



# REND LAKE CONSERVANCY DISTRICT

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## MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE REND LAKE CONSERVANCY DISTRICT HELD November 24, 2025

The Board of Trustees of the Rend Lake Conservancy District held a regular meeting on Monday, November 24, 2025, at the Rend Lake Event Center, 14967 Gun Creek Trail, Whittington, IL. President Michael Warren called the meeting to order at 8:30 a.m. The following attended:

**Board of Trustees:** In physical attendance: Ernest Collins, Paul Lawrence, Nicholas LeMay, John Spence, Todd Thomas, and Michael Warren. Absent: Robert Walton

**Staff:** In physical attendance: Gary Williams, General Manager; Tony Furlow, IWS / Sewer Manager, Keith Vaughn, Buildings Construction and Repair Manager; Amy Krueger, Seasons Lodge Manager; Jason Stille, Golf Professional; Judith Markham, Comptroller; and Jen Zinzilieta, Office Manager.

**Legal Counsel:** Jonathan Cantrell

**Visitors:** Anna Guetersloh, CPA with Kerber, Eck & Braeckel LLP

### Minutes – Regular Meeting

Upon motion by Nicholas LeMay and second by Paul Lawrence to approve the minutes of the October 27, 2025 Regular Meeting as presented, the Board voted as follows:

Ayes: Lawrence, LeMay, Spence, Thomas, Warren

Nays: None

Absent: Collins, Walton

The President declared the motion carried.

### Acceptance of Check Register

Upon motion by Paul Lawrence and second by John Spence to accept the Check Register as presented, the Board voted as follows:

Ayes: Lawrence, LeMay, Spence, Thomas, Warren

Nays: None

Absent: Collins, Walton

The President declared the motion carried.

### Audit Report for Fiscal Year Ending April 30, 2025

Ms. Anna Guetersloh, CPA with Kerber, Eck & Braeckel LLP, presented the auditor's report for the fiscal year ending April 30, 2025.

Upon motion by John Spence and second by Todd Thomas to accept the auditor's report for the fiscal year ending April 30, 2025, as presented, the Board voted as follows:

Ayes: Lawrence, LeMay, Spence, Thomas, Warren

Nays: None

Absent: Collins, Walton

The President declared the motion carried.

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**November 24, 2025**

### **Report of the Executive Team & Managers**

Mr. Gary Williams, General Manager, presented the following information:

- A report was given highlighting the information provided in the General Manager's Report included in the Board packet.
- In Mr. Sean Pickford's absence, Mr. Gary Williams reviewed the information contained in the Engineer's Report included in the Board packet.

Mrs. Judith Markham, Comptroller, presented the following information:

- A report was given regarding the financial statements included in the Board packet.

Mr. Tony Furlow, IWS / Sewer Manager, presented the following information:

- A report was given summarizing the information provided in the IWS / Sewer Manager's Report included in the Board packet.

Mr. Ernest Collins arrived at the meeting at 9:25 a.m.

### **District's Strategic Plan**

Mr. Gary Williams reported that the District's Strategic Plan continues to be updated with the completion of projects.

### **Solar Development Project Development Agreements**

Upon motion by Todd Thomas and second by John Spence to approve the Project Development Agreements to complete the feasibility studies for solar development for various properties at the District, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Warren

Nays: None

Absent: Walton

The President declared the motion carried.

### **Bids / RFPs / Purchases / Contracts**

#### Water Treatment Chemical Bids

Upon motion by Nicholas LeMay and second by Paul Lawrence to approve the purchase of each water treatment chemical from the low bidder, unless that company is unable to supply the chemical, in which case the District will purchase from the next lowest bidder. An exception was made for sodium chlorite and cationic polymer - totes, as the low bidders for those chemicals did not meet the bid specifications.

The Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Warren

Nays: None

Absent: Walton

The President declared the motion carried.

#### Electricity Bid

Upon motion by John Spence and second by Paul Lawrence to approve the Electricity Bid from Aspen Energy Corporation for a three-year term at a rate of \$0.09679 per kWh, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Warren

Nays: None

Absent: Walton

The President declared the motion carried.

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Gasoline & Fuel Bid

Upon motion by Nicholas LeMay and second by John Spence to approve the Gasoline and Fuel Bid from Southern FS for the Cost + Bid amount, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Warren

Nays: None

Absent: Walton

The President declared the motion carried.

**Non-Bargaining Employee Health Insurance Renewal**

Upon motion by Paul Lawrence and second by Todd Thomas to approve the non-bargaining employee health insurance renewal in an amount not to exceed \$697,290.48 for the period of 01/01/2026 – 12/31/2026, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Warren

Nays: None

Absent: Walton

The President declared the motion carried.

**Property & Casualty Insurance Renewal**

Upon motion by John Spence and second by Nicholas LeMay to approve the Property & Casualty Insurance Renewal with IPARKS for the period of 01/01/2026 – 01/01/2027 for \$293,287, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Warren

Nays: None

Absent: Walton

The President declared the motion carried.

**2026 Holiday Schedule**

Upon motion by Paul Lawrence and second by Todd Thomas to approve the 2026 Holiday Schedule as presented, the Board voted as follows:

Ayes: Lawrence, LeMay, Spence, Thomas, Warren

Nays: Collins

Absent: Walton

The President declared the motion carried.

**2026 Board of Trustees Meeting Schedule**

Upon motion by Nicholas LeMay and second by John Spence to approve the 2026 Board of Trustees Meeting Schedule as presented, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Warren

Nays: None

Absent: Walton

The President declared the motion carried.

**Employee Recognition**

Upon motion by Paul Lawrence and second by John Spence to approve Employee Recognition payments of \$150.00 for current full-time employees and \$100.00 for current part-time employees as recognition of services in 2025, with the understanding that this action is not intended to set a future precedent, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Warren

Nays: None

Absent: Walton

The President declared the motion carried.

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**State and Federal Legislative Update**

Mr. Gary Williams provided a report which outlined the bills of interest that could affect the District.

**Secretary Pro Tempore**

Upon motion by Ernest Collins and second by Nicholas LeMay to appoint Paul Lawrence as the Secretary Pro Tempore, the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Warren

Nays: None

Absent: Walton

The President declared the motion carried.

**Adjournment**

Upon motion by Ernest Collins and second by John Spence to adjourn the meeting at 10:15 a.m., the Board voted as follows:

Ayes: Collins, Lawrence, LeMay, Spence, Thomas, Warren

Nays: None

Absent: Walton

The President declared the motion carried.

  
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Michael Warren, President

  
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Robert Walton, Secretary