf course during the winter.

**District’s Strategic Plan**

Mr. Gary Williams reported that the District’s Strategic Plan continues to be updated with the completion of projects.

**Bids / Purchases**

Farm Lease Bids

Upon motion by Paul Lawrence and second by John Spence to accept and award the farm lease bids as presented from the high bidders of Matt & Kira Kash, Knob Prairie Farms, and Derrick & Dalton Moore, the Board voted as follows:

Ayes: Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: Collins

The President declared the motion carried.

Water Treatment Chemical Bids

Upon motion by Nicholas LeMay and second by Todd Thomas to approve the purchase for each water treatment chemical from the low bidder unless that company cannot supply the chemical the District will then purchase from the next lowest bidder, the Board voted as follows:

Ayes: Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: Collins

The President declared the motion carried.

Watermain Infrastructure Reliability Project Bid

Upon motion by Nicholas LeMay and second by Paul Lawrence to approve and award the Watermain Infrastructure Reliability Project Bid to Midwest Petroleum & Excavating, Inc. with the low bid of \$2,679,760, the Board voted as follows:

Ayes: Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: Collins

The President declared the motion carried.

**November 25, 2024**

**Illinois Legislative Update**

There is not a legislative update since the Illinois General Assembly is out of session.

**2025 Holiday Schedule**

Upon motion by John Spence and second by Todd Thomas to approve the 2025 Holiday Schedule as presented, the Board voted as follows:

Ayes: Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: Collins

The President declared the motion carried.

**2025 Board of Trustees Meeting Schedule**

Upon motion by Nicholas LeMay and second by Paul Lawrence to approve the 2025 Board of Trustees Meeting Schedule as presented, the Board voted as follows:

Ayes: Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: Collins

The President declared the motion carried.

**Employee Recognition**

Upon motion by Paul Lawrence and second by John Spence to approve an Employee Recognition of a \$150.00 gift card for current full-time employees and \$100.00 gift card for current part-time employees as recognition of services in 2024 which is not intended to set a future precedent, the Board voted as follows:

Ayes: Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: Collins

The President declared the motion carried.

**Resolution 535 – Authorizing the General Manager to Enter into an Agreement with Delta Regional Authority to Execute all Required Grant Agreements & Documents, and to Obligate \$227,200 in Matching Funds**

Upon motion by John Spence and second by Michael Warren to approve Resolution 535 – Authorizing the General Manager to Enter into an Agreement with Delta Regional Authority to Execute all Required Grant Agreements & Documents, and to Obligate \$227,200 in Matching Funds as presented, the Board voted as follows:

Ayes: Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: Collins

The President declared the motion carried.

**Adjournment**

Upon motion by Robert Walton and second by Nicholas LeMay to adjourn the meeting at 10:05 a.m., the Board voted as follows:

Ayes: Lawrence, LeMay, Spence, Thomas, Walton, Warren

Nays: None

Absent: Collins

The President declared the motion carried.

  
Michael Warren, President

  
Robert Walton, Secretary